



**Highway Maintenance Manual**

**Bureau of Highway Maintenance**

**Chapter 08 Roadside Facilities**

**May 2015**

**Section 15 Site Amenities**

**Subject 20 Historical Markers and Plaques**

**1.0 General Maintenance Checklist**

1. Check the support posts, mounting panel, framework and hardware for rot, decay and other damage. Repair, stain, paint or replace components if necessary.
2. Check masonry, mountings, upright posts and base. Tuck point, cement or caulk loose joints, block and stones.
3. Check plaque mounting, including nuts and bolts, for looseness and stability. If the nuts can be removed, batter or spot-weld the thread so the nuts cannot be removed.
4. Check plaque for weathering and damage. Repair minor damage and touch up scratches and other blemishes. Report serious damage and weathering as that may be cause for professional refinishing or replacement the plaque.