**List of Supervisors/Company Officials**

**with *Reasonable Suspicion Determination* Authority**

Note: This document shows the names of Supervisors and/or Company Officials charged with making reasonable suspicion determinations. Add rows, as needed.

| **Name** | **Date** **Placed in position to make Reasonable Suspicion Determinations[[1]](#footnote-1)** | **Date** **of most recent Reasonable Suspicion Training[[2]](#footnote-2)** | **Job Status****Does the Supervisor/ Company Official still have Reasonable Suspicion Duties?****(Yes/No)** |
| --- | --- | --- | --- |
| **1.** |  |  |  |  |
| **2.** |  |  |  |  |
| **3.** |  |  |  |  |
| **4.** |  |  |  |  |

**Tools and Templates**

See sample templates on the WisDOT website related to reasonable suspicion testing - <https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/transit/compliance/d-and-a.aspx>

* **Reasonable Suspicion Determination Report**
* **Reasonable Suspicion Information Sheet**
* **Supervisor Training Acknowledgement**

**Online Training Information**

All supervisory personnel or company officials who are in a position to determine employee fitness for duty will receive:

1. **60 minutes** of reasonable suspicion training on the physical, behavioral, and performance indicators of probable drug use.
	* Online Training: <https://transit-safety.fta.dot.gov/DrugAndAlcohol/Tools/DrugAwarenessVideo/Default.aspx>
2. **60 minutes** of additional reasonable suspicion training on the physical, behavioral, speech, and performance indicators of probable alcohol misuse. See (2) options below.
	* FTA training for supervisors: <https://transit-safety.fta.dot.gov/DrugAndAlcohol/Tools/ReasonableSuspicion.aspx>
	* RTAP Supervisor Training (full 60 minutes)–

<https://elearning.nationalrtap.org/Courses>

<https://www.youtube.com/watch?v=THEczBQClXE#action=share>

1. **Reasonable Suspicion Determination** – Supervisors and/or Company Officials that have the authority to send a safety sensitive employee for a Reasonable Suspicion Drug and Alcohol test. [↑](#footnote-ref-1)
2. **Reasonable Suspicion Training for Supervisors** – This date reflects the date of the most recent Reasonable Suspicion Training attended by the company official. [↑](#footnote-ref-2)