

Solicitation Scope Of Service - DETAILS REPORT

Transportation Region/Bureau: Bureau of Structures

Solicitation ID: BOS-01

Solicitation Month and Year: March 2025

Solicitation Type (Roster/Open): Open

Anticipated Construction Cost: N/A

NOI Due Date: 03/12/2025

Anticipated Project Start Date: 07/01/2025

Anticipated Project Completion Date: 06/30/2027

Master Group Id: March 2025 Structural Steel Inspection

Master Group Type: Shop Inspection of Structural Steel

PROJECT PURPOSE AND NEED

Assistance is needed to inspect structural steel for steel bridges and overhead sign structures at fabrication shops.

PROJECT DESCRIPTION

Visit the fabrication shops to provide quality assurance for the fabrication of structures. Apply specifications in American Welding Society Welding Code, Special Provisions, and Wisconsin Standard Specifications as standards for compliance.

Fabrication shop locations primarily include the states of Illinois, Indiana, Minnesota, Missouri and Wisconsin.

SCHEDULE FOR DELIVERABLES

Schedule Item	Due Date
To be determined in each work order	

DEPARTMENT PROVIDES

Items
Shop drawings
Contract plans
Special provisions
WisDOT Specifications
Guidance for settling compliance issues at fabrication shops

Consultant Requirements (Listed in approximate order of importance) :

Consultants Requirements
The inspector must have experience inspecting the structure type being fabricated.
American Welding Society (AWS) code knowledge.
Knowledge of metals and metal joining
Plan reading and ability to read weld symbols
Must have communication skills to work with the fabricator's Quality Control Unit

Special Skills/Certification License (Listed in approximate order of importance) :

Special Skills Certification License
Certified Weld Inspector (CWI) must be on staff to direct the inspection and, if needed, be available to go to the job site.
The inspector(s) must be a Certified Weld Inspector (CWI).

Basis of Payment

The Basis of Payment will be one or more of the following:
Actual Cost Plus Fixed Fee
Cost Per Unit
Lump Sum
Specific Rate

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Basis of Payment Notification

Basis of Payment Notification

The contract price will be based on the selected consultant's actual costs plus fixed fee. Actual costs will be defined as those costs allowable under the cost principles in Part 31 of Federal Acquisition Regulation (FAR).

Consultant costs including indirect cost rates and cost accounting system will be subject to audit. Consultant firms that are unable to account for costs consistent with requirements of the FAR are not eligible to contract. Consultants selected will be required to either submit or have on file with WisDOT a Consultant Financial Report prior to contract execution. Information on the report may be found at <http://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rgistr/fncl-rpt.aspx>.

Advertised Fixed Fee %: 8.50

Fixed Fee Notification

Fixed Fee Notification

The fixed fee for this contract will apply an indirect cost factor of 150% to the consultant's estimated direct labor, regardless of the consultant's actual indirect rate.

DBE goal on project: No

DBE goal: DBE goal in \$ 0.00

Notification pertaining to DBE goals: N/A

Special Instructions: Do not include any information that meets the definition of "trade secret" as that term is defined in s. 134.90(1)(c), Wis. Stats.

Interview: Interviews will not be conducted

Interview Information:

Interview Date:

Interview Place:

Contact Information

Name	Email
No records to display	

Other Information: Up to 5 consultants may be selected and a total master contract group value of \$1,000,000 may be awarded.

Solicitation Scope Of Service - DETAILS REPORT

Transportation Region/Bureau: Bureau of Technical Services

Solicitation ID: BTS-01

Solicitation Month and Year: March 2025

Solicitation Type (Roster/Open): Open

Anticipated Construction Cost: N/A

NOI Due Date: 03/12/2025

Anticipated Project Start Date: 07/01/2025

Anticipated Project Completion Date: 06/30/2027

Master Group Id: March 2025 WisDOT Qualified Laboratory Inspection

Master Group Type: WisDOT Qualified Laboratory Inspection

PROJECT PURPOSE AND NEED

Assistance is needed to inspect over 300 WisDOT qualified laboratories.

PROJECT DESCRIPTION

Inspection types include construction materials sampling / testing procedures and laboratory equipment calibrations. Verify testing personnel competence and qualifications. Assist providing laboratory inspection training.

SCHEDULE FOR DELIVERABLES

Schedule Item	Due Date
TBD in each work order	

DEPARTMENT PROVIDES

Items
Laboratory equipment calibration work sheets
Laboratory inspection check list and job guide
WisDOT Standard Specifications
List of WisDOT qualified laboratories

Consultant Requirements (Listed in approximate order of importance) :

Consultants Requirements
Possess a current set of 'AASHTO Standard Specifications for Transportation Materials and Methods of Sampling and Testing'
Possess NIST traceable digital thermometer, Mercury in glass thermometer, digital calipers, straight edges
Possess class 1 NIST traceable weights that range from 5 grams to 10,000 grams
Possess Bore Gauge, A set of filler gauges, Type A Durometer, Grade 2 Gauge Block sets (Nominal sizes 1 – 200), Optical Tachometer, Digital Hygrometer.
Laptop computer to facilitate electronic preparation of reports, submittal of required documents and electronic communication with WisDOT contacts.
Familiarity with the WisDOT laboratory qualification program
An inspector with HTCP certifications in Aggregates, concrete, asphalt and soils
Familiarity with the AASHTO and WisDOT materials sampling and testing procedures as well as laboratory materials equipment calibration procedures
Availability of a back-up HTCP certified inspector to cover absences
A competent professional engineer to be responsible for determining if quality system implementation activities are being conducted according to AASHTO R18
Ability to provide laboratory inspection on a regular basis at any of the WisDOT qualified laboratories.
Ability to read, understand and apply both AASHTO, ASTM and WisDOT specifications for materials sampling and testing procedure
Ability to read, understand and apply both AASHTO, ASTM and WisDOT specifications for construction materials equipment calibration procedures

Special Skills/Certification License (Listed in approximate order of importance) :

Special Skills Certification License
HTCP - Aggregates
HTCP - Asphalt
HTCP - Concrete
HTCP - Soils

Solicitation Scope Of Service - DETAILS REPORT

Basis of Payment

The Basis of Payment will be one or more of the following:

Actual Cost Plus Fixed Fee

Cost Per Unit

Lump Sum

Specific Rate

Basis of Payment Notification

Basis of Payment Notification

The contract price will be based on the selected consultant's actual costs plus fixed fee. Actual costs will be defined as those costs allowable under the cost principles in Part 31 of Federal Acquisition Regulation (FAR).

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Advertised Fixed Fee %: 8.25

Fixed Fee Notification

Fixed Fee Notification

The fixed fee for this contract will apply an indirect cost factor of 150% to the consultant's estimated direct labor, regardless of the consultant's actual indirect rate.

DBE goal on project: No

DBE goal: DBE goal in \$ 0.00

Notification pertaining to N/A

DBE goals:

Special Instructions: Do not include any information that meets the definition of "trade secret" as that term is defined in s. 134.90(1) (c), Wis. Stats.

Interview: Interviews will not be conducted

Interview Information:

Interview Date:

Interview Place:

Contact Information

Name	Email
No records to display	

Other Information: Up to 4 consultants may be selected and a total master contract group value of \$600,000 may be awarded.

Solicitation Scope Of Service - DETAILS REPORT

Transportation Region/Bureau: Bureau of Technical Services

Solicitation ID: BTS-02

Solicitation Month and Year: March 2025

Solicitation Type (Roster/Open): Open

Anticipated Construction Cost: N/A

NOI Due Date: 03/12/2025

Anticipated Project Start Date: 07/01/2025

Anticipated Project Completion Date: 06/30/2027

Master Group Id: March 2025 Architectural History Survey/Evaluation

Master Group Type: Historical Survey

PROJECT PURPOSE AND NEED

Assistance is needed to complete architectural history surveys, evaluations, & assessment of effects.

PROJECT DESCRIPTION

Provide architectural history surveys, evaluations, & assessment of effects in accordance with Section 106 of the National Historic Preservation Act (NHPA) & Wisconsin State Statute 44.40. Conduct services and prepare reports in accordance with FDM CH 26. Work would include coordination with regional project staff and WisDOT Cultural Resource staff, and potentially stakeholders.

SCHEDULE FOR DELIVERABLES

Schedule Item	Due Date
Literature and archival searches	
Reconnaissance Survey	
Preparation of reports (Letter Report/AHSRs)	
Determinations of Eligibility (if applicable)	
Determination of No Adverse Effect (if applicable)	
Public outreach (notification letters/consultation meetings)	
Documentation for Consultation (if applicable)	
Memorandum of Agreement (If applicable)	

DEPARTMENT PROVIDES

Items

Access to project related documents/plans

Consultant Requirements (Listed in approximate order of importance) :

Consultants Requirements

These individuals must carry academic and professional qualifications in their field of expertise as documented in FDM Chapter 26-30-5 "Architecture/History"

Familiarity with Section 106 of the Natl Historic Preservation Act of 1966 as amended 36 CFR 800, and WisDOT Cultural Resource Survey Man., WisDOT policies, procedures as reflected in FDM ch. 5 & 26

The consultant should also have similar experience with relevant transportation projects.

These guidelines include field research, analysis, and report preparation.

Special Skills/Certification License (Listed in approximate order of importance) :

Special Skills Certification License

Architectural Historian

Basis of Payment

The Basis of Payment will be one or more of the following:

Actual Cost Plus Fixed Fee

Cost Per Unit

Lump Sum

Specific Rate

Solicitation Scope Of Service - DETAILS REPORT

Basis of Payment Notification

Basis of Payment Notification

The contract price will be based on the selected consultant's actual costs plus fixed fee. Actual costs will be defined as those costs allowable under the cost principles in Part 31 of Federal Acquisition Regulation (FAR).

Consultant costs including indirect cost rates and cost accounting system will be subject to audit. Consultant firms that are unable to account for costs consistent with requirements of the FAR are not eligible to contract. Consultants selected will be required to either submit or have on file with WisDOT a Consultant Financial Report prior to contract execution. Information on the report may be found at <http://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rgistr/fncl-rpt.aspx>.

Advertised Fixed Fee %: 8.25

Fixed Fee Notification

Fixed Fee Notification

The fixed fee for this contract will apply an indirect cost factor of 150% to the consultant's estimated direct labor, regardless of the consultant's actual indirect rate.

DBE goal on project: No

DBE goal: DBE goal in \$ 0.00

Notification pertaining to DBE goals: N/A

Special Instructions: Do not include any information that meets the definition of "trade secret" as that term is defined in s. 134.90(1)(c), Wis. Stats.

Interview: Interviews will not be conducted

Interview Information:

Interview Date:

Interview Place:

Contact Information

Name	Email
No records to display	

Other Information: Up to 3 consultants may be selected and a total master contract group value of \$225,000 may be awarded.

Solicitation Scope Of Service - DETAILS REPORT

Transportation Region/Bureau: Northwest Region

Solicitation ID: NW-01

Solicitation Month and Year: March 2025

Solicitation Type (Roster/Open): Roster

Anticipated Construction Cost:

NOI Due Date: 03/12/2025

Anticipated Project Start Date: 05/01/2025

Anticipated Project Completion Date: 04/30/2026

PROJECT ID(S)

Project ID	Project Name	Route	County	Limit
1000-08-55	NW REGION, CONSULTANT PROJECT COORD	VAR HWY	85 - Northwest Region Wide	PROJECT COORDINATOR SERVICES

PROJECT PURPOSE AND NEED

The Northwest Region requires full time assistance to perform project coordinator duties as an extension of WisDOT staff for design and construction projects.

PROJECT DESCRIPTION

Provide project coordinator(s) (ideally 8-15 years' experience) to coordinate design and construction activities, coordinate project team members, coordinate work activities, and provide technical expertise to deliver design and construction projects. The duties will be performed primarily at the consultant's home office, with periodic site visits as well as meetings at WisDOT's Eau Claire and/or Superior Regional offices. Full-time (40 hours/week) assignment for the duration of the contract.

The duties will be performed primarily at the consultant's home office, with periodic site visits as well as meetings at WisDOT's Eau Claire and/or Superior Regional offices.

One individual to perform duties is preferred, but up to four individuals performing a total of 40 hours/week may be proposed. If proposing a team, indicate the primary individual.

SCHEDULE FOR DELIVERABLES

Schedule Item	Due Date
Project management and oversight	
Progress Meetings	

DEPARTMENT PROVIDES

Items
N/A

Consultant Requirements (Listed in approximate order of importance) :

Consultants Requirements
Ability to keep all privileged information confidential.
Knowledge and understanding of WisDOT Facilities Development Manual
Knowledge of WisDOT construction oversight procedures
Ability to work with DOT and Contractor staff.

Special Skills/Certification License (Listed in approximate order of importance) :

Special Skills Certification License
Professional Engineer

Basis of Payment

The Basis of Payment will be one or more of the following:
Lump Sum
Specific Rate
Cost Per Unit
Actual Cost Plus Fixed Fee

Solicitation Scope Of Service - DETAILS REPORT

Basis of Payment Notification

Basis of Payment Notification

The contract price will be based on an estimate of the selected consultant's actual costs plus fixed fee. Actual costs will be defined as those costs allowable under the cost principles in Part 31 of Federal Acquisition Regulation (FAR).

Consultant costs including indirect cost rates and cost accounting system will be subject to audit. Consultant firms that are unable to account for costs consistent with requirements of the FAR are not eligible to contract. Consultants selected will be required to either submit or have on file with WisDOT a Consultant Financial Report prior to contract execution. Information on the report may be found at <http://wisconsindot.gov/Pages/doing-bus/eng-consultants/cnslt-rgistr/fncl-rpt.aspx>.

There will be a redistribution contract with invoices allocating actual costs to individual WisDOT project IDs.

Advertised Fixed Fee %: 7.50

Fixed Fee Notification

Fixed Fee Notification

The fixed fee for this contract will apply an indirect cost factor of 150% to the consultant's estimated direct labor, regardless of the consultant's actual indirect rate.

DBE goal on project: No

DBE goal: DBE goal in \$ 0.00

Disadvantaged Business Enterprise (DBE) Subcontracting goal on this solicitation will be

Project	DBE Goal in \$/%
No records to display	

Notification pertaining to N/A.

DBE goals:

Special Instructions: The Department will negotiate 1 one-year contract with the option for 2 one-year renewals. To eliminate conflict of interest, the consultant selected for this Project Coordinator assignment will not oversee projects involving the same consultant firm. The consultant firm will be required to execute an agreement protecting privileged and confidential information. Do not include any information that meets the definition of "trade secret" as that term is defined in s. 134.90(1)(c), Wis. Stats

Interview: Interviews will not be conducted

Interview Information:

Interview Date:

Interview Place:

Contact Information

Name	Email
No records to display	

Other Information:

Solicitation Scope Of Service - DETAILS REPORT

Transportation Region/Bureau: Office of Business Opportunity and Equity Compliance

Solicitation ID: OBOEC-01

Solicitation Month and Year: March 2025

Solicitation Type (Roster/Open): Open

Anticipated Construction Cost: N/A

NOI Due Date: 03/12/2025

Anticipated Project Start Date: 07/01/2025

Anticipated Project Completion Date: 06/30/2027

Master Group Id: March 2025 DBE Support Services

Master Group Type: DBE Technical Assistance

PROJECT PURPOSE AND NEED

Assistance is needed to implement two federally required programs- 1. DBE Support Services to provide training, assistance, and services to increase DBE capabilities and facilitate development into firms able to successfully compete for and perform on federally assisted projects; 2. Business Development Program to provide training and technical assistance to increase opportunities for successful participation as primes or subcontractors on federally and non-federally funded projects. WisDOT must follow 49 CFR Part 26 as a condition of receiving federal transportation infrastructure funding. Consultant support aids in WisDOT's continued compliance.

PROJECT DESCRIPTION

Provide expertise to increase the capacity and competitiveness of DBE firms by assisting DBEs in the following areas. Financial Services (FS): manage finances for efficiency and compliance, improve access to capital. Legal Services (LS): review agreements for risk, dispute resolution, clarify responsibility. Compliance Services (CS): HR management involving equal employment opportunity; monitoring of regulatory compliance and drafting reports. Business Engagement Services (BE): strategies for the transportation industry including subcontracting, mentoring, partnering, event coordination support, training. Contract Analysis (CA): review bids, proposals, contract specifications.

Solicitation Scope Of Service - DETAILS REPORT

SCHEDULE FOR DELIVERABLES

Schedule Item	Due Date
FS: Assess DBE firm financial systems, capacity, capability	
FS: Compile project/annual financing packages for DBEs	
FS: Provide one-on-one financial assistance and/or training	
FS: Computerized accounting systems	
FS: Develop effective invoice and billing tracking tools	
FS: Process loan mobilization applications	
LS: Advise on processing WisDOT DBE cert. applications	
LS: Conduct legal assessment to maintain solvency	
LS: General business counseling	
LS: Review non-compete, employee, ND, licensing agreements	
LS: Review of contracts and related negotiation procedures	
LS: Advice on partnering, JVs and corporate statutes	
BE: Create and advise DBE's to build Capacity Profiles	
BE: Assist OBOEC DBE staff with training event coordination	
BE: Support/staff statewide DBE orientations and training	
CA: Review, train and advise on highway plans and specs	
CA: Review contract proposals, non-WisDOT proposals	
CA: Develop Individual Contractor Capacity Building Plans	
CA: Provide relevant technical advice on bidding	
CA: Assist with implementing & tracking Mentor-Protégé Prog.	
CA: Train DBE firms to extract contracting data	
CA: Advise on research/tools for bid tab analysis	
CA: Conduct quarterly analysis of combined DBE firm quotes	
CA: Advise/train on costing, scheduling, and project mngt.	
CA: Advise on tools for improving competitive pricing	
CA: Analyze prime contractor good faith effort documentation	
CS: Provide services related to regulatory compliance monito	
CS: Track and analyze data, and draft reports	

DEPARTMENT PROVIDES

Items
DBE client referrals
DBE Support Services Office/meeting space
DBE Program Capacity Building Business Assessment
Platform to conduct DBE Business Development Workshops

Solicitation Scope Of Service - DETAILS REPORT

Consultant Requirements (Listed in approximate order of importance) :

Consultants Requirements

Ability to work with diverse communities, gain trust of disadvantaged firms and sensitive to DBE firms needs.

DBESS consultants must have excellent communication and time management skills.

CA: Have knowledge of WisDOT plans, procedures and policies

CA: Have experience working with WisDOT construction projects and all areas of the WisDOT bidding process

CA: Have strong management skills

FS: Experience working with banks, and financial institutions FS: Strong management skills, organizational skills and communication skills

FS: Knowledge of government regulations, contract and wage compliance issues, and WisDOT policy and procedures

FS: Full understanding of the loan process, accounting systems, and basic business principles

LS: Knowledge and expertise in the WisDOT DBE Program regulations

LS: Have strong knowledge of contracting and legal requirements

CS: Ability to coordinate monitoring efforts and draft reports

Special Skills/Certification License (Listed in approximate order of importance) :

Special Skills Certification License

Consultants must have the capacity to gain the trust of individuals who have been underrepresented, under-utilized in the construction industry

Experience working with small businesses as defined by Small Business Administration (SBA) such as the DBE certified firms

Knowledge and understanding of WisDOT and/or federal contracting procedures and policies

Ability to demonstrate knowledge of the federal DBE program regulations

FS: A CPA is desirable but not required.

LS: JD is desirable but not required

LS: Be familiar with the DBE Program Regulations (49 CFR Part 26)

CA: Knowledge/Understanding state and federal contract proposals, policies and procedures

CA: Experience working in the Transportation sector

CA: PE registration desired, not necessarily required

BE: Event planning experience

BE: Experience with government programs promoting equity and inclusion

CA: Experience working in the Transportation sector

CA: PE registration desired, not necessarily required

Basis of Payment

The Basis of Payment will be one or more of the following:

Actual Cost Plus Fixed Fee

Cost Per Unit

Lump Sum

Specific Rate

Basis of Payment Notification

Basis of Payment Notification

The contract price will be based on an estimate of the selected consultant's actual costs plus fixed fee. Actual costs will be defined as those costs allowable under the cost principles in Part 31 of Federal Acquisition Regulation (FAR).

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Advertised Fixed Fee %: 8.25

Fixed Fee Notification

Fixed Fee Notification

The fixed fee for this contract will apply an indirect cost factor of 150% to the consultant's estimated direct labor, regardless of the consultant's actual indirect rate.

Solicitation Scope Of Service - DETAILS REPORT

DBE goal on project: No

DBE goal: DBE goal in \$ 0.00

Notification pertaining to N/A

DBE goals:

Special Instructions: A consultant does not need to be able to provide all services listed above to be selected but should clearly indicate in the Notice of Interest Questionnaire which services it is able to provide. Do not include any information that meets the definition of "trade secret" as that term is defined in s. 134.90(1)(c), Wis. Stats.

Interview: Interviews will not be conducted

Interview Information:

Interview Date:

Interview Place:

Contact Information

Name	Email
No records to display	

Other Information: Up to eight (8) consultants may be selected and a total master contract group value of \$2,500,000 may be awarded.

Solicitation Scope Of Service - DETAILS REPORT

Transportation Region/Bureau: Southeast Region
Solicitation Month and Year: March 2025
Anticipated Construction Cost: \$9,000,000-\$9,999,999
Anticipated Project Start Date: 06/02/2025

Solicitation ID: SE-01
Solicitation Type (Roster/Open): Roster
NOI Due Date: 03/12/2025
Anticipated Project Completion Date: 12/31/2029

PROJECT ID(S)

Project ID	Project Name	Route	County	Limit
3360-05-01	V MENOMONEE FALLS, APPLETON AVE	STH 175N	40 - Milwaukee County, 67 - Waukesha County	MENOMONEE RIVER TO SAINT FRANCIS DR

PROJECT PURPOSE AND NEED

The pavement needs treatment to extend its service life.

PROJECT DESCRIPTION

This is a connecting highway perpetuation project to resurface 4.27 miles of STH 175 between Menomonee River and Saint Francis Dr. The project is within the Village of Menomonee Falls in Waukesha County. The curb ramps will be evaluated for compliance to ADA standards.

SCHEDULE FOR DELIVERABLES

Schedule Item	Due Date
Design Study Report	05/01/2026
DT1078 utility submittal	05/03/2027
Advanceable PS&E	05/01/2028
Section 106 Coordination	02/02/2026
Traffic Management Plan (TMP)	05/01/2026
Environmental Document	02/02/2026
Survey Due Date	11/02/2026
PS&E Due (Non-Advanceable)	05/01/2029
Right of Way Plats	10/26/2026

DEPARTMENT PROVIDES

Items
Pavement design
Utility contacts and task list
Wetland Delineation
Aerial Mapping
Base Mapping
CDR

Consultant Requirements (Listed in approximate order of importance) :

Consultants Requirements
Experience completing the PS&E process as described in WisDOT FDM.
Experience with Trans 220 utility coordination process
Knowledge and experience with the environmental documentation and agency coordination required
Staking R/W and providing CSMs or Plat of Surveys.

Solicitation Scope Of Service - DETAILS REPORT

Special Skills/Certification License (Listed in approximate order of importance) :

Special Skills Certification License

Archaeologist
 Engineer in Training
 Historian
 Professional Engineer
 Professional Land Surveyor
 Professional Traffic Operations Engineer

Basis of Payment

The Basis of Payment will be one or more of the following:

Lump Sum
 Specific Rate
 Cost Per Unit
 Actual Cost Plus Fixed Fee

Basis of Payment Notification

Basis of Payment Notification

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Advertised Fixed Fee %: 8.25

Fixed Fee Notification

Fixed Fee Notification

The fixed fee for this contract will apply an indirect cost factor of 150% to the consultant's estimated direct labor, regardless of the consultant's actual indirect rate.

DBE goal on project: No

DBE goal: DBE goal in \$ 0.00

Disadvantaged Business Enterprise (DBE) Subcontracting goal on this solicitation will be

Project	DBE Goal in \$/%
No records to display	

Notification pertaining to DBE goals: N/A

Special Instructions: Do not include any information that meets the definition of "trade secret" as that term is defined in s. 134.90(1)(c), Wis. Stats

Interview: Interviews will not be conducted

Interview Information:

Interview Date:

Interview Place:

Contact Information

Name	Email
No records to display	

Other Information: