



### **1.0 Terms and Definitions**

Off-system Culvert Pipes – Culvert pipe structures which do not pass under the mainline pavement of the highway are considered 'off-system'. Typically, these culvert pipes are parallel to the roadway. They are located on highway right of way in the ditch of the roadway under driveways and local streets.

### **2.0 Inventory, Inspection and Maintenance**

The department is not responsible for keeping an inventory or inspecting off-system or driveway culvert pipes. However, the department is responsible for proper and adequate drainage of the highway and may need to arrange for cleaning or maintenance of an off-system culvert pipe to ensure drainage of the highway.

### **3.0 Installation and Maintenance of Driveway Culvert Pipes (or Replacement of an Existing Culvert Pipe)**

The department is not responsible for the installation, maintenance or replacement an off-system culvert pipe. Landowners or municipalities wishing to install an off-system culvert pipe (that will be located on the right of way) are required to obtain a permit issued by WisDOT, Form DT1504. Guidance for obtaining a permit is found in the interim WisDOT Pipe Permitting Policy and in the Conditions of Issuance section of form DT1504. Guidance for appropriate sizing of a culvert pipe can be found in the Facilities Development Manual, Chapter 13.