**SOLE SOURCE PROVIDER APPROVAL**

Wisconsin Department of Transportation

DT1517 10/2014

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| --- | --- | --- |
| State Project ID      | Highway/Street      | Estimated Contract Cost      |
| Project Description       |
| Scope of Service      |
| Justification for Sole Source Approval      |
| If this Sole Source was Unavailable, how would this project be accomplished and who would perform the work      |

|  |  |
| --- | --- |
| **Sole Source Consultant Information** | Firm Name |
| Contact Name | (Area Code) Telephone Number  |
| Address, City, State, ZIP Code |

|  |  |
| --- | --- |
| Detailed estimate of hours and costs for the project was developed by | DOT Estimate Attached |
| [ ]  Central Office Office [ ]  WisDOT Region | [ ]  Yes [ ]  No |

|  |  |
| --- | --- |
| Prepared By *(name and title)* | Date *(choose)*Date |

|  |
| --- |
| ***WisDOT Use Only*** *\* CARS Required Values* |
| **\*Contract Phase** |       | **Date of Request** | Date |
| **\*Status** | Project Status | **\*Contract Function** | Contract Function |
| **\*Project Limits** |       | **\*Program Code** | Program Code |
|  | **\*Federal Funding %** |       % |
|  | **\*ARRA** | [ ]  Yes [ ]  No |
| **\*County** | County List | **\*DBE % Goal** |     |
| **\*Region/Bureau** | Region/Bureau | **\*DBE Waiver** | [ ]  Yes [ ]  No |
| **Sole Source Provider Request**[ ]  Approved[ ]  Not Approved | If NOT Approved, Give Reason: |
| **Selection for Small Purchase Contract Approved by:** see [FDM 8-5-5](http://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rsrces/rdwy/fdm.aspx) Sole Source Providers | **Assigned Fixed Fee****%** |
| **Approval Signature***(Brush Script font)* |       | Date *(choose)*Date |

DTSD Statewide Consultant Engineer / DTIM Administrator / WisDOT Region Local Program Contact

For Statewide Consultant Engineer’s Approval, send form to DOTConsultantServicesApproval@dot.wi.gov