**Appendix 8**

**Demographic Representation Information[[1]](#footnote-1)**

1. **Demographic Representation Table[[2]](#footnote-2)**

[FTA Title VI Circular 4702.1B](https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/FTA_Title_VI_FINAL.pdf) requires recipients which have transportation-related, non-elected boards, advisory council or committees, or similar bodies, to report membership of these committees broken down by race and include a description of efforts made to encourage the participation of minorities on these committees.

The table below depicts US Census county population data by race in \_\_\_ County and the **City of USA’s** transportation related non-elected committee/council/board.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Body | Caucasian | Hispanic/ Latino | Black/ African American | Asian American | Native American | Some Other Race | No Response |
| County Population | 84% | 6% | 4% | 2.5% | 2.5% | 1% | --- |
| USA Citizens Advisory Council | 100% | 0% | 0% | 0% | 0% | 0% | --- |
| USA Transportation Committee | 89% | 4% | 3% | 2% | 1% | 1% | 0% |

**B. Efforts to Encourage Minority Participation**

**City of USA** understands diverse representation on committees, councils, and boards results in sound policy reflective of its entire population. As such, **City of USA** encourages participation of all its citizens. As vacancies on non-elected committees, councils, and boards become available, **City of USA** will make efforts to encourage and promote diversity.

To encourage participation on its committees, councils, and boards the **City of USA** will continue to reach out to community organizations to connect with all population groups in its service area. In addition, **City of USA** will use creative ways to make participating realistic and reasonable, such as scheduling meetings at times best suited to its members.

*Demographic Representation Data Collection Form***[[3]](#footnote-3)**

NA - This is an optional tool to gather information on the racial composition of Board members.

**Name of board, commission, council, etc.**

Date:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dear Member,

The **City of USA**, as a recipient of federal funds is required under Title VI of the Civil Rights statue to ascertain the racial/ethnic make-up of any non-elected boards, commissions, councils, etc.

Data from this section is used for statistical and reporting purposes. The information may be subject to disclosure under federal or state law or rule.

**Anti-Discrimination Notice**

It is unlawful for **City of USA** to fail or refuse to provide services, access to services or activities, or otherwise discriminate against an individual because of an individual’s race, color, religion, sex, national origin, disability, or veteran status.

As a council under the jurisdiction of **City of USA**, we invite council members to voluntarily self-identify their race/ethnicity for us to comply with FTA Title VI and LEP requirements. This information will be used according to the provisions of applicable federal and state laws, executive orders and regulations, including those requiring the information to be summarized and reported to the federal government for civil rights enforcement purposes.

**Race/Ethnicity**

If you choose to self-identify, please mark the **one box** describing the race/ethnicity category with which you primarily identify:

\_\_\_ *Asian or Pacific Islander*: All persons having origins in any of the peoples of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Islands and Samoa.

\_\_\_ *Black and/or African American* (not of Hispanic origin): All persons having origins in any of the Black racial groups of Africa.

\_\_\_ *Hispanic:* All persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Spanish culture or origin, regardless of race.

*\_\_\_ American Indian or Alaskan Native*: All persons having origins in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

*\_\_\_ Caucasian* (not of Hispanic origin): All persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.

1. If **City of USA** has transit-related, non-elected planning boards, advisory councils or committees, or similar bodies, the membership of which is selected by **City of USA**, Title VI regulations require **City of USA** to provide a table depicting the membership of those committees broken down by race and a description of efforts made to encourage the participation of minorities on such committees. [↑](#footnote-ref-1)
2. County data by race is available at the WisDOT website <https://wisconsindot.gov/Documents/doing-bus/local-gov/astnce-pgms/transit/compliance/title6-race.pdf> or the US Census Bureau website <http://data.census.gov> [↑](#footnote-ref-2)
3. This form is an optional tool **City of USA** can use to gather information on the racial composition of its committee members for the purposes of meeting the Title VI/ADA plan requirements.  [↑](#footnote-ref-3)