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6.1 Approvals, Distribution and Work Flow

Production of Structural Plans

Regional Office	Prepare Structure Survey Report.
Geotechnical Section (Bur. of Tech. Services)	Make site investigation and prepare Site Investigation Report. See 6.2.1 for exceptions.
Structures Development Sect. (BOS)	Record Structure Survey Report.
Structures Design Section (BOS)	Determine type of structure.
	Perform hydraulic analysis if required.
	Check roadway geometrics and vertical clearance.
	Review Site Investigation Report and determine foundation requirements. Develop scour computations for bridges and record scour code on the preliminary plans.
	Draft preliminary plan layout of structure.
	Send copies of preliminary plans to Regional Office.
	If Federal aid funding is involved, send copies of preliminary plans to the Federal Highway Administration for major, moveable, and unusual bridges.
	If a waterbody that qualifies as a “navigable water of the United States” is crossed, a Permit drawing to construct the bridge is sent to the Coast Guard. If FHWA determines that a Coast Guard permit is needed, send a Permit drawing to the Coast Guard. If Federal aid is involved, preliminary plans are sent to



	the Federal Highway Administration for approval.
	Review Regional Office comments and other agency comments, modify preliminary plans as necessary.
	Review and record project for final structural plan preparation.
Structures Design Units (BOS)	Prior to starting project, Designer contacts Regional Office to verify preliminary structure geometry, alignment, width and the presence of utilities.
	Prepare and complete plans, specs and estimates for the specified structure.
	Give completed job to the Supervisor of Structures Design Unit.
Supervisor, Structures Design Unit (BOS)	Review plans, specs and estimates.
	Send copies of final structural plans and special provisions to Regional Offices.
	Sign lead structural plan sheet.
	Deliver final structural plans and special provisions to the Bureau of Project Development.
Bur. of Project Development	Prepare final approved structural plans for pre-contract administration.

See Facilities Development Manual (FDM) Section 20-50-5 for information on determining whether a bridge crossing falls under the Coast Guard's jurisdiction.



6.2 Preliminary Plans

6.2.1 Structure Survey Report

The Structure Survey Report is prepared by Regional Office or consultant personnel to request a structure improvement project. The following forms in word format are used and are available at: <https://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrcs/strct/survey.aspx>

Under the “Survey Reports” heading:

DT1694	Separation Structure Survey Report
DT1696	Rehabilitation Structure Survey Report
DT1698	Stream Crossing Structure Survey Report (use for Culverts also)

The front of the form lists the supplemental information to be included with the report.

6.2.1.1 BOS-Designed Structures

When preparing the Structure Survey Report, the region or consultant roadway designers will make their best estimate of structure type and location of substructure units. The completed Structure Survey Report with the locations of the substructure units and all required attachments and supporting information will then be submitted to the Bureau of Structures via e-submit (as “BOS Design”) and also to the Geotechnical Section, through the Regional Soils Engineer. This submittal will take place a minimum of 18 months in advance of the earliest PS&E due date shown on the Structure Survey Report. The Geotechnical Section is responsible for scheduling and conducting the necessary soil borings. The Bureau of Structures and the Geotechnical Section will coordinate activities to deliver the completed structure plans on schedule.

When a geotechnical consultant is performing the subsurface exploration, the work typically proceeds after the preliminary plans have been assembled by the Bureau of Structures. Under some circumstances, it may be expected that the geotechnical information gathered will be included in the Structure Survey Report in advance of the development of the preliminary plans. In the case of the Geotechnical Section performing the subsurface exploration, the geotechnical work will proceed after the preliminary plans have been assembled by the Bureau of Structures.

The Project Manager may request information on structure type and substructure locations from the Bureau of Structures if such information is necessary to expedite the environmental process.

Under this process, the scheduling of geotechnical work is coordinated with the Bureau of Structures toward completion of the bridge plans by the final plan due date. If other geotechnical work is required for the project, the Project Manager should coordinate with the Regional Soils Engineer and the Geotechnical Section to promote efficiency of field drilling operations.



If the preliminary plans are required more than one year in advance of the final plan due date due to the unique needs of the project, the Project Manager should discuss this situation with the Bureau of Structures Design Supervisor prior to submitting the Structure Survey Report.

Coordination early in the design process with DNR regarding removal techniques for the existing structure (if applicable), and new structure placement and type is very important. The status of any agreements with the DNR, which affect the structure, should be noted under additional information on the Structure Survey Report.

6.2.1.2 Consultant-Designed Structures

When preparing the Structure Survey Report, the region or consultant roadway designer's responsibility for submitting the Structure Survey Report depends on their involvement with the design of the structure and the soils investigation.

If the preliminary bridge plans are required more than one year in advance of the final plan due to the unique needs of the project, the Project Manager should discuss this situation with the consultant.

Coordination early in the design process with DNR regarding removal techniques for the existing structure (if applicable), and new structure placement and type is very important. The status of any agreements with the DNR, which affect the structure, should be noted under additional information on the Structure Survey Report.

6.2.2 Preliminary Layout

6.2.2.1 General

The preparation of a preliminary layout for structures is primarily for the purpose of presenting an exhibit to the agencies involved for approval, before proceeding with final design and preparation of detail plans. When all the required approvals are obtained, the preliminary layout is used as a guide for final design and plan preparation.

The drawings for preliminary layouts are on sheets having an overall width of 11 inches and an overall length of 17 inches and should be placed within the current sheet border under the #8 tab.

6.2.2.2 Basic Considerations

The following criteria are used for the preparation of preliminary plans.

1. Selection of Structure Type. Refer to Chapter 17 - Superstructure-General, for a discussion of structure types.
2. Span Arrangements. For stream crossings the desired minimum vertical clearance from high water to low chord is given in Chapter 8 - Hydraulics. Span lengths for multiple span stream crossings are in most cases a matter of economics and the provision for an opening that adequately passes flood flows, ice and debris. For structures over waterways that qualify as navigable waters of the United States, the minimum vertical



and horizontal clearances of the navigable span are determined by the U.S. Coast Guard after considering the interests of both highway and waterway transportation users.

For most of the ordinary grade separation structures the requirements for horizontal clearance determine the span arrangements. Refer to Chapter 17 - Superstructure-General for span length criteria.

3. Economics.

Economy is a primary consideration in determining the type of structure to be used. Refer to Chapter 5 – Economics and Costs, for cost data.

At some stream crossings where the grade line permits considerable head room, investigate the economy of a concrete box culvert versus a bridge type structure. When economy is not a factor, the box culvert is the preferred type from the standpoint of maintenance costs, highway safety, flexibility for roadway construction, and provision of a facility without roadway width restrictions.

4. Aesthetics. Recognition of aesthetics as an integral part of a structure is essential if bridges are to be designed in harmony with adjacent land use and development. Refer to Chapter 4 - Aesthetics.
5. Hydraulic Consideration. Stream crossing structures are influenced by stream flow, drift, scour, channel conditions, ice, navigation, and conservation requirements. This information is submitted as part of the Structure Survey Report. Refer to Chapter 8 - Hydraulics for Hydraulic considerations and Section 8.1.5 for Temporary Structure Criteria.
6. Geometrics of Design. The vertical and horizontal clearance roadway widths, design live loading, alignment, and other pertinent geometric requirements are given in Chapter 3.
7. Maintenance. All bridge types require structural maintenance during their service life. Maintenance of approaches, embankments, drainage, substructure, concrete deck, and minor facilities is the same for the various types of bridges. A minimum draining grade of 0.5% across the bridge is desirable to eliminate small ponds on the deck except for open railings where the cross slope is adequate.

Epoxy coated bar steel is required in all new decks and slabs.

Steel girders require periodic painting unless a type of weathering steel is used. Even this steel may require painting near the joints. It is more difficult to repaint steel girders that span busy highways.

Cast-in-place reinforced concrete box girders and voided slabs have a poor experience in Wisconsin. They should not be used on new structures.



Deck expansion joints have proved to be a source of maintenance problems. Bridges designed with a limited number of watertight expansion devices are recommended.

8. Construction. Occasionally a structure is proposed over an existing highway on which traffic must be maintained. If the roadway underneath carries high volumes of traffic, any obstruction such as falsework would be hazardous as well as placing undesirable vertical clearance restrictions on the traveled way. This is also true for structures over a railroad.

For structures over most high-volume roadways construction time, future maintenance requirements, and provision for future expansion of the roadway width, have considerable influence on the selection of the final product.

9. Foundations. Poor foundation conditions may influence the structure geometry. It may be more economical to use longer spans and fewer substructure units or a longer structure to avoid high approach fills.
10. Environmental Considerations. In addition to the criteria listed above all highway structures must blend with the existing site conditions in a manner that is not detrimental to environmental factors. Preservation of fish and wildlife, pollution of waters, and the effects on surrounding property are of primary concern in protecting the environment. The design of structures and the treatment of embankments must consider these factors.
11. Safety. Safety is a prime consideration for all aspects of the structure design and layout. Bridge railings are approved through actual vehicle crash testing.

6.2.2.3 Requirements of Drawing

6.2.2.3.1 Plan View

The plan view is preferably placed in the upper left-hand portion of the sheet at the largest scale practical (1"=10') and shows the following basic information:

1. The plan view shall be shown with the reference line stationing progressing upstation from left to right on the sheet. A reference north arrow shall be included.
2. Structure span lengths, (center-to-center of piers and to centerline of bearing at abutments, end distance from centerline of bearing to back face of abutment and overall length of structure).
3. Dimensions along the reference line except for structures on a curve in which case they are along a tangent to the curve.
4. Stations are required at centerline of piers, centerline of bearing at abutments, and end of deck or slab.
5. Stations at intersection with reference line of roadway underneath for grade separation structures.



6. Direction of stationing increase for highway or railroad beneath a structure.
7. Detail the extent of slope paving or riprap.
8. Direction of stream flow and name if a stream crossing.
9. Highway number and direction and number of traffic lanes.
10. Horizontal clearance dimensions, pavement, shoulder, sidewalk, and structure roadway widths.
11. Median width if dual highway.
12. Skew angles and angles of intersection with other highways, streets or railroads.
13. Horizontal curve data if within the limits of the structure showing station of P.C., P.T., and P.I. Complete curve data of all horizontal curves which may influence layout of structure.
14. Location and dimension of minimum vertical clearance for highway or railroad grade separation structures.
 - a. The minimum vertical clearance should be noted as the “Point of Minimum Vertical Clearance” for all spans.
 - b. Minimum vertical clearance is required for each span of a structure above a traveled way (i.e., roadway, railroad track, etc.).
 - c. Refer to *Facilities Development Manual 11-35-1, Section 1.5* for guidance pertaining to the required locations to be checked for underclearance.
15. If floor drains are proposed the type, approximate spacing, and whether downspouts are to be used.
16. Existing structure description, number, station at each end, buildings, underground utilities and pole lines giving owner's name and whether to remain in place, be relocated or abandoned.
17. Indicate which wingwalls have beam guard rail attached if any and wing lengths.
18. Structure numbers on plan.
19. Excavation protection for railroads.
20. Limits of railroad right-of-way. The locations are for reference only and need not be dimensioned.
21. Location of deck lighting or utilities if any.
22. Name Plate location.



23. Benchmark location
24. Locations of surface drains on approach pavement.
25. Tangent offsets between reference line and tangent line along C_L substructure unit. Also include tangent offsets for edge of deck and reference line at 10 foot intervals.

6.2.2.3.2 Elevation View

The elevation view is preferably placed below the plan view. If the structure is not skewed the substructure units are to be a straight projection from the plan view. If skewed, the elevation is a view normal to substructure units. The view shows the following basic information:

1. Profile of existing groundline or streambed.
2. Cross-section of highway or channel below showing back slopes at abutments.
3. Elevation of top of berm and rate of back slope used in figuring length of structure.
4. Type and extent of slope paving or riprap on back slopes.
5. Proposed elevations of bottom of footings and type of piling if required.
6. Depth of footings for piers of stream crossing and if a seal is required, show and indicate by a note.
7. Location and dimension of minimum vertical clearance.
 - a. Minimum vertical clearance is required for each span of a structure above a traveled way (i.e., roadway, railroad track, etc.).
 - b. Refer to *Facilities Development Manual 11-35-1, Section 1.5* for guidance pertaining to the required locations to be checked for underclearance.
8. Streambed, observed and high water elevations for stream crossings.
9. Location of underground utilities, with size, kind of material and elevation indicated.
10. Location of fixed and expansion bearings.
11. Location and type of expansion devices.
12. Limits of railroad right-of-way. The locations are for reference only and need not be dimensioned.

An elevation view is required for deck replacements, overlays with full-depth deck repair and painting plans (or any rehabilitation requiring the contractor to go beneath the bridge). Enough detail should be given to provide the contractor an understanding of what is beneath the bridge (e.g. roadway, bike path, stream, type of slope paving, etc.).



6.2.2.3.3 Cross-Section View

A view of a typical pier is shown as a part of the cross-section. The view shows the following general information:

1. Slab thickness, curb height and width, type of railing.
2. Horizontal dimensions tied into a reference line or centerline of roadway.
3. Girder spacing with girder depth.
4. Direction and amount of crown or superelevation, given in %.
5. Point referred to on profile grade.
6. Type of pier with size and number of columns proposed.
7. For solid, hammerhead or other type pier approximate size to scale.
8. Dimension minimum depth of bottom of footings below ditch or finished ground line or if railroad crossing below top of rail.
9. Location for public and private utilities to be carried in the superstructure. Label owner's name of utilities.
10. Location of lighting on the deck or under the deck if any.

6.2.2.3.4 Other Requirements

1. Profile grade line across structure showing tangent grades and length of vertical curve. Station and elevation of P.C., P.I., P.T., and centerline of all substructure units.

Profile grade line of highway beneath structure if highway separation or of top rail if railroad separation. Stations along top of rail are to be tied into actual stationing as established by the railroad company.

2. Channel change section if applicable. Approximate stream bed elevation at low point.
3. Any other view or detail which may influence the bridge type, length or clearance.
4. List design data including:

Material Properties:

- Concrete Superstructure
- Concrete Substructure
- Bar Steel Reinforcement



- Structural Steel
- Prestressed Concrete
- Prestressing Steel

*Note: For rehabilitation projects, include Material Properties only for those materials utilized in the rehabilitation.

Foundations

- Soil Bearing Pressure
- Pile Type and Capacity (see [6.3.2.1](#))

Ratings (Plans Including Ratings that have been changed)

Live Load: (if using LRFR)

Design Loading: HL-93

Inventory Rating Factor: RF = X.XX

Operating Rating Factor: RF = X.XX

Wisconsin Standard Permit Vehicle (Wis-SPV) = XXX kips

Live Load: (if using LFR)

Inventory Rating: HS = XX

Operating Rating: HS = XX

Wisconsin Standard Permit Vehicle (Wis-SPV) = XXX kips

(See Chapter 45 – Bridge Rating (45.9.3) for additional information)

Ratings (Plans Including Ratings that have not been changed)

Live Load: (if HSI uses LRFR)

Taken from HSI, xx/xx/2xxx

Design Loading: HL-93

Inventory Rating Factor: RF = X.XX

Operating Rating Factor: RF = X.XX

Wisconsin Standard Permit Vehicle (Wis-SPV) = XXX kips

Live Load: (if HSI uses LFR)

Taken from HSI, xx/xx/2xxx

Inventory Rating: HS = XX

Operating Rating: HS = XX

Wisconsin Standard Permit Vehicle (Wis-SPV) = XXX kips

If widening a bridge, provide ratings for both the new and existing superstructure elements. For example, if widening a girder bridge previously designed with Load Factor Design, provide the LFR rating for the controlling existing girder and the LRFR rating for the controlling new girder.

Hydraulic Data100 YEAR FREQUENCY

Q_{100} = XXXX C.F.S.

VEL. = X.X F.P.S.

HW_{100} = EL. XXX.XX

WATERWAY AREA = XXX SQ.FT.

DRAINAGE AREA = XX.X SQ.MI.

ROADWAY OVERTOPPING = (NA or add "Roadway Overtopping Frequency" data)

SCOUR CRITICAL CODE = X

2 YEAR FREQUENCY

Q_2 = XXXX C.F.S.

VEL. = X.X F.P.S.

HW_2 = EL. XXX.XX

ROAD OVERTOPPING FREQUENCY (if applicable, frequencies < 100 years)

FREQUENCY = XX YEARS

Q_{xx} = XXXX C.F.S.

HW_{xx} = EL. XXX.XX

(See Chapter 8 – Hydraulics for additional information)

5. Show traffic data. Give traffic count, data and highway for each highway on grade separation or interchange structure.
6. Rehabilitation structure plans should use the same labeling convention as shown on the original structure plans when practical. Generally, this will include substructure labels (wings, abutments, piers, etc.) and girder numbers. This labeling convention is beneficial for inspection purposes.
7. Rehabilitation structure plans should include a list of work to be performed.

SCOPE OF WORK (Example)

- REMOVAL OF EXISTING CONCRETE OVERLAY AND PLACEMENT OF A NEW OVERLAY
- RETROFIT EXISTING PARAPETS
- SCOUR REPAIR
- CONCRETE SURFACE REPAIR AT LOCATIONS DIRECTED BY ENGINEER



6.2.2.4 Utilities

In urban areas, public and private utilities generally have their facilities such as sewers, water cables, pipes, ducts, etc., underground, or at river crossings, in the streambed.

If these facilities cannot be relocated, they may interfere with the most economical span arrangement. The preferred location of light poles is at the abutments or piers.

Overhead power lines may cause construction problems or maintenance inspection problems. Verify if they exist and notify Utilities & Access Management Unit (Bureau of Tech. Services) to have them removed.

It is the general policy to not place utilities on the structure. The Utilities & Access Management Unit approves all utility applications and determines whether utilities are placed on the structures or can be accommodated some other way. Refer all requests to them. Also see FDM Chapter 18 and Chapter 4 of *“WisDOT Guide to Utility Coordination”*.

6.2.3 Distribution of Exhibits

This is a list of agencies that may need to be coordinated with. There may be other stakeholders that require coordination. Consult FDM Chapter 5 for more details on coordination requirements.

- Federal Highway Administration (FHWA)

For unique structures, a copy of the finalized preliminary structure plans is forwarded by the BOS Design Supervisor to FHWA Division Bridge Engineer for review.

- Department of Natural Resources

A copy of preliminary plans (preliminary layout, plan & profile, and contour map) for stream crossing bridges are forwarded by BOS to the Department of Natural Resources for comment, in accordance with the cooperative agreement between the Department of Transportation and the Department of Natural Resources. (See Chapter 8 - Hydraulics).

- Railroad (FDM Chapter 17)

Begin communicating as early as possible with the Region Railroad Coordinator.

- Utilities (FDM Chapter 18, Bridge Manual Chapter 32)

BOS discourages attachment of utilities to a structure. However, if there are no other viable options, private or public utilities desiring to attach their facilities (water, and sewer mains, ducts, cables, etc.) to the structure must apply to the owner for approval. For WisDOT owned structures, approval is required from the Region's Utilities & Access Management Unit.

- Coast Guard (FDM)



- Regions

A copy of the preliminary plans is sent to the Regional Office involved for their review and use.

- Native American Tribal Governments
- Corps of Engineers
- Other governing municipalities
- State Historic Preservation Office
- Environmental Protection Agency
- Other DOTs



6.3 Final Plans

This section describes the general requirements for the preparation of construction plans for bridges, culverts, retaining walls and other related highway structures. It provides a standard procedure, form, and arrangement of the plans for uniformity.

6.3.1 General Requirements

6.3.1.1 Drawing Size

Sheets are 11 inches deep from top to bottom and 17 inches long. A border line is provided on the sheet 5/8 inch from the left and right edges, and 1/4 inch from top and bottom edges. Title blocks are provided on the first sheet for a signature and other required information. The following sheets contain the same information without provision for a signature.

6.3.1.2 Scale

All drawings insofar as possible are drawn to scale. Such details as reinforcing steel, steel plate thicknesses, etc. are not scaled. The scale is adequate to show all necessary details.

6.3.1.3 Line Thickness

Object lines are the widest line on the drawing. Lines showing all or part of an existing structure or facility are shown by dashed lines of somewhat lighter weight, or ghost lines.

Lines showing bar steel are lighter than object lines and are drawn continuous without any break. Dimension and extension lines are lighter than bar steel lines but heavy enough to make a good reproduction.

6.3.1.4 Lettering and Dimensions

All lettering is upper case. Lettering and dimensions are read from the bottom or righthand side and should be placed above the dimension lines. Notes and dimension text are approximately 0.06 inches high; view titles are approximately 0.10 inches high (based on a 11"x17" sheet). Dimensions are given in feet and inches. Elevations are given in decimal form to the nearest 0.01 of a foot. Always show two decimal places.

6.3.1.5 Notes

Show any notes to make the required details clear on the plans. Do not include material that is part of the specifications.

6.3.1.6 Standard Insert Drawings

Standard detail sheets are available for railings and parapets, prestressed girders, bearings, expansion joints, and drains. Fill in the dimensions and titles required and insert in the final plans.



Standard insert sheets can be found at: <https://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrcs/strct/insert-sheets.aspx>

6.3.1.7 Abbreviations

Abbreviations are to be used throughout the plans whenever possible. Abbreviations approved to be used are as follows:

Abutment	ABUT.	Flange Plate	FL. PL.
Adjacent	ADJ.	Front Face	F.F.
Alternate	ALT.	Galvanized	GALV.
And	&	Gauge	GA.
Approximate	APPROX.	Girder	GIR.
At	@	Highway	HWY.
Back Face	B.F.	Horizontal	HORIZ.
Base Line	B/L	Inclusive	INCL.
Bench Mark	B.M.	Inlet	INL.
Bearing	BRG.	Invert	INV.
Bituminous	BIT.	Left	LT.
Cast-in-Place	C.I.P.	Left Hand Forward	L.H.F.
Centers	CTRS.	Length of Curve	L.
Center Line	C/L	Live Load	L.L.
Center to Center	C to C	Longitudinal	LONGIT.
Column	COL.	Maximum	MAX.
Concrete	CONC.	Minimum	MIN.
Construction	CONST.	Miscellaneous	MISC.
Continuous	CONT.	North	N.
Corrugated Metal Culvert Pipe	C.M.C.P.	Number	NO.
Cross Section	X-SEC.	Near Side, Far Side	N.S.F.S.
Dead Load	D.L.	Per Cent	%
Degree of Curve	D.	Plate	PL
Degree	°	Point of Curvature	P.C.
Diaphragm	DIAPH.	Point of Intersection	P.I.
Diameter	DIA.	Point of Tangency	P.T.
Discharge	DISCH.	Point on Curvature	P.O.C.
East	E.	Point on Tangent	P.O.T.
Elevation	EL.	Property Line	P.L.
Estimated	EST.	Quantity	QUAN.
Excavation	EXC.	Radius	R.
Expansion	EXP.	Railroad	R.R.
Fixed	F.	Railway	RY.
Reference	REF.	Station	STA.
Reinforcement	REINF.	Structural	STR.
Reinforced Concrete Culvert Pipe	R.C.C.P.	Substructure	SUBST.
Required	REQ'D.	Superstructure	SUPER.
Right	RT.	Surface	SURF.



Right Hand Forward	R.H.F.	Superelevation	S.E.
Right of Way	R/W	Symmetrical	SYM
Roadway	RDWY.	Tangent Line	TAN. LN.
Round	ø	Transit Line	T/L
Section	SEC.	Transverse	TRAN.
Shoulder	SHLD.	Variable	VAR.
Sidewalk	SDWK.	Vertical	VERT.
South	S.	Vertical Curve	V.C.
Space	SPA.	Volume	VOL.
Specification	SPEC	West	W.
Standard	STD.	Zinc Gauge	ZN. GA.

Table 6.3-1
Abbreviations

6.3.1.8 Nomenclature and Definitions

Universally accepted nomenclature and approved definitions are to be used wherever possible.

6.3.2 Plan Sheets

The following information describes the order of plan sheets and the material required on each sheet.

Plan sheets are placed in order of construction generally as follows:

1. General Plan
2. Subsurface Exploration
3. Abutments
4. Piers
5. Superstructure and Superstructure Details
6. Railing and Parapet Details

Show all views looking up station.

6.3.2.1 General Plan (Sheet 1)

See the BOS web page, CADD Resource Files, for the latest sheet borders to be used. Sheet borders are given for new bridges, rehabilitation projects and concrete box culverts. A superstructure replacement utilizing the existing substructure, bridge widenings, as well as



damaged girder replacements should use the sheet border for a new structure. See Chapter 40 - Bridge Rehabilitation for criteria as to when superstructure replacements are allowed.

1. Plan View

Same requirements as specified for preliminary drawing, except do not show contours of groundline and as noted below.

- a. Sufficient dimensions to layout structure in the field.
- b. Describe the structure with a simple note such as: Four span continuous steel girder structure.
- c. Station at end of deck on each end of bridge.

On Structure Replacements

Show existing structure in dashed-lines on Plan View.

2. Elevation View

Same requirements as specified for preliminary plan except:

- a. Show elevation at bottom of all substructure units.
- b. Give estimated pile lengths where used.

3. Cross-Section View

Same requirements as specified for preliminary plan except:

- a. For railroad bridges show a railroad cross-section.
- b. View of pier if the bridge has a pier (s), if not, view of abutment.

4. Grade Line

Same requirements as specified for preliminary plan.

5. Design and Traffic Data

Same requirements as specified for preliminary plans, plus see [6.3.2.1](#) for guidance regarding sheet border selection.

6. Hydraulic Information, if Applicable

7. Foundations

Give soil/rock bearing capacity or pile capacity.



Example for General Plan sheet: Abutments to be supported on HP 10 x 42 steel piling driven to a required driving resistance of 180 tons * per pile as determined by the Modified Gates Dynamic Formula. Estimated 50'-0" long.

*The factored axial resistance of piles in compression used for design is the required driving resistance multiplied by a resistance factor of 0.5 using modified Gates to determine driven pile capacity.

Abutments with spread footings to be supported on sound rock with a required factored bearing resistance of "XXX" PSF ***. A geotechnical engineer, with three days notice, will determine the factored bearing resistance by visual inspection prior to construction of the abutment footing.

*** The factored bearing resistance is the value used for design.

Repeat the note above on each substructure sheet, except the asterisk (*) and subsequent explanation of factored design resistance need not appear on individual substructure sheets.

See Table 11.3-5 for typical maximum driving resistance values.

8. Estimated Quantities

- a. Enter bid items and quantities as they appear, and in the order in which they appear in the "Schedule of Bid Items" of the Standard Specifications. Put items not provided for at the bottom of the list. Enter quantities for each part of the structure, (superstructure, each abutment, each pier, each structural approach slab) under a separate column with a grand total.

Quantities are to be bid under items for the Structure Type and not by the "B" or "C" numbers. For example, concrete for a multi-cell box culvert exceeding a total length of 20 feet is to be bid under item Concrete Masonry Culverts. As another example, a bridge having a length less than 20 feet would be given a "C" number; however, the concrete bid item is Concrete Masonry Bridges.

- b. For incidental items to be furnished for which there is no bid item, and compensation is not covered by the *Standard Specifications* or *Special Provisions*, note on the plans the most closely related bid item that is to include the cost in the price bid per unit of item. As an example, the cost of concrete inserts is to be included in the price bid per cubic yard of concrete masonry.

9. General Notes

A standard list of notes is given in [6.3.2.1.1](#) and [6.3.2.1.2](#). Use the notes that apply to the structure drawn on the plans.

10. List of Drawings

Each sheet is numbered sequentially beginning with 1 for the first sheet. Give the sheet number and title of sheet.

**11. Title Block**

Fill in all data for the Title Block except the signature. The title of this sheet is "General Plan". Use the line below the structure number to describe the type of crossing. (Example: STH 15 SB OVER FOX RIVER). See [6.3.2.1](#) for guidance regarding sheet border selection.

12. Professional Seal

All final bridge plans prepared by Consultants or Governmental Agencies shall be professionally sealed, signed, and dated on the general plan sheet. If the list of drawings is not on the general plan sheet, the sheet which has the list of drawings shall also be professionally sealed, signed, and dated. This is not required for WisDOT prepared plans, as they are covered elsewhere.

6.3.2.1.1 Plan Notes for New Bridge Construction

1. Drawings shall not be scaled. Bar Steel Reinforcement shall be embedded 2" clear unless otherwise shown or noted.
2. All field connections shall be made with 3/4" diameter friction type high-tensile strength bolts unless shown or noted otherwise.
3. Slab falsework shall be supported on piles or the substructure unless an alternate method is approved by the Engineer.
4. The first or first two digits of the bar mark signifies the bar size.
5. The slope of the fill in front of the abutments shall be covered with heavy riprap and geotextile fabric Type 'HR' to the extent shown on sheet 1 and in the abutment details.
6. The slope of the fill in front of the abutments shall be covered with slope paving material to the extent shown on sheet 1 and in the abutment details.
7. The stream bed in front of the abutment shall be covered with riprap as shown on this sheet and in the abutment details.
8. The existing stream bed shall be used as the upper limits of excavation at the piers.
9. The existing ground line shall be used as the upper limits of excavation at the piers.
10. Within the length of the box all spaces excavated and not occupied by the new structure shall be backfilled with Structure Backfill to the elevation and section existing prior to excavation within the length of the culvert.
11. At the backface of abutment all volume which cannot be placed before abutment construction and is not occupied by the new structure shall be backfilled with structure backfill.



12. Concrete inserts to be furnished by the utility company and placed by the contractor. Cost of placing inserts shall be included in the bid price for concrete masonry.
13. Prestressed Girder Bridges - The haunch concrete quantity is based on the average haunch shown on the Prestressed Girder Details sheet.

6.3.2.1.2 Plan Notes for Bridge Rehabilitation

WisDOT policy item:

The note "Dimensions shown are based on the original structure plans" is acceptable. However, any note stating that the contractor shall field verify dimensions is not allowed.

It is the responsibility of the design engineer to use original structure plans, as-built structure plans, shop drawings, field surveys and structure inspection reports as appropriate when producing rehabilitation structure plans of any type (bridges, retaining walls, box culverts, sign structures, etc.). **Note:** Older Milwaukee bridge plans used a baseline datum of 100.00. Add 580.60 to elevations using this datum. If uncertainty persists after reviewing available documentation, a field visit may be necessary by the design engineer.

1. Dimensions shown are based on the original structure plans.
2. All concrete removal not covered with a concrete overlay shall be defined by a 1 inch deep saw cut, unless specified otherwise.
3. Utilize existing bar steel reinforcement where shown and extend 24 bar diameters into new work, unless specified otherwise.
4. Concrete expansion bolts and inserts to be furnished and placed by the contractor under the bid price for concrete masonry.
5. At "Curb Repair" remove concrete to sound concrete or at least 1" behind existing reinforcing steel.
6. Existing floor drains to remain in place. Remove top of deck in drain area as directed by the Field Engineer to allow placing and sloping of 1 1/2" concrete overlay.
7. Clean and fill existing longitudinal and transverse cracks with penetrating epoxy as directed by the Field Engineer.
8. Variations to the new grade line over 1/4" must be submitted by the Field Engineer to the Structures Design Section for review.
9. The contractor shall supply a new name plate in accordance with Section 502.3.11 of the *Standard Specifications* and the standard detail drawings. Name plate to show original construction year.
10. Care shall be taken to avoid damage to the existing girder, including shear stirrups. Sawcutting of the existing shear stirrups is not allowed.



6.3.2.2 Subsurface Exploration

This sheet is initiated by the Geotechnical Engineer. The following information is required on the sheet. Bridge details are not drawn by the Geotechnical Engineer.

1. Plan View

Show a plan layout of structure with survey lines, reference lines, pier and abutment locations and location of borings and probings plotted to scale.

On box culvert structure plans, show three profile lines of the existing ground elevations (along the centerline and outer walls of the box). Scale the information for these lines from the site contour map that is a part of the structure survey report.

2. Elevation

Show a centerline profile of existing ground elevation.

Show only substructure units at proper elevation w/no elevations shown. Also show the pile lengths.

Show the kind of material, its located depth, and the blow count of the split spoon sampler for each boring. Give the blow count at about 5 foot intervals or where there is a significant change in material.

6.3.2.3 Abutments

Use as many sheets as necessary to show details clearly. Each substructure unit should have its own plan sheet(s). Show all bar steel required using standard notations; solid lines lengthwise and solid dots in cross section. Give dimensions for a skewed abutment to a reference line which passes through the intersection for the longitudinal structural reference line and centerline of bearing of the abutment. Give the dimension, from centerline of bearing to backface of abutment along the longitudinal reference line and the offset distance if on a skew. Give beam seat corner dimensions along the front face of abutment. Show the skew angle. See [Figure 6.3-1](#) for example of skewed abutment dimensions.

If there is piling, show a complete footing layout giving piling dimensions tied to the reference line. Number all the piles. Give the type of piling, length and required driving resistance. Show a welded field splice for cast in place concrete or steel H piles.

Bridge seats for steel bearings and laminated elastomeric bearings are level within the limits of the bearing plate. Slope the bearing area utilizing non-laminated elastomeric bearings if the slope of the bottom of girder exceeds 1%. Slope the bridge seat between bearings 1" from front face of backwall to front face of abutment. Give all beam seat elevations.

**1. Plan View**

- a. Place a keyed construction joint near the center of the abutment if the length of the body wall exceeds 50 feet. Make the keyway as large as feasible and extend the horizontal bar steel through the joint.
- b. Dimension wings in a direction parallel and perpendicular to the wing centerline. Wings should be numbered starting from the lower left corner and increasing in a clockwise order.
- c. Dimension angle between wing and body if that angle is different from the skew angle of the abutment.

2. Elevation

- a. Give beam seat, wing (front face and wing tip), and footing elevations to the nearest .01 of a foot.
- b. Give vertical dimension of wing.

3. Wing Elevation**4. Body Section**

Place an optional keyed construction joint in the parapet at the bridge seat elevation if there is a parapet.

5. Wing Sections**6. Bar Steel Listing and Detail**

Use the following views where necessary:

7. Pile Plan & Splice Detail
8. View Showing Limits of Excavation and Backfill
9. Special Details for Utilities
10. Drainage Details

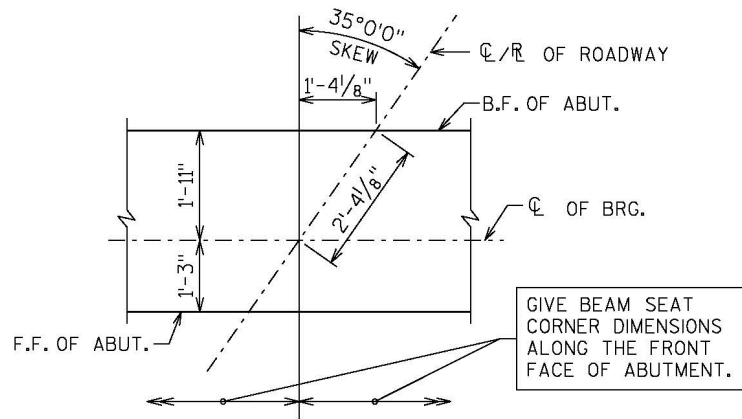


Figure 6.3-1
Example of Skewed Abutment Dimensions

6.3.2.4 Piers

Use as many sheets as necessary to show all details clearly. Each substructure unit should have its own plan sheet(s).

Give dimensions for a skewed pier to a reference line which passes through the intersection of the longitudinal structural reference line and the pier centerline. Show the skew angle. Dimension the centerline spacing of superstructure girders.

1. Plan View

Show dimensions, footings, cap steps, beam spacings and skew angle.

2. Elevation

Show dimensions and elevations. Show lengths of all columns for clarity. Give the elevation of the bottom of footings and beam seats. Refer to abutments for detailing bridge seats. Dimension all bar steel and stirrups.

3. Footing Plan

Show dimensions for pile spacing, pile numbers and reinforcing steel in footing.

4. Bar Steel Listing and Details

5. Pile Splice Detail (If different from abutment only).

6. Cross Section thru Column and Pier Cap



Detail anchor bolts between reinforcing bars to provide clearance. Long steel bridges may require more clearance. This allows an erection tolerance for the structural steel so that the bar steel is not pierced by the anchor bolts if the bearing is shifted.

6.3.2.5 Superstructure

Use as many sheets as are necessary to show all details clearly. Standard insert sheets are available to show many standard details. The title, project number, and a few basic dimensions are added to these standard sheets.

6.3.2.5.1 All Structures

1. Show the cross-section of roadway, plan view and related details, elevation of typical girder or girders, details of girders, and other details not shown on standard insert sheets. All drawings are to be fully dimensioned and show such sections and views as needed to detail the superstructure completely.
2. For girder bridges:
Show the total dead load deflections, including composite dead load (without future wearing surface) acting on the composite section, at tenth points of each span. Distribute the composite dead load evenly to all girders and provide one deflection value for a typical interior girder. Chapter 17 – Superstructure-General illustrates three load cases for exterior girder design with raised sidewalks, cases that provide a conservative envelope to ensure adequate girder capacity. However, the above composite dead load distribution should be used for deflection purposes. For prestressed concrete girders, the dead load deflection reported does not include the weight of the girder. See Chapter 24 – Steel Girder Structures for camber and blocking, top of steel elevation and deflection reporting criteria.

A separate deflection value for interior and exterior girders *may* be provided if the difference, accounting for load transfer between girders, warrants multiple values. A weighted distribution of composite dead load could be used for deflection purposes *only*. For example, an extremely large composite load over the exterior girder could be distributed as 40-30-30 percent to the exterior and first two interior girders respectively. Use good engineering judgment to determine whether to provide separate deflection values for individual girder lines. In general, this is not necessary.

Indicate girder numbers about the centerline of bearing in each span. Girders should be numbered in increasing order from left to right in the cross-section view. For rehabilitation projects, indicate the existing girder numbers and assign new girder numbers in increasing order from left to right.

For slab bridges:

Provide camber values at the tenth points of all spans. The camber is based on 3 times the deflection of the slab, only. For multi-span bridges, the deflection calculations are based on a continuous span structure since the falsework supports the bridge until the concrete slab has cured.



Deflection and camber values are to be reported to the nearest 0.1 inch, for all girder and slab superstructures.

3. For girder structures, provide finished grade top of deck elevations for each girder line at the tenth points of all spans. Show the top of deck elevations at the outside edge of deck at tenth points. If staged construction, include tenth point elevations along the construction joint. For slab structures, provide the finished grade elevations at the reference line and/or crown and edge of slab at tenth points.
4. Decks of uniform thickness are used on all girders. Variations in thickness are achieved by haunching the deck over each girder. Haunches are formed off the top of the top flange. See the standards for details. In general the minimum haunch depth along the edge of girder is to be 1 1/4" although 2" is recommended to allow for construction tolerances. Haunch depth is the distance from the bottom of the concrete deck to the top of the top flange.
5. Provide a paving notch at each end of all structures for all S.T.H., U.S.H., and I.H. bridges. Provide a paving notch at each end of all structures for all C.T.H. with bridges with concrete approaches. Paving notches optional elsewhere. See standards for details.
6. If the structure contains conduit for a deck lighting system, place the conduit in the concrete parapet. Place expansion devices on conduit which passes through structure expansion joints.
7. Show the bar steel reinforcement in the slab, curb, and sidewalk with the transverse spacing and all bars labeled. Show the direction and amount of roadway crown.
8. On bridges with a median curb and left turn lane, water may be trapped at the curb due to the grade slope and crown slope. If this is the case, make the cross slope flat to minimize the problem. Existing pavers cannot adjust to a variable crown line.
9. On structures with modular joints consider cover plates for the back of parapets when aesthetics are a consideration.
10. Provide a table of tangent offsets for the reference line and edges of deck at 10 foot intervals for curved bridges.

6.3.2.5.2 Steel Structures

1. Show the diaphragm connections on steel girders. Show the spacing of rail posts on the plan view.
2. Show a steel framing plan for all steel girders. Show the spacing of diaphragms.
3. On the elevation view of steel girders show dimension, material required, field and shop splice locations, stiffener spacing, shear connector spacing, and any other information necessary to construct the girder. For continuous girders, show and dimension tension zones on top and bottom flanges. Show the tension zones on replacement and



rehabilitation projects as applicable, including on deck replacements projects, widenings, and overlay projects with substantial full-depth deck repair areas. See Chapter 24 – Steel Girder Structures for additional information on tension zones. In additional views show the field splice details and any other detail that is necessary.

4. Show the size and location of all weld types with the proper symbols except for butt welds. Requirements for butt welds are covered by A.W.S. Specifications.
5. See Chapter 24 – Steel Girder Structures for camber and blocking, top of steel elevation and deflection reporting criteria.
6. Existing flange and web sizes should be shown to facilitate the sizing of bolts on Rehabilitation Plans.

6.3.2.5.3 Railing and Parapet Details

Standard drawings are maintained by the Structures Development Section showing railing and parapet details. Add the details and dimensions to these drawings that are unique to the structure being detailed. Compute the length along the slope of grade line rather than the horizontal dimension.

6.3.3 Miscellaneous Information

6.3.3.1 Bill of Bars

Show a complete bill of bar steel reinforcement for each unit of the structure. Place this bill on the sheet to which the bars pertain. If the abutments or piers are similar, only one bar list is needed for each type of unit.

Give each bar or group of bars a different mark if they vary in size, length, or location in a unit. Each bar list is to show the mark, number of bars, length, location and detail for each bar. Give bar lengths to the nearest 1" and segment lengths of bent bars to the nearest 1/2". Show all bar bends and hooks in detail.

Identify all bars with a letter indicating the unit in which the bar is placed - A for abutment, P for pier, S for superstructure. Where units are multiple, each unit should have a different letter. Next use a one or two digit number to sequentially number the bars in a unit. P1008 indicates bar number 08 is a size number 10 bar located in a Pier.

Use a Bar Series Table where a number of bars the same size and spacing vary in length is a uniform progression. Use only one mark for all these bars and put the average length in the table.

Refer to the Standard drawings in Chapter 9 – Materials for more information on reinforcing bars such as minimum bend diameter, splice lengths, bar supports, etc.

When a bridge is constructed in stages, show the bar quantities for each stage. This helps the contractor with storage and retrieval during construction.



6.3.3.2 Box Culverts

Detail plans for box culverts are to be fully dimensioned and have sectional drawings needed to detail the structure completely. The following items are to be shown when necessary:

1. Plan View
2. Longitudinal section
3. Section thru box
4. Wing elevations
5. Section thru wings
6. Section thru cutoff wall
7. Vertical construction joint
8. Bar steel clearance details
9. Header details
10. North point, Name plate location, Benchmark location, and Quantities
11. Bill of bars, Bar details
12. General notes, List of drawings, Rip rap layout
13. Inlet nose detail on multiple cell boxes
14. Corner details

Bid items commonly used are excavation, concrete masonry, bar steel, rubberized membrane waterproofing, backfill and rip rap. Filler is a non-bid item. In lieu of showing a contour map, show profile grade lines as described for Subsurface Exploration sheet.

See the standard details for box culverts for the requirements on vertical construction joints, apron and cutoff walls, longitudinal construction joints, and optional construction joints.

Show name plate location on plan view and on wing detail.

6.3.3.3 Miscellaneous Structures

Detail plans for other structures such as retaining walls, pedestrian bridges, and erosion control structures are to be detailed with the same requirements as previously mentioned. Multiple sign structure of the same type and project may be combined into a single set of plans per standard insert sheet provisions, and shall be subject to the same requirements for bridge plans.



6.3.3.4 Standard Drawings

Standard drawings are maintained and furnished by the Structures Development Section. These drawings show the common types of details required on the contract plans.

6.3.3.5 Insert Sheets

These sheets are maintained by the Structures Development Section and are used in the contract plans to show standard details.

6.3.3.6 Change Orders and Maintenance Work

These plans are drawn on full size sheets. A Structure Survey Report should be submitted for all maintenance projects, including painting projects and polymer overlay projects. In addition to the SSR, final structure plans on standard sheet borders with the #8 tab should be submitted to BOS in the same fashion as other rehabilitation plans. Painting plans should include at minimum a plan view with overall width and length dimensions, the number of spans, an indication of the number and type of elements to be painted (girders, trusses, etc.), and an elevation view showing what the structure is crossing. The SSR should give a square foot quantity for patchwork painting. For entire bridges or well defined zones (e.g. Paint all girders 5 feet on each side of expansion joints), the design engineer will be responsible for determining the quantity.

6.3.3.7 Name Plate and Benchmarks

For multi-directional bridges, locate the name plate on the roadway side of the first right wing or parapet traveling in the highway cardinal directions of North or East. For one-directional bridges, locate the name plate on the first right wing or parapet in the direction of travel. For type "NY", "W", "M" or timber railings, name plate to be located on wing. For parapets, name plate to be located on inside face of parapet.

A benchmark location shall be shown on bridge and larger culvert plans. Locate the benchmark on a horizontal surface flush with the concrete and in close proximity to the name plate. When possible, locate on top of the parapet on the bridge deck, above the abutment. Do not locate benchmarks at locations where elevations are subject to movement (e.g. midspan) and avoid placing below a rail or fence system. Benchmarks are typically metal survey disks, which are to be supplied by the department and set by the contractor. See FDM 9-25-5 for additional benchmark information.

6.3.3.8 Removing Structure and Debris Containment

This section provides guidance for selecting the appropriate Removing Structure bid item and determining when to use the "Debris Containment" bid item.

The "Removing Structure (structure)" bid item is most typically used for complete or substantial removals, as described in [6.3.3.8.2](#), of grade separation structures and box culverts. In addition to this Standard Specification bid item, there are three additional Standard Specification bid items for complete or substantial removal work over waterways: "Removing Structure Over



Waterway Remove Debris (structure)”; “Removing Structure Over Waterway Minimal Debris (structure)”; and “Removing Structure Over Waterway Debris Capture (structure)”. If these four Standard Specification bid items do not encapsulate site specific constraints for specialized cases, which should be a rare occurrence, the designer can utilize special provisions to augment the standard spec removal items.

The designer should review all of these Standard Specifications and coordinate with the Wisconsin Department of Natural Resources (DNR) to determine which bid items to use when removing a particular structure. **If the designer disagrees with the recommendation from the DNR’s Initial Review Letter (IRL), the designer should work with WisDOT Regional Environmental Coordinator (REC), WisDOT Regional Stormwater & Erosion Control Engineer (SWECE) and DNR Transportation Liaison (TL) to come to a consensus on the appropriate bid item, considering constructability and cost impacts of the items.** For unique or difficult removals, designers should consult with the contracting community to assess costs and the feasibility of a particular removal technique. One of the following Removing Structure bid items should be selected for removals over waterways:

- Removing Structure Over Waterway Remove Debris (structure) is used where it is not possible to remove the structure without dropping it, or a portion of it, into a waterway or wetland; and that waterway or wetland is not highly environmentally sensitive. This bid item is typically appropriate for removing the following structure types: slab spans; voided slabs; cast-in-place concrete girder bridges; earth-filled bridges.
- Removing Structure Over Waterway Minimal Debris (structure) is used where it is possible to remove the structure with only minimal debris dropping into a waterway or wetland, and that waterway or wetland is not highly environmentally sensitive. This bid item is typically appropriate for removing all structure types except for the following bridges which are typically covered under Removing Structure Over Waterway Remove Debris (structure): slab spans; voided slabs; cast-in-place concrete girder bridges; earth-filled bridges; large trestle bridges. This bid item will likely be used for most stream crossing removals. The designer may need to expand the standard spec with special provision language to address additional DNR concerns and/or issues. CMM 645.6 contains example removal and clean-up methods corresponding to this bid item.
- Removing Structure Over Waterway Debris Capture (structure) is typically used when resources are present such that additional protection is required due to the waterway or wetland being highly environmentally sensitive. Before including this bid item in the contract, consult with the DNR and the department’s regional environmental coordinator, as well as BOS, to determine if this bid item is appropriate. The designer may need to expand the standard spec with special provision language to address pier or abutment removal, and other project specific details.

Debris Containment bid items are used where structure removal, reconstruction, or other construction operations may generate falling debris that might pose a safety hazard or environmental/contamination concern to facilities located under the structure. Two standard spec bid items for debris containment are available for use depending on the project location. For grade separation structures, the “Debris Containment (structure)” item is utilized. This item is most typically used where the removal area is located over a railroad, but may also be used over roadways, bike paths, pedestrian ways, or other facilities that will not be closed during



removal operations. See [6.3.3.8.3](#) for additional information related to False Decking and project specific criteria for when language is to be included in contracts.

The “Debris Containment Over Waterway (structure)” item is not used when one of the three Removing Structure Over Waterway standard spec bid items is used. This item may be used for structure repair projects occur over waterways where full removals are not involved. One example of this is a standalone joint replacement project at a stream crossing structure.

6.3.3.8.1 Structure Repairs

Structure repair work could include, but is not limited to, the following bid items:

- Removing Concrete Masonry Deck Overlay
- Removing Asphaltic Concrete Deck Overlay
- Removing Polymer Overlay
- Cleaning Parapets
- Cleaning Concrete Surfaces
- Cleaning Decks to Reapply Concrete Masonry Overlay
- Preparation Decks (type)
- Cleaning Decks
- Joint Repair
- Curb Repair
- Concrete Surface Repair
- Full-Depth Deck Repair

Removal work limited to the above items is already included in the respective bid item specification, therefore a Removing Structure bid item not required. Use of Debris Containment should be reviewed for the following conditions:

- For work **over waterways**, a method of protecting the waterway is needed in some cases. Use Debris Containment over Waterway (structure), **only as needed** based on the extent and location of removal, and environmental sensitivity of the waterway. Debris is expected to be minimal.
- For work **over roadways**, Standard Specification, Sections 104 and 107, addresses safety of the traveling public and damage to all property, so generally no additional specifications are needed. **It is expected that pertinent lanes of the underpass roadway are closed when falling debris is expected from above.** No additional



specifications are needed unless specifically requested with sufficient reason, in which case use Debris Containment (structure) **only as needed**, based on the extent and location of removal. Debris is expected to be minimal.

- For work **over railroads**, Standard Specification, Sections 104 and 107, addresses safety of the traveling public and damage to all property, so generally no additional specifications are needed. Exception: containment of debris is required where Full-Depth Deck Repair is expected. Use Debris Containment (structure) if Full-Depth Deck Repair is expected, or **only as needed**, based on the extent and location of removal. Debris is expected to be minimal.

6.3.3.8.2 Complete or Substantial Removals

Complete or substantial removals, not covered by one of the bid items listed in [6.3.3.8.1](#), should use a Removing Structure bid item. Substantial removals could include, but are not limited to; decks, parapets, and wingwalls. The appropriate Removing Structure bid item should be selected and the need for a Debris Containment bid item should be reviewed for the following conditions:

- For work **over waterways or wetlands**, a method of protecting the waterway is needed if the removal area is located over the waterway. If the removal area is located over the waterway, use one of the three Removing Structure Over Waterway (structure) bid items noted in [6.3.3.8](#). If the removal area is not located over the waterway, use Removing Structure (structure). The Debris Containment Over Waterway (structure) item is not used for this work.
- For work **over roadways**, Standard Specification, Sections 104 and 107, addresses safety of the traveling public and damage to all property, and Standard Specification, Section 203 Removing Old Culverts and Bridges addresses removal. **It is expected that pertinent lanes of the underpass roadway are closed when falling debris is expected from above.** Use Removing Structure (structure). No additional specifications are needed unless specifically requested with sufficient reasoning. Use Debris Containment (structure) **only as needed**, based on the significance of the roadway and/or location of removal.
- For work **over railroads**, Standard Specification, Sections 104 and 107, addresses safety of the traveling public and damage to all property, and Standard Specification, Section 203 Removing Old Culverts and Bridges addresses removal. A method of protecting the railroad is needed if the removal area is located over the railroad. Use Removing Structure (structure). Use Debris Containment (structure) if the **removal area is located over the railroad, or only as needed**, based on the extent and location of removal.

6.3.3.8.3 False Decking

In some cases, false decking systems are required and language in the form of stp-502-015 should be included in the contract. This language is included where the removal operations carry a risk of falling construction debris onto live traffic or pedestrian facilities below, specifically in situations that carry significant risk. The following conditions are the baseline for when this



STSP language is to be included (note that these criteria are minimum application locations and that Regions may determine other suitable locations for project-specific reasons):

- All bridges over interstate highways with live traffic below.
- All bridges over roadways with a minimum ADT of 10,000 with live traffic below.
- All bridges over pedestrian facilities that will remain open during construction.

6.3.4 Checking Plans

Upon completion of the design and drafting of plans for a structure, the final plans are usually checked by one person. Dividing plans checking between two or more Checkers for any one structure leads to errors many times. The plans are checked for compliance with the approved preliminary drawing, design, sufficiency and accuracy of details, dimensions, elevations, and quantities. Generally the information shown on the preliminary plan is to be used on the final plans. Revisions may be made to footing sizes and elevations, pile lengths, dimensions, girder spacing, column shapes, and other details not determined at the preliminary stage. Any major changes from the preliminary plan are to be approved by the Structural Design Engineer and Supervisor.

The Checkers check the final plans against the Engineer's design and sketches to ensure all information is shown correctly. The Engineer prepares all sketches and notations not covered by standard drawings. A good Checker checks what is shown and noted on the plan and also checks to see if any essential details, dimensions, or notation have been omitted. The final plan Bid Items should be checked for conformity with those listed in the WisDOT Standard Specifications for Highway and Structure Construction.

The Checker makes an independent check of the Bill of Bars list to ensure the Plan Preparer has not omitted any bars when determining the quantity of bar steel.

Avoid making minor revisions in details or dimensions that have very little effect on cost, appearance, or adequacy of the completed structure. Check grade and bridge seat elevations and all dimensions to the required tolerances. The Checkers make all corrections, revisions, and notations on a print of the plan and return it to the Plan Preparer. The Plan Preparer back checks all marks made by the Checker before changing. Any disagreements are resolved with the Supervisor.

Common complaints received from field staff are dimension errors, small details crowded on a drawing, lettering is too small, and reinforcing bar length or quantity errors.

After the plans are completed, the items in the project folder are separated into the following groups by the Structures Design Engineer:

6.3.4.1 Items requiring a PDF copy for the Project Records (Group A) – Paper Copies to be Destroyed when Construction is Completed.

1. QC/QA sign-off sheet



2. Design computations and computer runs
3. Quantity computations
4. Bridge Special Provisions and STSP's (only those STSP's requiring specific blanks to be filled in or contain project specific information)
5. Final Structure Survey Report form (not including photos, cross-sections, project location maps, etc.)
6. Final Geotechnical Report
7. Final Hydrology and Hydraulic computations and structure sizing report
8. Contour map

6.3.4.2 Additional Items to be Destroyed When Construction is Completed (Group B)

1. Miscellaneous correspondence and transmittal letters
2. Preliminary drawings and computations
3. Prints of soil borings and plan profile sheets
4. Shop steel quantity computations*
5. Design checker computations
6. Layout sheets
7. Elevation runs and bridge geometrics
8. Falsework plans*
9. Miscellaneous Test Report
10. Photographs of bridge rehabs

* These items are added to the packet during construction.

6.3.4.3 Items to be Destroyed when Plans are Completed (Group C)

1. All "void" material
2. All copies except one of preliminary drawings
3. Extra copies of plan and profile sheets
4. Preliminary computer design runs



Note that lists for Group A, B & C are not intended to be all inclusive, but serve as starting points for categorizing design material. Items in Group A & B should be labeled separately.
Computation of Quantities



6.4 Computations of Quantities

When the final drafting and plan checking is completed, the person responsible for drafting the plans and plans checker are to prepare individual quantity calculations for the bid items listed on the plans. The following instructions apply to the computation on quantities.

Divide the work into units that are repetitive such as footings, columns, and girders. Label all items with a clear description. Use sketches for clarity. These computations may be examined by others in future years so make them understandable.

One of the most common errors made in quantity computation is computing only half of an item which is symmetrical about a centerline and forgetting to double the result.

Following is a list of commonly used bridge quantities. Be sure to use the appropriate item and avoid using incidental items as this is too confusing for the contractor and project manager. The bid item for Abatement of Asbestos Containing Material should be included on the structure plans. Items such as Incentive Strength Concrete Structures, Construction Staking Structure Layout, etc. should not be included on the structure plans.

A column with the title “Bid Item Number” should be the first column for the “Total Estimated Quantities” table shown in the plans. The numbers in this column will be the numbers associated with the bid items as found in the Standard Specification, STSP, and/or Special Provisions.

6.4.1 Excavation for Structures Bridges (Structure)

Bid as Each and as a single unit item for the entire structure. The limits of excavation are shown in the chapter in the manual which pertains to the structural item, abutments, piers, retaining walls, box culverts, etc. If the excavation is required for the roadway, the work may be covered under Excavation Common.

The limits of excavation made into solid rock are the neat line of the footing.

6.4.2 Granular Materials

Granular materials can be bid in units of tons or cubic yards. Structure plans should use the TON bid item for Structure Backfill, Granular Backfill, and Base Aggregate Dense 1 1/4-inch, unless directed otherwise by the Region. The Region may consider use of the CY bid item when contractor-provided tickets may be problematic or when the TON bid item is not used elsewhere on the contract. Other cases may also warrant the use of the CY bid item.

For Structure Backfill, Granular Backfill, and Base Aggregate Dense 1 1/4-inch materials use a 2.0 conversion factor (tons/cubic yard) for compacted TON bid items or use a 1.20 expansion factor (i.e. add an additional 20%) for CY bid items, unless directed otherwise. Refer to the FDM when preparing computations using other granular materials (breaker run, riprap, etc.).

Granular quantities and units should be coordinated with the roadway designer. For some structures, backfill quantities may be negligible to the roadway, while others may encompass a large portion of the roadway cross section and be present in multiple cross sections. A long



MSE retaining wall would be an example of the latter case and will require coordination with the roadway designer.

Generally, granular material pay limits should be shown on all structure plans. This information should be used to generate the estimated quantities and used to coordinate with roadway cross sections and construction details. See Standard Detail 9.01 – Structure Backfill Limits and Notes - for typical pay limits and plan notes.

Refer to 9.10 for additional information about granular materials.

6.4.3 Concrete Masonry Bridges

Show unit quantities (e.g. Pier 1) to the nearest 0.1 cubic yard. Show the total quantity to the nearest cubic yard. The unit quantities do not need to be adjusted so the sum of the unit quantities equals the total quantity. In computing quantities no deduction is made for metal reinforcement, floor drains, conduits and chamfers less than 2". Flanges of steel and prestressed girders projecting into the slab are deducted.

Deduct the volume of pile heads into footings and through seals for all piling except steel H sections. Deduct the actual volume displaced for precast concrete and cast-in-place concrete piling.

Consider the concrete parapet railing on abutment wing walls as part of the concrete volume of the abutment.

6.4.4 Prestressed Girder Type I (28-Inch; 36-Inch; 36W-Inch; 45W-Inch; 54W-Inch; 72W-Inch, 82W-Inch)

Record the total length of prestressed girders to the nearest 1 foot.

6.4.5 Bar Steel Reinforcement HS Bridges or Bar Steel Reinforcement HS Coated Bridges

Record this quantity to the nearest 10 lbs. Designate if bar steel is coated. Include the bar steel in C.I.P. concrete piling in bar steel quantities.

6.4.6 Bar Steel Reinforcement HS Stainless Bridges

Record this quantity to the nearest 10 lbs. Bar weight shall be assumed to be equivalent to Bar Steel Reinforcement HS Bridges or Bar Steel Reinforcement HS Coated Bridges bid items.

6.4.7 Structural Steel Carbon or Structural Steel HS

See 24.2.4.

**6.4.8 Bearing Pads Elastomeric Non-Laminated or Bearing Pads Elastomeric Laminated or Bearing Assemblies Fixed (Structure) or Bearing Assemblies Expansion (Structure)**

Record as separate item with quantity required. Bid as Each.

6.4.9 Piling Test Treated Timber (Structure)

Record this quantity as a lump sum item. Estimate the pile lengths by examining the subsurface exploration sheet and the Site Investigation Report. Give the length and location of test piles in a footnote. Do not use this quantity for steel piling or concrete cast-in-place piling.

6.4.10 Piling CIP Concrete (Size)(Shell Thickness), Piling Steel HP (Size)

Record this quantity in feet for Steel and C.I.P. types of piling. Pile lengths are computed to the nearest 5.0 foot for each pile within a given substructure unit, unless a more exact length is known due to well defined shallow rock (approx. 20 ft.), etc.. Typically, all piles within a given substructure unit are shown as the same length.

The length of foundation piling driven includes the length through any seal and embedment into the footing. The quantity delivered is the same as quantity driven. For trestle piling the amount of piling driven is the penetration below ground surface.

Oil field pipe is allowed as an alternate on all plans unless a note is added in the General Notes stating it is not allowed on that specific project.

6.4.11 Preboring CIP Concrete Piling or Steel Piling

Record the type, quantity in feet. Calculate to the nearest lineal foot per pile location.

6.4.12 Railing Steel Type (Structure) or Railing Tubular Type (Structure)

Record the type and quantity, bid in lineal feet. For bridges, the railing length should be horizontal length shown on the plans. For retaining walls, use the length along the top of the wall. Calculate railing lengths as follows:

- Steel Railing Type 'W' – CL end post to CL end post
- Tubular Railing Type 'H' – CL end plate to CL end plate
- Combination Railing Type '3T' – CL end post to CL end post + (2'-5") per railing
- Tubular Railing Type 'M' – CL end post to CL end post + (4'-6") per railing
- Combination Railing Type 'Type C1-C6' – CL end rail base plate to CL end rail base plate
- Tubular Steel Railing Type NY3&4 – CL end post to CL end post + (4'-10") per railing

**6.4.13 Slope Paving Concrete or Slope Paving Crushed Aggregate or Slope Paving Select Crushed Material**

Record this quantity to the nearest square yard. Deduct the area occupied by columns or other elements of substructure units.

6.4.14 Riprap Medium, Riprap Heavy or Grouted Riprap, Riprap Light

Record this quantity to the nearest 1 cubic yard.

6.4.15 Pile Points

When recommended in soils report. Bid as each.

6.4.16 Floordrains Type GC, Floordrains Type H, or Floordrains Type WF

Record the type and number of drains. Bid as Each.

6.4.17 Cofferdams (Structure)

Bid as Each and as a single unit item for the entire structure.

6.4.18 Rubberized Membrane Waterproofing

Record the quantity to the nearest square yard.

6.4.19 Expansion Devices

For “Expansion Device” and “Expansion Device Modular”, bid the items in lineal feet. The distance measured is from the outermost extent of the expansion device along the skew (do not include turn-ups into parapets or medians).

6.4.20 Electrical Work

Refer to Standard Construction Specifications for bid items.

6.4.21 Conduit Rigid Metallic __-Inch or Conduit Rigid Nonmetallic Schedule 40 -Inch

Record this quantity in feet.

6.4.22 Preparation Decks Type 1 or Preparation Decks Type 2

Record these quantities to the nearest square yard. Preparation Decks Type 1 should be provided by the Region. Estimate Preparation Decks Type 2 as 40% of Preparation Decks Type 1. Deck preparation areas shall be filled using Concrete Masonry Overlay Decks, Concrete Masonry Deck Repair, or with an appropriate deck patch. See Chapter 40 Standards.

**6.4.23 Cleaning Decks**

Record this quantity to the nearest square yard.

6.4.24 Joint Repair

Record this quantity to the nearest square yard.

6.4.25 Concrete Surface Repair

Record this quantity to the nearest square foot.

6.4.26 Full-Depth Deck Repair

Record this quantity to the nearest square yard.

6.4.27 Concrete Masonry Overlay Decks

Record this quantity to the nearest cubic yard. Estimate the quantity by using a thickness measured from the existing ground concrete surface to the plan gradeline. Calculate the minimum overlay thickness and add ½" for variations in the deck surface. Provide this average thickness on the plan, as well. Usually 1" of deck surface is removed by grinding. Include deck repair quantities for Preparation Decks Type 1 & 2 and Full-Depth Deck Repair. Use 2-inch thickness for each Preparation area and ½ the deck thickness for Full-Depth Deck Repairs in areas of deck preparation (full-depth minus grinding if no deck preparation).

6.4.28 Removing Structure and Debris Containment

For work over roadways and railroads, "Removing Structure (structure)" is most typically used for complete or substantial removals. For work over waterways, one of the following Standard Specification bid items should be used for complete or substantial removals: Removing Structure Over Waterway Remove Debris (structure); Removing Structure Over Waterway Minimal Debris (structure); or Removing Structure Over Waterway Debris Capture (structure).

For work other than complete or substantial removals, a Removing Structure (structure) bid item may not be required.

Use Debris Containment (structure) bid items, **only as needed** based on the significance, extent, or location of the removal.

See [6.3.3.8](#) for additional information on Removing Structure and Debris Containment bid items.

Bid as each.

6.4.29 Anchor Assemblies for Steel Plate Beam Guard

Attachment assembly for Beam Guard at the termination of concrete parapets. Bid as each.

**6.4.30 Steel Diaphragms (Structure)**

In span diaphragms used on bridges with prestressed girders. Bid as each.

6.4.31 Welded Stud Shear Connectors X -Inch

Total number of shear connectors with the given diameter. Bid as each.

6.4.32 Concrete Masonry Seal

Seal concrete bid to the nearest cubic yard. Whenever a concrete seal is shown on the plans, then "Cofferdams (Structure)" is also to be a bid item.

6.4.33 Geotextile Fabric Type

List type of fabric. Type HR is used in conjunction with Heavy Riprap. Bid in square yards.

6.4.34 Concrete Adhesive Anchors

Used when anchoring reinforcing bars into concrete. Bid as each.

6.4.35 Piling Steel Sheet Permanent Delivered or Piling Steel Sheet Permanent Driven

Record this quantity to the nearest square foot for the area of wall below cutoff.

6.4.36 Piling Steel Sheet Temporary

This quantity is used when the designer determines that retention of earth is necessary during excavation and soil forces require the design of steel sheet piling. This item is seldom used now that railroad excavations have a unique SPV.

Record this quantity to the nearest square foot for the area from the sheet pile tip elevation to one foot above the retained grade.

6.4.37 Temporary Shoring

This quantity is used when earth retention may be required and the method chosen is the contractor's option.

Measured as square foot from the ground line in front of the shoring to a maximum of one foot above the retained grade. For the estimated quantity use the retained area (from the ground line in front of the shoring to the ground line behind the shoring, neglecting the additional height allowed for measurement).

6.4.38 Concrete Masonry Deck Repair

Record this quantity to the nearest cubic yard. Use 2-inch thickness for each Preparation area and ½ the deck thickness for Full-Depth Deck Repairs.



6.4.39 Sawing Pavement Deck Preparation Areas

Use 10 lineal feet per SY of Preparation Decks Type 1.

6.4.40 Removing Bearings

Used to remove existing bearings for replacement with new expansion or fixed bearing assemblies. Bid as each.

6.4.41 Ice Hot Weather Concreting

Used to provide a mechanism for payment of ice during hot weather concreting operations. See FDM 19-5-3.2 for bid item usage guidance and quantity calculation guidance. Bid as LB and round to the nearest 5 lbs.

6.4.42 Asphaltic Overlays

Estimate the overlay quantity by using the theoretical average overlay thickness and add ½" for variations in the deck surface. Provide this average thickness on the plan, as well. Use 110 lbs/(square yard - inch) to calculate hot mix asphalt (HMA) and polymer modified asphalt (PMA) overlay quantities.

For HMA overlays use 0.07 gallons/square yard to calculate tack coat quantity, unless directed otherwise.

Coordinate asphaltic quantity assumptions with the Region and roadway designers.

6.4.43 Longitudinal Grooving

This quantity is typically used for High Performance Concrete (HPC) structures with a design speed of 40 mph or greater. See 17.8.2 for additional guidance. Record this quantity to the nearest square foot.

**6.5 Production of Structure Plans by Consultants, Regional Offices and Other Agencies**

On Federal (FHWA) or State Aid Projects (including maintenance projects), a completed Structure Survey Reports, preliminary and final plans are submitted to the Bureau of Structures with a copy forwarded to the Regional Office for review and approval prior to construction. Structure and project numbers are provided by the Regional Offices. In preparation of the structural plans, the appropriate specifications and details recommended by the Bureau of Structures are to be used. If the consultant elects to modify or use details other than recommended, approval is required prior to their incorporation into the final plans.

On all Federal or State Aid Projects involving Maintenance work, the Concept Definition or Work Study Report, the preliminary and final bridge reconstruction plans shall be submitted to the Bureau of Structures for review.

Consultants desiring eligibility to perform engineering and related services on WisDOT administered structure projects must have on file with the Bureau of Structures, an electronic copy of their current Quality Assurance/Quality Control (QA/QC) plan and procedures. The QA/QC plan and procedures shall include as a minimum:

- Procedures to detect and correct bridge design errors before the design plans are made final.
- A means for verifying that the appropriate design calculations have been performed, that the calculations are accurate, and that the capacity of the load-carrying members is adequate with regard to the expected loads on the structure.
- A means for verifying the completeness, constructability and accuracy of the structure plans.
- Verification that independent checks, reviews and ratings were performed.

The QA/QC plan shall also include the following items:

- Identification of a lead QA/QC Structures Program contact
- Identification of the QA/QC plan and procedures implementation date
- A statement indicating that the independent design check will be performed by an individual other than the designer, and the independent plan check will be performed by an individual other than the drafter.

Provisions for periodic reviews and update of the QA/QC plan with a frequency no less than 5 years; or as needed due to changes in the firm's personnel or firm's processes or procedures; or as requested by BOS. A QA/QC verification summary sheet is required as part of every final structure plan submittal, demonstrating that the QA/QC plan and procedures were followed for that structure. The QA/QC verification summary sheet shall include the signoff or initialing by each individual that performed the tasks (design, checking, plan review, technical review, etc.) documented in the QA/QC plan and procedures. The summary sheet must be submitted with the final structure plans as part of the e-submit process.

Consultants' QA/QC plans and verification summary sheets may be subject to periodic reviews by BOS. These reviews are intended to assess compliance with BOS requirements listed above.



The list of consultant firms eligible to provide structural design services to WisDOT may be accessed using the link below:

<https://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrcs/strct/plan-submittal.aspx>

6.5.1 Approvals, Distribution, and Work Flow

Consultant	Meet with Regional Office and/or local units of government to determine need.
	Prepare Structure Survey Report including recommendation of structure type.
Geotechnical Consultant	Make site investigation and prepare Site Investigation Report.
Consultant	Submit hydrology report via Esubmit or as an email attachment to the supervisor of the Consultant Review and Hydraulics Unit. Submit 60 days prior to preliminary plan submittal.
	Prepare preliminary plans according to 6.2.
	Coordinate with Region and other agencies per 6.2.3.
	Submit preliminary plans, SSR and supporting documents via e-submit for review and approval of type, size and location.
Structures Design Section	Record project information in HSIS.
	Review hydraulics for Stream Crossings.
	Review Preliminary Plan. A minimum of 30 days to review preliminary plans should be expected.
	Coordinate with other agencies per 6.2.3.
	Return preliminary plans and comments from Structures Design Section and other appropriate agencies to Consultant with a copy to the Regional Office.
	Forward Preliminary Plan and Hydraulic Data to DNR.
Consultant	Modify preliminary plan as required, and provide responses to all preliminary plan comments. Responses to comments shall either agree or disagree with an explanation why the comment will not be incorporated in the final design and plans.
	Prepare and complete final design and plans for the specified structure.
	Write special provisions.



	At least two months in advance of the PS&E date, submit the required final design documents via e-submit per 6.5.3 .
Structures Design Section	Determine which final plans will be reviewed and perform quality assurance review as applicable.
	For final plans that are reviewed, return comments to Consultant and send copy to Regional Office, including FHWA as appropriate.
Consultant	Modify final plans and specifications as required.
	Submit modified final plans via e-submit as required.
Structures Design Section	Review modified final plans as applicable.
	Sign final plans and send performance evaluation form to Region and Consultant.
Geotechnical Consultant	At time of PSE, transmit gINT boring logs, soils laboratory testing summary and data sheets, and Soil Reports to the emails provided in the Soils and Subsurface Investigations section of Two/Three Party Design Contract Special Provisions.
Bureau of Project Development	Prepare final accepted structure plans for pre-development contract administration.
Consultant	If a plan change is needed after being advertised but before being let, an addendum is required per FDM 19-22-1 and 19-22 Attachment 1.2.
Structures Design Section	Review structure addendum as applicable.
	Sign structure addendum.
Bureau of Project Development	Distributes structure addendum to bidders.
Consultant	If a plan change is required after being let, a post-let revision is required per 6.5.5.
Structures Design Section	Review post-let revision as applicable.
	Stamp post-let revision plan as accepted.
	Delivers revised plan to DOT construction team for distribution.

Table 6.5-1

Approvals, Distribution and Work Flow

6.5.2 Preliminary Plan Requirements

The Consultant prepares the Structure Survey Report for the improvement. Three types of Structure Survey Reports are available at the Regional Offices and listed in [6.2.1](#) of this Chapter. Preliminary layout requirements are given in [6.2.2](#). The Preliminary Plan exhibits are as follows:



1. Hydrology Report
2. Structure Survey Report
3. Preliminary plan, including log borings shown on the subsurface exploration sheet
4. Evaluation of Site Investigation Report
5. Contour map
6. Plan and profile, and typical section for roadway approaches
7. Hydraulic/Sizing Report (see Chapter 8 - Hydraulics) and hydraulic files are required for stream crossing structures
8. County map showing location of new and/or existing structures and FEMA map
9. Any other information or drawings which may influence location, layout or design of structure, including DNR initial review letter and photographs

6.5.3 Final Plan Requirements

The guidelines and requirements for Final Plan preparation are given in [6.3](#). The Load Rating Summary form and On-Time Submittal form can be found on the Bureau of Structures' Design and Construction webpage. The following files are included as part of the final-plan submittal:

1. Final Drawings
2. Design and Quantity Computations

For all structures for which a finite element model was developed, include the model computer input file(s).
3. Final Site Investigation Report
4. Special Provisions covering unique items not in the Standard Specifications or Standardized Special Provisions (STSP).
5. QA/QC Verification Sheet
6. Inventory Data Sheet
7. Bridge Load Rating Summary Form
8. Responses to all BOS Preliminary Plan comments. Include responses (agree/disagree and why) on the marked up Preliminary Plan provided by BOS. Attach any additional clarifying notes or correspondence regarding Preliminary Plan comments to the end of the Preliminary Plan. E-submit as OTHER document.



9. On-Time Improvement Form

The On-Time Improvement form is required to be submitted if either of the following situations occur:

- If the first version of a final structure plan is submitted after the deadline of two months prior to the PSE date.
- If any version of a final structure plan is re-submitted after the deadline of two months prior to the PSE date. However, this form is not required when the re-submit is prompted by comments from the Consultant Review Unit. The form is also not necessary when submitting addenda or post-let revisions.

6.5.4 Addenda

Addenda are plan and special provision changes that occur after the bid package has been advertised to potential bidders. See FDM 19-22-1 for instruction on the addenda process.

6.5.5 Post-Let Revisions

Post-let revisions are changes to plan details after the contract is awarded to a bidder. ESubmit only the changed plan sheets, not the entire plan set. The changes to the plan sheet shall be in red font, and outlined by red clouding. The revision box shall also be filled in with red font. Each sheet shall be 11x17, PE stamped, signed, and dated on the date of submittal.

6.5.6 Local-Let Projects

Local-let projects that are receiving State or Federal funding shall be submitted to and reviewed by the Consultant Review Unit in the same way as a State-let project. Final structure plans accepted and signed by the Consultant Review Unit will be returned to the Designer of Record and to the Region for incorporation into the local contract package.

6.5.7 Locally-Funded Projects

Local highway bridges designed under authority of the local municipality or county highway department without utilizing state or federal oversight must provide to BOS at minimum the following documents: (1) Bridge Inventory Data Sheet, (2) Scour assessment/evaluation documentation, (3) Bridge load rating summary sheet, and (4) Construction documentation such as an as-built plan and shop drawings. The scour assessment/evaluation documentation should be prepared in accordance with 8.3.2.7. All bridges shall be evaluated to determine the vulnerability to scour. See Chapter 8 – Hydraulics for additional guidance on hydrologic and hydraulic analysis.

**6.6 Structures Data Management and Resources****6.6.1 Structures Data Management**

The following items are part of the Data Management System for Structures. The location is shown for all items that need to be completed in order to properly manage the Structure data either by Structures Design personnel for in-house projects or consultants for their designs.

1. Structure Survey Report - Report is submitted by Region or Consultant and placed in the individual structure folder in HSI by BOS support staff.
2. Site Investigation Report - Report is submitted by WisDOT Geotechnical Engineering Unit and placed in the individual structure folder in HSI by BOS support staff.
3. Hydraulic and Scour Computations, Contour Maps and Site Report - Data is assembled by the BOS Consultant Review & Hydraulics Unit and placed in the individual structure folder in HSI by BOS support staff.
4. Designer Computations and Inventory Superstructure Design Run (Substructure computer runs as determined by the Engineer). The designers record design, inventory, operating ratings and maximum vehicle weights on the plans.
5. Load Rating Summary sheet
6. Structure Inventory Form (Available under “Inventory & Rating Forms” on the HSI page of the BOS website). New structure or rehabilitation structure data for this form is completed by the Structural Design Engineer. It is E-submitted to the Structures Development Section for entry into the File.
7. Pile Driving Reports - An electronic copy of Forms DT1924 (Pile Driving Data) and DT1315 (Piling Record) are to be submitted to the Bureau of Structures by email to “DOTDTSDDStructuresPiling@dot.wi.gov”. These two documents will be placed in HSI for each structure and can be found in the “Shop” folder.
8. Final Shop Drawings for steel bridges (highway and pedestrian), sign bridges, floor drains, railings, all steel joints, all bearings, high-mast poles, prestressed girders, prestressed boxes, noise walls and retaining walls. Metals Fabrication & Inspection Unit or others submit via email to the Structures Development Section at “DOTDLDTSDSTRUCTURESRECORDS@DOT.WI.GOV”. This process does not, however, supersede submission processes in place for specific projects.
9. Mill Tests, Heat Numbers and Shop Inspection Reports for all Steel Main Members. Metals Fabrication & Inspection Unit electronically files data into HSI
10. As-Let Plans: After bid letting, a digital image of the As-Let plans are placed in a computer folder in the Bureau of Project Development (BPD). BOS office support staff extract a digital copy of the As-Let structure plans and place it in the structure folder for viewing on HSI.



11. As-Built Plans: As-Built structure plans shall be prepared for all let structure projects, new or rehabilitation. The structures with prefix 'B', 'P', 'C', 'M', 'N', 'R' and 'S' shall have As-Built plans produced after construction. The As-Built shall be prepared in accordance with Section 1.65.14 of the Construction and Materials Manual (CMM). These plans are located on a network drive and be viewed in DOTView GIS. BOS staff will ensure that the proper BOS folder (\\dotstrc\04bridge) has a copy of these plans for viewing in HSI.
12. Inspection Reports - A certified bridge inspector enters the initial and subsequent inspection data into HSI.

Initial	Underwater (UW-Probe/Visual)
Routine Visual	Movable
Fracture Critical	Damage
In-Depth	Interim
Underwater (UW)-Dive	Posted
Underwater (UW)-Survey	Structure Inventory and Appraisal

Table 6.6-1

Various Inspection Reports

** HSI – Highway Structures Information System – The electronic file where bridge data is stored for future use.

6.6.2 Resources

The following items are available for assistance in the preparation of structure plans on the department internet sites:

<https://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrcs/strct/default.aspx>

- Bridge Manual
- Highway Structures Information System (HSI)
- Insert sheets
- Standard details
- Posted bridge map
- Standard bridge CADD files
- Structure survey reports and check lists
- Structure costs
- Structure Special Provisions

<https://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrcs/strct/manuals.aspx>

- Facilities Development Manual
- Standard Specifications for Highway and Structures Construction
- Construction and Materials Manual



Additional information is available on the AASHTO and AREMA websites listed below:

<http://bridges.transportation.org>

<https://www.arema.org/>



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