

Request update to Maintenance Contact due to Construction

Important:

This document assumes the Installation ID exists in VUEWorks.

Purpose: Procedure to prompt the update of TOAMS data and notify the TMC Control Room of maintenance responsibility changes due to construction. For example,

- Intersection control changing from existing permanent traffic signal to temporary traffic signal.
 - Intersection control changing from temporary traffic signal to new permanent traffic signal.
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Send an email to TOAMS Support (DOTDLTSDBTOTOAMSSupport@dot.wi.gov) and TMC Control Room Operators (DOTDLTrafficManagementCenterOperators@dot.wi.gov) distribution lists. Email should include:

- Installation ID (Signal Number)
- Installation Status change – e.g. switch from permanent active signal to temporary signal, switch from temporary signal to new permanent, etc.
- Maintaining Authority change – Who will be maintaining the signal? Contractor or Region?

If Maintaining Authority will be “Contractor”, include contractor contact info.

- Contractor Company Name
- Contractor Individual Name(s)
- Contractor Phone(s)

This email will prompt the TOAMS Support team to update the Installation Status and Maintaining Authority for the installation in VUEWorks.

It will also notify the TMC Control Room Operators and prompt an update to the Contractor Log. The Contractor Log is a resource for the TMC Control Room Operators and is available via VUEWorks. This log contains current contact info associated with temporary signals being maintained by contractors.