



Highway Maintenance Manual
Chapter 02 Administration
Section 05 Authority
Subject 45 Other Contractors

Bureau of Highway Maintenance
May 2015

1.0 Authority

Section 84.01(13), "Department powers and duties; Engineering services", Wisconsin Statutes, provides the authority and framework for the department to engage such engineering, consulting, surveying or other specialized services as it deems advisable. Any engagement of services under this authority is exempt from selected Chapter 16, Wisconsin Statutes policy. Any engagement involving an expenditure of \$3,000 or more shall be by formal contract approved by the governor.

2.0 Program Management

When special services are needed to maintain state highways, above and beyond the funds available within a delivery cost budget, the necessary work shall be requested and, upon approval, enumerated in an annual maintenance work program as a project. These special service costs shall be charged to a project using object code 5521, Maintenance Contracts.

3.0 Maintenance Contracts

When a maintenance contract is enumerated in the annual work program, the Bureau of Highway Maintenance and the regional office shall follow department policy for contractual agreements, except that maintenance work is exempt from federal requirements. The resultant maintenance contract approval process shall include justification and related supporting reference material.

The maintenance work shall be performed with normal direct line authority channels as defined in the contract.