**WisDOT 2026-2031 STP-Local Program Application**

**NOTE**: This application is for the 2026 to 2031 program cycle for projects funded by the Bipartisan Infrastructure Law (BIL). The BIL allows states to use funds from small urban and rural federal funding allocations on minor collectors and local roads. The roadway must be functionally classified as a Minor Collector or Local Road to be eligible for STP-Local funding. The roadway must be located outside of urbanized areas (less than 50,000) to be eligible for STP-Local funds. An individual application is required for each new potential 2026-2031 STP-Local program project. Previous applications cannot be rolled over into this solicitation. Please review the application instructions (see link below) to assist you in completing the application.

Please click here for access to the [STP-Local Application Instructions.](https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/stp-local.aspx)

**Population Category: Functional Classification: Municipality Type:**

**Project Description**

Project Sponsor: Facility Owner:

Project Location:

Municipality:  County:

On Route:

At Route (Start):  Offset:  (tenths of a mile)

Toward Route (End):

**NOTE: Attach an 8½ x 11 map showing the project location. A WISLR map is REQUIRED (refer to the following link)**

<http://wisconsindot.gov/Pages/doing-bus/local-gov/wislr/default.aspx>

**NOTE: Roadway must be functionally classified as a Minor Collector or Local Road to be eligible for STP-Local funding.**

**Existing Facility**

Number of Lanes:  Cross Section:  Rural  Urban

Pavement Type:  If combination, specify:

Pavement Width:  Pavement Rating: Year Last Improved:

Existing Sidewalk or Bicycle accommodation?  Yes, one side  Yes, both sides  No

Any bridge structures within the existing facility?  Yes  No If yes, please indicate the Bridge ID #(s):

Does a railroad facility exist within 1000 feet of the project limits? Yes  No

Owner of Railroad facility:

**NOTE: Rail improvements are not eligible for STP program funding.**

Known Safety Issues?  Yes  No If yes, specify: (consider applying for Highway Safety Improvement Program [HSIP] funds if applicable)

Is this project within a F4R site?  Yes  No If YES, a completed 23 CFR 667 Resiliency Scope Certification form

and a copy of the completed evaluation must be submitted with this application.

**NOTE: Refer to the following link, *Facilities Repeatedly Requiring Repair and Reconstruction (F4R)***

<https://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/f4r.aspx>

# Project Description/Justification (NOTE: This section is very important to read.)

Explain why the project is needed, including the scope and appropriate detail on the project’s uniqueness and complexity. Describe specific deficiencies such as pavement cracking, edge raveling, surface deterioration, substandard geometrics, etc. Include up to three pictures to further show the deficiencies and surrounding land use. Describe in detail any known economic impacts to surrounding land use, such as agricultural, commercial, industrial, educational, etc. Describe any known safety issues. Include and separately identify any 100% locally funded components of the project. This portion of the application will be used by the selection committee to rate and rank the projects. **Use a separate single page document to describe the proposed project and justification (one page maximum).**

**Proposed Improvement**

**NOTE: Applicants should reference the links to traffic data and design standards information in the instructions prior to completing this section of the application.**

Improvement Type: If Combination, explain: Overall Length: (feet)

Rural Cross Section

Urban Cross Section

New Pavement Type: If Combination, explain: Width: Length:

New Shoulder Type: If Combination, explain: Width: Length:

Sidewalk One side or both:  Width:  Length:

New bicycle accommodations?  Yes  No If yes, specify:

Roundabout Location:

**NOTE: Refer to** [**FDM 11-26**](http://wisconsindot.gov/rdwy/fdm/fd-11-26.pdf) **for modern roundabout information.**

Structure Structure Type:  Work Required:

Structure #(s):

Size and Description:

Preliminary Quantity Estimates *(please enter 0 if none anticipated)*

Asphalt Pavement: (tons) Concrete Pavement: (square yds) Excavation: (cubic yds)

Base Course: (tons) Bridge Deck Area: (square ft) Milling: (square yds)

Diamond Grinding: (square yds) Traffic Striping: (linear ft) Rubblizing: (square yds)

Concrete Masonry: (cubic yds)

**NOTE: Refer to** [**FDM 19-5 Attachment 3.2**](https://wisconsindot.gov/rdwy/fdm/fd-19-05-att.pdf#fd19-5a3.1) **for guidance on estimating each of these quantities.**

Traffic Management During Construction:

**Low-Risk Project Delivery Model**

WisDOT, in collaboration with the Federal Highway Association and Wisconsin counties, is continuing the efforts to reduce cost by streamlining delivery and oversight processes on low complexity Local Projects through the development of the Low-Risk Project Delivery Model.

More information on the low-risk delivery model can be found here: <https://wisconsindot.gov/Pages/doing-bus/local-gov/lpm/lowrisk-program.aspx>.

Please indicate if you are interested in discussing if your project fits the low-risk delivery model requirements:

Yes  No

**Environmental/Cultural Issues**

Agriculture  Yes  No  Not Investigated Comments:

Archaeological sites  Yes  No  Not Investigated Comments:

Historical sites  Yes  No  Not Investigated Comments:

Lakes, waterways, floodplains  Yes  No  Not Investigated Comments:

Wetland  Yes  No  Not Investigated Comments:

Stormwater management  Yes  No  Not Investigated Comments:

Hazardous materials sites  Yes  No  Not Investigated Comments:

Hazardous materials on existing structure  Yes  No  Not Investigated Comments:

Upland habitat  Yes  No  Not Investigated Comments:

Endangered/threatened/migratory species  Yes  No  Not Investigated Comments:

Section 4(f)  Yes  No  Not Investigated Comments:

Section 6(f)  Yes  No  Not Investigated Comments:

Through/adjacent to tribal land  Yes  No  Not Investigated Comments:

**Miscellaneous Issues**

Construction Schedule Restrictions (trout spawning activites, migratory bird, local events): Yes  No

If yes, please explain.

Has there been any real estate acquired or transferred in anticipation of this project?  Yes  No

If yes, please explain.

Right of Way: **(NOTE: It is recommended that local funds be used to acquire right of way.)**

Check all that are applicable.

None  Less than ½ acre  More than ½ acre

Parklands  Large parcels  Strips  Temporary interests

Other Concept Notes: Provide any additional relevant project information that has not been covered in another section of the application.

**CONFIDENTIAL INFORMATION**

**Cost Estimate, Project Priority, and Scheduling**

**Applicants should reference the following WisDOT web page prior to completing this section of the application:** [**http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/tools.aspx**](http://wisconsindot.gov/Pages/doing-bus/local-gov/astnce-pgms/highway/tools.aspx)

**NOTE: Requesting design and construction projects in the same fiscal year is not allowed.**

**NOTE: All applications must include a sheet documenting the calculations performed to create the estimate(s).**

**Tied Projects? All requests for design must be tied to a construction project. Please indicate which projects will be tied (if applicable):**

**NOTE: Attach a completed version of the** [**Local Program Project Scheduling Tool**](https://wisconsindot.gov/Pages/doing-bus/local-gov/lpm/lpprojectscheduling.aspx) **to this application. This document is REQUIRED for application consideration.**

I confirm that I have attached a completed copy of the Local Program Project Scheduling Tool to this application.

|  |  |  |  |
| --- | --- | --- | --- |
| **Construction:**  **Project Priority:**  FY 2027  FY 2028  FY 2029  FY 2030  FY 2031 | | | |
|  | **Total** | **Federal Share (80%)** | **Local Share (20%)** |
| Participating Roadway Cost | $ | $ | $ |
| Participating Structure Cost | $ | $ | $ |
| Total Participating Cost | $ | $ | $ |
| Non-Participating Roadway Cost (100% Local) | $ | $0 | $ |
| Non- Participating Structure Cost (100% Local) | $ | $0 | $ |
| Total Non-Participating Construction Cost | $ | $0 | $ |
| **A. Subtotal Construction Costs** | $ | $ | $ |
| **B. Construction Engineering Costs**  (15% of A) | $ | $ | $ |
| **C. State Review for** **Construction**  (5% of A) | $ | $ | $ |
| **Total Construction Cost Estimate with Construction Engineering and State Review** (sum lines A, B and C) | $ | $ | $ |

**NOTE: All estimates will be reviewed by WisDOT Region staff for consistency with current practices and approaches. WisDOT Region staff, in agreement with the local sponsor, may revise estimates in these categories due to the complexity of the project or other factors. WisDOT will notify the sponsor of any changes to estimates within the application and determine whether the sponsor wishes to continue with the application with the revised estimate.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Design:**  100%Locally Funded (state review is required to be included as 100% locally funded)  **OR**  80%Federally Funded(“design only” projects are not allowed)  **Project Priority:**  FY 2027  FY 2028  FY 2029  FY 2030  FY 2031 | | | |
|  | **Total** | **Federal Share** | **Local Share** |
| **A. Design Plan Development** | $ | $ | $ |
| **B. State Review for Design**  (use $10,000) | $ | $ | $ |
| **Total Design Cost Estimate with State Review**  (sum lines A and B) | $ | $ | $ |

**NOTE: WisDOT Region staff, in agreement with local sponsor, may revise estimates in the Plan Development, State Review for Design, and State Review for Construction categories based on the complexity of the project or other factors.**

**NOTE: Costs for Railroad Review of plans will be added when there are pertinent railroad considerations.**

**Real Estate:** (Recommend funding with local funds.)

**Project Priority:**

FY 2027  FY 2028  FY 2029  FY 2030  FY 2031

**Total Real Estate Cost** (Round to next $1,000) **$**

**NOTE:** It is recommended to supplement any requested Real Estate funding with local funds.

**Utility:** (Compensable utility costs must be $50,000 minimum per utility. Recommend funding with local funds.)

**Project Priority:**

FY 2027  FY 2028  FY 2029  FY 2030  FY 2031

**Total Utility Cost** (Round to next $1,000) **$**

**NOTE:** WisDOT Utility Policy link: <http://wisconsindot.gov/rdwy/fdm/fd-18-01.pdf>

**WisDOT Information – Shaded area to be completed by WisDOT staff only.**

**Additional Confidential Information**

**FOR WISDOT USE ONLY – enter the following information at application review**

WisDOT Reviewer: Date:

WisDOT Comments on Application:

**FOR WISDOT USE ONLY – enter the following information after project approval**

Approved Federal Funding Amount: Construction: **$**

Design: **$**

Real Estate: **$**

Utility: **$**

Other: **$**

**TOTAL**: **$**

**Key Program Requirements Confirmation**

Please confirm your understanding of the following project conditions by **typing your name, title and initials** in the boxes at the bottom of this page. **A Head of Government/Designee with fiscal authority for the project sponsor, not a consultant, must initial below AND sign the next page of this application. Handwritten signatures are NOT required.**

1. All Federal Funding will be limited at the estimate amount unless an increase is approved by WisDOT. Additional costs incurred over the limit will be 100% the responsibility of the project sponsor.
2. A federally funded design project must be tied to a construction project. Stand alone design projects are no longer eligible for funding (this does not apply to MPO area projects).
3. Only new projects may apply, existing projects are ineligible for additional funds through the new cycle process. Existing projects requiring additional funds are encouraged to use the existing Project Change and Cost Increase processes.

d. Federally funded projects must be designed in accordance with all applicable federal design standards (even if the design for a federally funded project was 100% locally funded).

e. The sponsor must provide matching dollar funding of at least 20% of project costs.

f. The sponsor must not incur costs for any phase of the project until that phase has been authorized for federal charges and the WisDOT Region has notified the sponsor that it can begin incurring costs. Otherwise, the sponsor risks incurring costs that will not be eligible for federal funding.

g. As the work progresses, the state will bill the project sponsor for work completed which is not chargeable to federal funds. Upon completion of the project, a final audit will be made to determine the final division of costs. If reviews or audits show any of the work to be ineligible for federal funding, the project sponsor will be responsible for any withdrawn costs associated with the ineligible work.

h. The project sponsor will pay to the state all costs incurred by the state in connection with the improvement that exceed federal financing commitments or are ineligible for federal financing. To guarantee the project sponsor’s foregoing agreements to pay the state, the project sponsor, through its duly authorized officers or officials, agrees and authorizes the state to set off and withhold the required reimbursement amount as determined by the state from any moneys otherwise due and payable by the state to the municipality.

i. If the project sponsor should withdraw the project, it will reimburse the state for any costs incurred by the state on behalf of the project.

j. For 100% locally funded design projects, costs for design plan development and state review for design are 100% the responsibility of the local project sponsor. Project sponsors may not seek federal funding for only state review for design projects.

k. The sponsor agrees to state delivery and oversight costs by WisDOT staff and their agents. These costs include review of design and construction documents for compliance with federal and state requirements, appropriate design standards, and other related review. These costs will vary with the size and complexity of the project. The sponsor agrees to add these costs to the project under the same 80% federal and 20% local match requirements.

l. Transportation construction projects using federal funds except sidewalks, are likely general improvements that primarily benefit the public at large and for which special assessments cannot be levied under s. 66.0703, Wis. Stats. Municipalities desiring to obtain the required local project funding through special assessments levied against particular parcels should seek advice of legal counsel. See Hildebrand v. Menasha, 2011 WI App 83.

I confirm that I have read and understand project conditions (a) through (l) listed above:

Name:  Title:

**Accepted (please type your initials here):**

**Contact Information and Signatures**

Application prepared by a consultant?  Yes  No If yes, consultant information and signature required below.

Consultant Company Name: Company Location (City, State):

**Consultant Signature** (electronic only)**:  Date:**

**NOTE:** It is **not permissible** for a consultant to fill out applications gratis (or for a small fee) for a municipality and then be selected to do the design work on a project **unless** the municipality either:

1. uses a one-step QBS process with the scope of work to include the grant application and the design services, if authorized; **or**
2. uses a two-step QBS process with the scope of work for the first selection for the preparation of the grant application(s) and the second selection for the actual design(s).

In both cases, all costs incurred prior to WisDOT project authorization are the responsibility of the municipality.

See FDM 8-5-3 for additional information: [**http://wisconsindot.gov/rdwy/fdm/fd-08-05.pdf**](http://wisconsindot.gov/rdwy/fdm/fd-08-05.pdf)

Sponsor Agency:

Contact Person:  (Note: must be Head of Government or Designee)

Title:

Address:

Telephone:

Email:

Only one project sponsor is allowed per project. As a representative of the project sponsor, the individual that signs below confirms that the information in this project application is accurate. A local official, not a consultant, must sign the application. I understand that completion of this application does not guarantee project approval for federal funding.

**Head of Government/Designee Signature** (electronic only)**:  Date:**

Local Unit of Government Agency (**when owner differs from sponsor**):

**Owner Signature (when owner differs from sponsor)** (electronic only)**:  Date:**

**WisDOT will contact the primary project sponsor upon review of the application for any questions or additional project documentation.**

**Submit completed application(s) to the following WisDOT email address:** **[DOTLocalPrograms@dot.wi.gov](mailto:DOTLocalPrograms@dot.wi.gov).**

**Application due October 31, 2025**

**WisDOT Information – Shaded area to be completed by WisDOT staff only.**

**FOR WISDOT USE ONLY – enter the following information at application review**

**NOTE: Please add any WisDOT application comments in the comments section on the Confidential page A-6.**

Subprogram: Project Improvement Type:

WisDOT Reviewer’s Name:

Reviewer’s Title:

Date Received:

WisDOT Reviewers Signature:  Date:

**FOR WISDOT USE ONLY – enter the following information after project approval**

Project ID(s):

**Important Information**

STP-Local projects are selected by a committee of members from the Wisconsin County Highway Association (WCHA), the Wisconsin Towns Association (WTA), and the League of Wisconsin Municipalities (LWM). The discretionary project selection process is competitive and the categories that the selection committee considers are economic impact, state of good repair, connectivity and regional or local significance. Equitable geographic distribution is a consideration both in the formation of the STP-Local project selection committee and for the final project selections.