



Request for Manual Processing – Dealer & Agent

Wisconsin Department of Transportation
MV2132 3/2026

Terminal ID Number
Plate Number Issued

The attached application could not be completed electronically for the following reason(s):

If no reason below is selected, your organization may be subject to the additional \$65 manual processing fee.

- No Wisconsin title – NO-WI-TI
- Out-of-sequence title
- Ready-to-pay registration exists for product
- Title only/Wisconsin resident (for dealers)
- Invalid title status or vehicle status
- Incidents on customer
- Issue reported by NMVTIS
- Title or Registration notation exists
- Vehicle has disqualifying brands
- Vehicle is being operated for-hire, and/or a vehicle that is registered > 54,000 lbs.
- Wisconsin title no longer on record
- Multiple plate records exist
- Other (*description*): _____
(Include any system error code(s) or screen print(s))

Processing Fee listed on MV1/MV11 form refunded to customer:

- Yes
- No

Dealer/Agent:

- Include a completed MV1 or MV11 form and all necessary documents
- Include a check for all appropriate fees
- Include either: error code(s) or case number(s) or screen print(s)
- Make check payable to: **Registration Fee Trust (RFT)**

Mail to:

**WI Dept. of Transportation
P.O. Box 7949
Madison, WI 53707-7949**