

**REESTABLISHMENT EXPENSES – WORKSHEET**

Wisconsin Department of Transportation

RE1034 11/2019

Business name	Subject address (acquired)	Replacement address
Business owner or contact name	Relocation agent name	Date

All expenses must be considered by WisDOT region and BTS as reasonable and necessary before approving claim. The items claimed must be supported by appropriate documentation including invoices, paid receipts, cancelled checks, etc.

Eligible Reestablishment Expenses	Description of item(s) Attach supporting documentation	Current Claimed Amount(s)	Amounts Previously Paid (Max total \$25,000)
1. Repairs or improvements to replacement real property as required by applicable federal, state or local codes or ordinances. [49 CFR 24.304(a)(1)] and [ADM 92.67(2)(a)]		\$	\$
2. Modifications to replacement property to accommodate the business operation or make replacement structures suitable for conducting the business. [49 CFR 24.304(a)(2)] and [ADM 92.67(2)(b)]		\$	\$
3. Construction and installation costs for exterior signing to advertise the business. [49 CFR 24.304(a)(3)] and [ADM 92.67(2)(c)]		\$	\$
4. Redecoration or replacement of soiled or worn surfaces at the replacement site, such as paint, paneling or carpeting. [49 CFR 24.304(a)(4)] and [ADM 92.67(2)(e)]		\$	\$
5. Advertisement of replacement location. [49 CFR 24.304(a)(5)] and [ADM 92.67(2)(h)]		\$	\$
6. Increased costs of operation during the first 2 years at the replacement site for lease or rental charges, personal or real property taxes, insurance premiums or utility charges. [49 CFR 24.304(a)(6)] and [ADM 92.67(2)(j)]		\$	\$
7. Other items that the agency considers essential for reestablishment of the business. [49 CFR 24.304(a)(7)] and [ADM 92.67(2)(L)]		\$	\$
8. Total amount (Add #1-7) (A \$25,000 total maximum amount is allowed for re-establishment expenses.)		\$	\$

Project ID

Project

County

Parcel