



Highway Maintenance Manual
Chapter 08 Roadside Facilities
Section 15 Site Amenities
Subject 15 Information Board

Bureau of Highway Maintenance
May 2015

1.0 General Maintenance Checklist

1. Check the support posts, mounting panel, framework and hardware for rotting, decay and other damage. Tighten, repair or replace damaged parts.
2. Check transparent window panel for damage. Clean, repair or replace as necessary.
3. Check door locks and latches for damage. Repair or replace if necessary
4. Check cork backing for damage. Repair if necessary or stain brown if the panel looks worn.
5. Install map and informational materials as furnished by the department. Remove faded or outdated materials.
6. Check "LAWCON" plaques and replace if missing.