**APPENDIX A**

**SUBRECIPIENT / TRANSIT AGENCY**

**STAFF MAINTENANCE ROLES AND RESPONSIBILITIES**

|  |  |
| --- | --- |
| **Completed by: INSERT NAME** | **Last Revised: INSERT DATE** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Position Title** | **Name of Staff Member** | **Position Description** | **Maintenance Responsibilities** |
| Maintenance Manager | INSERT STAFF MEMBER NAME | INSERT POSITION DESCRIPTION | * INSERT SAFETY RESPONSIBILITIES |
| Transit Supervisors | INSERT STAFF MEMBER NAME | INSERT POSITION DESCRIPTION | * INSERT SAFETY RESPONSIBILITIES |
| Bus Operators | INSERT STAFF MEMBER NAME | INSERT POSITION DESCRIPTION | * INSERT SAFETY RESPONSIBILITIES |
| INSERT POSITION TITLE | INSERT STAFF MEMBER NAME | INSERT POSITION DESCRIPTION | * INSERT SAFETY RESPONSIBILITIES |
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