



Request for Manual Processing – Dealer & Agent

Wisconsin Department of Transportation
MV2132 9/2024

Terminal ID Number

The attached application could not be completed electronically for the following reason(s):

If no reason below is selected, your organization may be subject to the additional \$65 manual processing fee.

- ☐ No Wisconsin title – NO-WI-TI
- ☐ Out-of-sequence title
- ☐ Ready-to-pay registration exists for product
- ☐ Title only/Wisconsin resident (for dealers)
- ☐ Invalid title status or vehicle status
- ☐ Incidents on customer
- ☐ Issue reported by NMVTIS
- ☐ Title or Registration notation exists
- ☐ Vehicle has disqualifying brands
- ☐ Vehicle is being operated for-hire, and/or a vehicle that is registered > 54,000 lbs.
- ☐ Wisconsin title no longer on record
- ☐ Multiple plate records exist
- ☐ Other (description): _____

(Include any system error code(s) or screen print(s))

Processing Fee listed on MV1/MV11 form refunded to customer:

- ☐ Yes
- ☐ No

Dealer/Agent:

- ☐ Include a completed MV1 or MV11 form and all necessary documents
- ☐ Include a check for all appropriate fees
- ☐ Include either: error code(s) or case number(s) or screen print(s)
- ☐ Make check payable to: **Registration Fee Trust** (RFT)

Mail to:

**WI Dept. of Transportation
P.O. Box 7949
Madison, WI 53707-7949**