



Highway Maintenance Manual
Chapter 08 Roadside Facilities
Section 01 Administration
Subject 15 Rest Area Maintenance

Bureau of Highway Maintenance
May 2015

1.0 Authority

The authority for special services by other than the county highway departments is presented in HMM 02-05-45. This policy addresses program management of a specific continuing program element, namely rest area custodial and landscape services, see HMM chapter 8.

2.0 Program Management

The Bureau of Highway Maintenance shall annually request funds for the rest area custodial and landscape services to be enumerated in the annual maintenance work program as a maintenance contract. The Bureau will contract with local Community Rehabilitation Programs (CRP's) for such services.

3.0 Maintenance Contracts

When a maintenance contract is enumerated in the annual work program, the Bureau shall follow Division and Department policy for contractual procedures and agreements. The resultant maintenance contract approval process shall include justification and related supporting reference material.

The maintenance work shall be performed with normal direct line authority channels as defined in the contract.