



Partnering Plan Implementation

Project Action Plan – Delegation of Authority

Project Sponsor(s)	WisDOT/WTBA/ACEC	Team Lead	Don Greuel
Responsible division/area	DTSD/BPD	Date initiated	06/18/2014
Anticipated time savings: WisDOT: Contractor: Consultant	TBD @ 1st Meeting	Anticipated cost savings: WisDOT: Contractor: Consultant	TBD @ 1st Meeting \$\$
Implementation folder location	[SharePoint location]	Status date	06/18/2014
Action and strategy	<ul style="list-style-type: none"> • More clearly define authority of each person in the decision making process and be consistent statewide. • Train/educate staff allowing them to develop expertise in specific areas so that people are more confident and able to make decisions at the lowest level possible. 	Estimated project Completion Date	05/30/2015
Description of project	<ul style="list-style-type: none"> • Consider a project Decision Making Workshop prior to the start of construction. • Provide mentoring, training and feedback to staff so decisions can be made in the necessary timeframe. 	Team members	<u>DOT:</u> Beth Cannestra Carolynn Gellings Ross Johnson John Steiner <u>Consultant:</u> Amanda Zacharias – Benesch Darin Blang – OTIE Jeff Dohlby – URS Jane Martinko - ACEC <u>Contractor:</u> Matt Grove - WTBA Brady Ottum – Relyco Brent Freeman – Ed Kraemer Calvin Turner – RG Huston Mike Sikma – Musson Brian Wallace – P&D

Status	Green	Yellow	Red
Project status (overall)	X		



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Status		Green	Yellow	Red
Project issues/Risks <ol style="list-style-type: none"> 1. Communicating information to all 2. Workload amongst all 3. Measuring success 	Possible mitigating strategies <ol style="list-style-type: none"> 1. HCCI Site or Sharepoint 2. Internal discussions to alleviate the issue 3. WTBA or CCAW subcommittee 			

Coordination Requirements
<p>Identify other divisions, groups, staff, internal and external that are affected by the final recommendation. Include information on timing of coordination and frequency:</p> <ol style="list-style-type: none"> 1. CCAW 2. FHWA

Benefits Summary
<p>Qualitative description of the anticipated benefits to implementing the recommendation:</p> <ol style="list-style-type: none"> 1. Reduce the time and cost of resolving contract disputes/claims/CCOs. 2.



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Implementation Plan

Describe the proposed implementation plan including tasks, responsibilities, and approval requirements:

1. Complete team assemble, adding Consultants, Industry, regional representation, FHWA--Greuel
2. Develop/finalize project plan amongst team members--Team
3. Complete analysis - Team
4. Present analysis to CCAW & Steering Team - Greuel
5. Update Decision Making Manual
- 6.
- 7.

Accomplishments, action items and timeline

Accomplishments to date (including completion dates):

1. Finalize Work plan—6-18-14
2. Update timely decision making manual (partnering meeting prior to construction) September 2015
3. Publish updated TDM October 2015
4. Plan complete November 2015

Short-term (next three months) action items / milestones (including estimated timeline for completion):

1. Complete team assembly—July 1, 2014
2. Finalize Project Plan Development—Fall 2014

Long-term action items / milestones (including estimated timeline for completion):

1. Consider Decision Making Workshop – Dec, 2014
2. Develop Guidance – Jun., 2015
3. Publish guidance – Jul., 2015

Project Timeline

Oct 28, 2014

- 1st team meeting
- project kickoff

Oct., 2015

- Publish TDM guidance



Dec, 2014

- Complete Analysis
- CCA

Sept., 2015

- Develop TDM guidance

Jul., 2015

- Complete plan

Metrics

Proposed metrics, how to measure success [examples – please complete as appropriate to your project]

- 1.TBD
- 2.