**Appendix 11**

*Sample Template*

**Facility Location Equity Analysis**

*(For recipients constructing a facility)*

|  |  |  |  |
| --- | --- | --- | --- |
| **Completed By** | | | |
| **Name:** |  | **Date:** |  |

|  |  |
| --- | --- |
| **Subrecipient**: |  |
| **Facility Type**: |  |
| **Site Location Address:** |  |
|  |  |
| **Project Description**: |  |
| **Project Timeline:** |  |
| **Analysis of Site Location**  *Compare the equity impact of various site alternatives* |  |
| **Site Justification** |  |
| **Outreach Activities**  *List outreach methods used to engage persons potentially impacted by the facility site* |  |

Notes:

Source: FTA Circular 4702.1B – Title VI Requirements (Chapter 3-11), Determination of Site Location <https://www.transit.dot.gov/sites/fta.dot.gov/files/docs/FTA_Title_VI_FINAL.pdf>

The definition of “facility” includes storage facilities, maintenance facilities and operation centers. For purposes of this requirement, “facilities” ***does not*** include bus shelters, transit stations, power substations, as these are transit amenities and are evaluated during project development and the NEPA process.

The Equity Analysis should occur before the selection of the preferred site.

If the recipient determines that the location of the project will result in a disparate impact on the basis of race, color, or national origin, the recipient may locate the project in that location if there is a substantial legitimate justification for locating the project there, and where there are no alternative locations that would have a less disparate impact on the basis of race, color, or national origin.