



LRIPWeb: Apply for New Project

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Statewide Local Program Manager

LRIPWeb Webinar
Virtual Presentation

August 4, 2021

WisDOT Local Programs & Finance

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LRIPWeb Application

- Originally launched in the 2018-19 Program Cycle for Local Roads Improvement Program (LRIP) management
- Provides increased LRIP program efficiency and flexibility for all users
- Allows users to manage LRIP resources through project changes, transfers and the use of project savings



Enhanced LRIPWeb Launched-

June 22, 2020

- New application which provided increased ease in applying for, adjusting and managing LRIP projects from start to finish
- Simplified LRIP procedures, including:
 - **Applying for new projects**
 - **Requesting project substitutions**
 - **Utilizing project savings through transfers and new projects**
 - **Requesting project changes**
 - **Requesting reimbursements**
 - **Accessing current and past project histories through a user-friendly search function**
- Access through WisDOT's Transportation Assistance System (TAS)



Keys to the Enhanced LRIPWeb Application

- Users access LRIPWeb via the web-based Transportation Assistance System (TAS)
- Accordion-style navigation guides the user through project applications or reimbursement requests
- Shared comments function on each screen that prompts the next user to view via pop-up box
- Improved mapping functions for instant on screen maps of selected road sections
- One project can now have multiple road sections with unique specifications
- Sunset dates and sunset date reminders are featured more prominently on project SMAs



The Enhanced LRIPWeb Application: Other Sources of Information/Instruction

- This webinar will be shared to users after the presentation
- Video with step-by-step instructions to learn how to Apply for a New LRIP Project. The video link to this presentation will be sent to you via email and will be available on the WisDOT LRIP website: wisconsindot.gov/lrip
- Other Enhanced LRIPWeb Application educational videos include:
 - Introduction to LRIPWeb and View My Work Queue
 - Request Reimbursement
 - Search Applications/Projects
 - Apply for A New Biennium Project



The Enhanced LRIPWeb Application

TAS Login Screen:

Wisconsin Department of Transportation (WisDOT)
Transportation Assistance System

The TAS login screen:

For access the LRIPWeb Application, log-in to TAS here

For instructions on the login, please refer to the video "Introduction to LRIPWeb and View My Work Queue."



Login

Login

[Need to register?](#) [Forgot Password →](#)

For login issues, please contact the [System Administrator](#)

This is a web-based application and program management tool containing information on WisDOT's Aids and Improvement Programs. For questions regarding the accuracy and use of the data, please contact the [Local Transportation Programs and Finance Section](#).

Access to this application is restricted to authorized users. Please refer to the [Acceptable Use Policy](#) for additional information.



The Enhanced LRIPWeb Application: Functions

- Apply for Project
- Change Project Scope
- View My Work Queue
- Drop My Project
- Use My Forfeited Funds
- Search Applications/Projects
- Use My Savings
- Request Reimbursement
- Review TRID/MSID Applications



LRIPWeb Functions

Apply for New Project

Before you begin the Apply for New Project process, be sure to consider:

- If you are a Town, has your County Town Road Improvement Committee (CTRIC) met to go over TRI projects in your county?
- If you are a City or Village, has your County Municipal Street Improvement Committee (CMSIC) met to go over MSILT projects in your county (or worked out your own projects if you are a MSIGT community)?
- If you are a County, has your County Highway Improvement District Committee (CHIDC) met to go over CHI projects in your Wisconsin County Highway Association (WCHA) district?
- If your municipality has a Street/Road Improvement Plan, will your project location be shown as part of the plan?
 - Towns are required to produce a 2-year plan
 - Counties, Cities and Villages are required to produce a 5-year plan



LRIPWeb Application Landing Page/Home Screen



Welcome to LRIPWeb!



Apply for Project

Drop My Project

Verify that it is
you, who is
correctly logged
into the
application by
checking here....



Change Project Scope

Use My Forfeited Funds

Request Reimbursement

View My Work Queue

Search Applications/Projects

Review TRID/MSID Applications

Questions about the content of this page:
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LRIPWeb: Apply for a New Project



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LRIPWeb Application

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Welcome Patrick Vander Sanden

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New Biennium Project

Request Status: N/A Request Number: N/A Recipient: N/A County: N/A Biennium: N/A Program Type: N/A

Recipient (Step 1) - Started

Select Recipient and Program Type

Fiscal Year:

County:

Municipality:

Program Type:

[Save and Next](#)

[Save and Exit](#)

Any municipality or county with a local official update must contact the Wisconsin Department of Revenue directly to request a modification. To request an update, the municipality or county should contact: [Click here](#)

ALERT

Prior to applying for LRIP funds, please verify that all pavement ratings and ADT values in the Wisconsin Information System for Local Roads (WISLR) database are up-to-date. To be eligible for funding, all LRIP project road locations must have pavement ratings of 0-6 for paved roads or 0-3 for gravel roads.

Do you want to proceed?

[YES](#)

[NO](#)



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New Biennium Project

Request Status: N/A Request Number: N/A Recipient: N/A County: N/A Biennium: N/A Program Type: N/A

Recipient (Step 1) - Started

Select Recipient and Program Type

Fiscal Year: Please Select

County: Please Select

Program Type: Please Select

[Save and Next](#)

Improvement (Step 2)

Project Location (Step 3)

Funding (Step 4)

Attachment (Step 5)

Terms and Conditions (Step 6)

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- Adams
- Ashland
- Burnett
- Calumet
- Chippewa
- Clark
- Columbia
- Crawford
- Dane
- Dodge
- Door
- Douglas
- Dunn
- Eau Claire
- Florence
- Green Bay (T)
- Green Bay (C)
- Hobart (V)
- Holland (T)
- Howard (V)
- Humboldt (T)
- Lawrence (T)
- Ledgeview (T)
- Morrison (T)
- New Denmark (T)
- Pittsfield (T)



LRIPWeb: Apply for a New Project

New Biennium Project

Request Status: Pending PM Request Number: 130395 Recipient: City of Ashland County: Ashland Biennium: N/A Program Type: MSILT

[View Project Log](#) [View Comments](#) [Delete Request](#)

- Recipient (Step 1) - Completed
- Improvement (Step 2) - Started

Select Improvement

Improvement Type: Please select ⓘ

Surface Type and Description: Please select

Resurfacing: Please Select

Reconditioning: 25 - Unimproved Road

Structural: 30 - Graded and Drained Earth Road

Qualifying Questions

Is this project part of the improvement plan? Plan is required in Step 5.) Yes No

Does this project meet the standard? Yes No

Project-Related Comments (optional)

Note: All saved comments will be in the system.

Comments button in the top right corner of the screen.

Project Log

Date	User	Reference
1/14/2020 2:39:02 PM	Travis Kramer	(3595) - In-Progress
1/14/2020 2:42:24 PM	Travis Kramer	(3595) - Submitted to DOT

Close

Notes and out-of-the-ordinary aspects of the LRIP project are listed here.

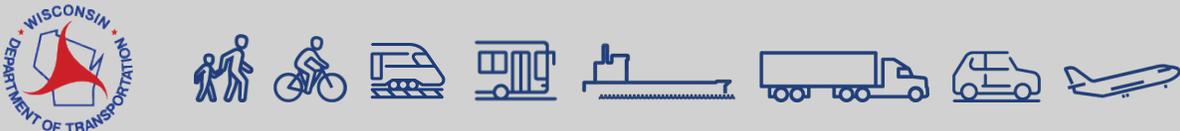
500 characters remaining (500 character max)

Internal Comments:

500 characters remaining (500 character max)

[Save and Next](#) [Save and Exit](#)

Project Location (Step 3)



LRIPWeb: Apply for a New Project

Recipient (Step 1) - Completed
Improvement (Step 2) - Completed
Project Location (Step 3) - Started

Select Project Location(s)

On Route 1

On Route (Road to be Improved):
Please Select

At Route:
Please Select

Toward Route:
Please Select

TIP: To identify a project location the
TIP: If entering an At Offset to identify

Minimum At Offset:

Road Sections

At Route	At Offset

WISLR ADT Values and Pavement

Are the WISLR ADT values and P

Select Proposed Impro

Thickness:
Please Select

Travel Width (Per Lane):
Please Select

Left Shoulder Width:

0 ft

Right Shoulder Width:

0 ft

Curb and Gutter

Curb and Gutter

Columbus (T)
Columbia County

Highland Ct
Ridgeview Ct
Grandview
Vista Cir (C)
Vista Cir (C)

Pavement Year

0' 0" Traveled Way Total
0' 0" Roadway Width Total



LRIPWeb: Apply for a New Project

Base/Subbase Details

Will the existing pavement be removed/altered? Yes No

Will the base, subbase, or substandard soils be removed? Yes No

Will base or subbase be added? Yes No

If applicable, select all other work that is needed to complete this project. Options marked with an asterisk(*) are not eligible for reimbursement. For additional eligibility requirements, please refer to the LRIP Program Guidelines.

To select multiple work types, hold down the CTRL key + click to highlight each applicable type:

Install guardrail	>	
Lighting*	<	
Patching	>>	
Pavement marking	<<	
Realign roadway (vertically and/or horizontally)	>	
Reconstruct Intersection	<	
Re-establish crown	>>	
Re-grade ditches	<<	
Right of Way	>	
Sanitary sewer*	<	
Sidewalk	>	
Storm sewer	<	

Pavement Marking
Sanitary Sewer
Sidewalk

Project-Related Comments (optional): Note: All saved comments will be included as public record and can be accessed under the View Comments button in the top right corner of the screen.

More opportunity for comments on the LRIP project

500 characters remaining (500 character max)

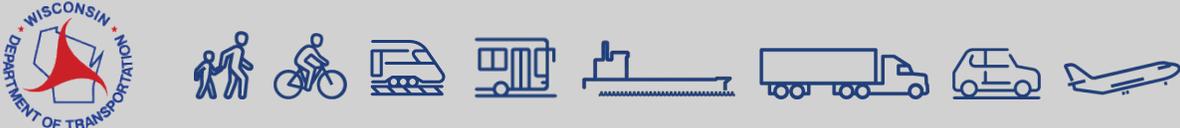
Internal Comments:

500 characters remaining (500 character max)

Save and Add Another On Route

Save and Next

Save and Exit



LRIPWeb: Apply for a New Project

Funding (Step 4) - Started

Identify Other Funding Sources

Other Funding

Has the City requested or been approved for other federal or state funding for the improvement?

Yes No

If Yes, check all programs that apply:

Program	Requested	Approved	Project ID (e.g. 8897-20-00)
<input type="checkbox"/> Congestion Mitigation and Air Quality Improvement Program (Eligible areas only)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/> Highway Safety Improvement Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/> Local Bridge Improvement Assistance Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/> Scenic Byways Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/> Surface Transportation Program - Rural	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/> Surface Transportation Program - Urban	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/> Transportation Alternatives Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/> Transportation Economic Assistance Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>
<input type="checkbox"/> Other Federal or State Program	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>

Enter Estimated Project Costs

Hot Mix Asphalt

Will the LRIP funds for this project be used solely to purchase Hot Mix Asphalt materials?

Yes No

Selecting Yes means the project will use the LRIP funds to purchase only the asphalt material from the awarded contractor. Labor and other operations will be done outside of the scope of the LRIP project.

Note: HMA Only projects must include estimated ineligible costs for labor to apply the materials purchased.

Eligible Improvement Costs:

Engineering	\$	10,000.00
Right-of-way Acquisition	\$	0.00
Construction	\$	200,000.00
Total Eligible Costs		\$280,000.00

Ineligible Improvement Costs:

Ineligible Costs	\$	0.00
Total Ineligible Costs		\$0.00
Total Improvement Costs		\$280,000.00

Approved LRIP Reimbursement Amount: \$ 25,000.00

Check indicates that the Reviewer is authorized to conduct official business for the County.

LRIP Reimbursement amount is authorized by: Patrick Vander Sanden

Authorization Date (mm/dd/yyyy): 01/20/2021

Entitlement Funding Summary:

MSILT	Funds Allocated	Funds Approved	Funds Requested	Funds Uncommitted
FY				
2020	\$15,175.90	\$30,357.79	\$0.00	\$-15,178.89
2021	\$15,175.91	\$0.00	\$25,000.00	\$-9,824.09
	\$30,357.81	\$55,357.79	\$25,000.00	\$-24,999.98

Program Caps:
MSILT Program Cap: 2
Number of MSILT Projects to Date: 2

Project-Related Comments (optional): Note: All saved comments will be included as public record and can be accessed under the View Comments button in the top right corner of the screen.

500 characters remaining (500 character max)

Internal Comments:

500 characters remaining (500 character max)

Save and Exit

Cancel and Exit

Department of Transportation

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Attachment (Step 5) - Started

Attachment(s)		
File Name	Description	Loaded
OnRoute CTH AA Map.png	Project Location Map	7/19/2021 2:57:44 PM

Internal Document(s)		
File Name	Description	Loaded

Required Document(s):
 document is required
Required document(s) below. Use the Browse button to find the corresponding file and click the Upload File button to attach. NOTE: Documents can be uploaded individually or combined and attached as a single file.

Application Documents:

- Project Location Map
- Discretionary Supporting Documentation
- Improvement Plan
- Substitution/Change/Transfer Form (DT2352)
- Signed Application Form (DT2350)

Reimbursement Documents:
(Documents can be uploaded at any time before the Reimbursement Request being submitted)

- Advertisement for Bid
- Board Meeting Minutes Bid Award Notices
- Contractor Payment Documentation
- Engineer's Certificate
- Exception to Standards
- Cost Effectiveness Finding (CEF)
- Signed Reimbursement Form (DT2353)
- Bicycle/Pedestrian Resolution

Optional Documents:

- Department Of National Resources Permit
- Wisconsin Historical Society Permits
- Internal Document

Other (document description is required) Description:

Select File:

Project-Related Comments (optional): Note: All saved comments will be included as public record and can be accessed under the View Comments button in the top right corner of the screen.

Comments here

500 characters remaining (500 character max)

Internal Comments:

500 characters remaining (500 character max)

Terms and Conditions (Step 6)



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Terms and Conditions (Step 6) - Started

Read and Acknowledge Terms & Conditions

1. The initiation and accomplishment of the improvement will be subject to the applicable federal, state and local laws, administrative policy and program rules, ordinances, standards, and contract bidding requirements. Please note that if any portion of an improvement is funded using federal funds (including design, real estate, or other related work activities), the entire improvement will be subject to federal requirements. All components of the improvement must be defined in the environmental document if any portion of the project is federally funded.
2. The construction of the improvement will be in accordance with the appropriate standards unless an exception to standards is granted by the state prior to construction. The entire cost of the improvement not constructed to standards will be the responsibility of the Municipality/County unless such exception is granted.
3. The Municipality/County will assume all responsibility for complying with all applicable environmental requirements for the improvement.
4. The work, which is eligible for state participation will be administered by the Municipality/County. The authority for the state to delegate this responsibility is described in ch. Trans 206.
5. All contracts will be let by competitive bid and awarded to the lowest responsible bidder in accordance with the provisions of s.86.31 Wis. Stats. and all other municipal/county bidding requirements.
6. State financing will be limited to up to 50 percent (%) participation in eligible items or to the limit approved for the improvement - whichever is less.
7. Payments to the Municipality/County will be made after the improvement is completed, and the contractor(s) fully reimbursed.
8. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
9. The Municipality/County will keep records of the cost of the improvement together with letting documents and will have them available for inspection by representatives of the state and will furnish copies when requested.
10. The design and construction of the improvement must be certified by a registered professional engineer, if the cost of the improvement exceeds \$65,000.

Recipient: County:
Preparer: Title: Date:

SMA Notes:

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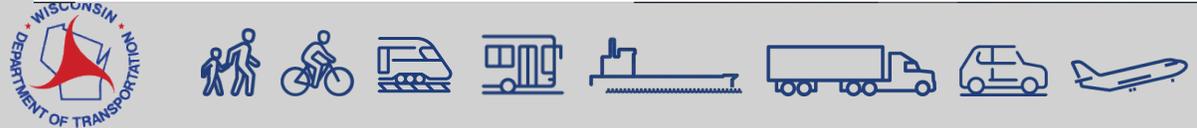
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Internal Comments:

500 characters remaining (500 character max)

Questions about the content of this page:
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The Enhanced LRIPWeb Application: Notes & Reminders

- Users will login via the new web-based Transportation Assistance System, known as TAS (see previous video/webinar presentation – “Introduction to LRIPWeb and View My Work Queue”)
- 2022-23 LRIP Program Cycle Timeline:
 - Late summer/early fall: Release of 2022-23 LRIP Policy Guidelines & Requirements Manual
 - September: 2022-23 LRIP Program Cycle Introductory Meetings/Webinar
 - October 1: Application period begins with county meetings
 - Late October: LRIPWeb access opened to Apply for a New Project
 - January 14, 2022 LRIP application deadline (January 15th is a Saturday – which will also be acceptable for LRIP application submittal), per Trans Code 206.03(3)(b).



The Enhanced LRIPWeb Application: Notes & Reminders

(continued)

- LRIPWeb videos (found on LRIP webpage):
 - Introduction to LRIPWeb and View My Work Queue
 - Request Reimbursement
 - Search Applications/Projects
 - Apply for A New Biennium Project (video to be provided closer to the LRIP application period)



WisDOT LRIP Staff Contacts

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Questions

