SIGNING AND MARKING

Problems with VUEWorks

Occasionally the system will begin to act strange or slow. When this happens:

- 1. Clear browser cache.
- 2. Restart the machine.
- 3. If you would like to select assets and your cursor will only show the Pan Map tool (4-headed arrow), try repeatedly clicking between the Pan Map tool (hand icon) and Select Asset tool (cursor/arrow icon) until the Pan Map tool becomes unstuck.
- 4. If everything above does not work, contact: DOTDLDTSDBTOTOAMSSupport@dot.wi.gov

Creating new Records

In VUEWorks currently only one person can be adding new records at one time per module. If you go to add a record and the editing drop downs don't appear. Try again later. Someone else is adding a record.

Multi Edit Function

If one of the fields is null and the others have fields have values, multi-edits will not work. When multi-editing:

- 1. Clear the field you want to edit and click save. (This will make all the values blank)
- 2. Enter the value you want all the assets to have and click save.

TIPS and Tricks

- On the search page, typing slower seems to work better. Be sure to wait for the field to populate before you click search.
- When updating records, if you can type faster it seems to work better. If there is too long of a pause between characters, a new search will start over in the list.
- When entering photolog marker(s): if it is a 2-digit number be sure to put the 0 in front of it or it will not sort it properly. Example type 032.54 instead of 32.54.
- Crossroad names can only be 50 characters.

Filtering to check work

- In VUEWorks, if you enter the "Year Manufactured" as 14 instead of 2014 it will now show up black.
- Be sure to enter in all fields that are needed. The only field that will auto calculate is SF of signs and painted footage for long line markings.
- To check some of this work, some filters have been created. Filters can be created and save by each individual person

General

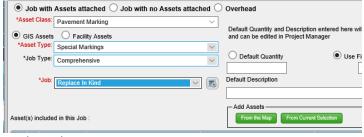
• Send all Project IDs to Jeannie Silver by: Jan 1, April 1, July 1, October 1

- If you sort the Location or Label in the Data Viewer (lower left corner) and then click on a record and click the next button, the records will no longer be in that order (you cannot click the next button and go down the road in order of photolog marker)
- To filter for more than three attributes, use the GIS Assets instead of the Binocular tool or do multiple searches
- To filter for starts/ends use the GIS Assets drop down.
- When using the GIS Asset drop down for filtering, the program is very slow. Please be patient.
- Lat/Long Values will auto populate. These do not need to be filled in.
- Login Issues
 - Try different browser
 - o Clear cache
- To help with log in issues. Try to clear searches
- Exporting to Excel
 - o Preview the Report
 - Save the Report as Excel
 - o Under "Setting" check "Export Data Only" and "Export Object Formatting".
- Ways to save signs/markings that you are working on is to create a project
 - o Filter to the assets you want
 - Click the Signs/Marking→Project button→Add Projects
 - o On the additional pop up fill in the boxes and select Add Job

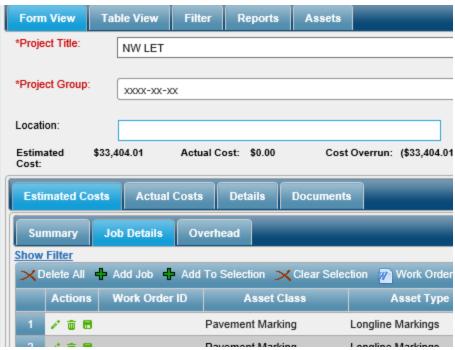


On the next pop up screen fill in the boxes. Select from current available selection.





- o Select ok. And Save
- To find this again. Select Signs/Marking→Project button→Find/Manage/Report
- Select Table View or Filter to your Project
- Select your Project and Add to Selection.



This will load assets back into the Data Viewer

SIGNING SPECIFIC

Sign Classification

- Regulatory- all signs starting with R
- Warning- all signs starting with W
- School- all signs starting with S
- **Guide** all signs starting with J, D, and I
- Recreational & Cultural- Do not use
- Object Marker- Do not use

Retiring/Reusing

Retire and create new records if:

Sign code changes

Reuse if:

- Combining J-panels: (reuse 1 piece, retire the others)
- Remove and replace (projects & Counties)
- Larger/smaller signs

If you accidentally retire a record, contact Mary Elizabeth.

Sizes of D signs

Counties should be noting the size of these signs. Please send these to the data editors so they can put the correct sizes in VUEWorks. We do you these numbers

MARKING SPECIFIC

Retiring vs reusing records

Retire and create new records if

New alignments

New configurations (added TWLTL/ Turn lanes)

Change in condition (yield line to stop line)

Reuse if:

No alinement changes

Retrace Field

History for markings is not being carried over. We plan to use the Maintained? Box for retracing. Example:

Initial Waterborne

Initial Tape

Initial Epoxy

Retrace Epoxy over Tape

Retrace epoxy over epoxy

Retrace waterborne over epoxy

Retrace waterborne over waterborne

Standardizing Record Entry:

- Lane lines 1 record if it calculates it correctly, otherwise we will need this to be separate records.
- Aerial Enforcement Bars- 1 record for all bars with the total number of bars as the quantity
- Painted chevrons & Painted Medians- 1 record for total footage per location
- Service/Frontage Roads Frontage roads should be the route name and the mainline would be the Site ID
- Crossroads/Island Noses/Curbs –When the marking is to the right use that travel direction. The stuff on the crossroad should have a site id of that crossroad name and a position of crossroad.
- Arrows/Words- One record for mainline assets in each direction and one record for crossroad assets (if they are state maintained).
- Crosswalks Route should be in the Cardinal direction
- There are some color-coded pictures to help clarify.

