



Partnering Plan Implementation

Project Action Plan – Project Schedule Timelines

Project Sponsor(s)	Beth Cannestra	Team Lead	Nathan Czech/Scott Lawry
Responsible division/area	DTSD/BPD	Date initiated	07/21/2014
Anticipated time savings: WisDOT: Contractor: Consultant:	TBD	Anticipated cost savings: WisDOT: Contractor: Consultant	TBD
Implementation folder location		Status date	2/4/2015
Action and strategy	Provide more design time to adjust for unidentified risks and optimize and better define the pre-design schedule by shortening the time between CDR and scoping/solicitation.	Estimated project Completion Date	05/31/2016
Description of project	Projects with tight timelines lead to lesser quality plans, less opportunity to manage the risk, less opportunity for coordination and problem solving.	Team members	Anna Wisner, Al Rommel, Julie Millard, Mark Ploederer, Dave Simon, Joe Bunker, Jerry Shadewald, Jill Fehrmann.

Status		Green	Yellow	Red
Project status (overall)		X		
Project issues/Risks <ol style="list-style-type: none"> 1. Undefined Pre-Design Schedule 2. Tight Delivery Schedules 3. Unmanaged Risk 	Possible mitigating strategies <ol style="list-style-type: none"> 1. Add schedule to PMP for Pre-Design Tasks including Project Scoping and Solicitation/Negotiations. Include maximum times in PMP between CDR and Authorization. 2. Implement E-Contracting to Improve Scope Confidence and Shorten Negotiation Time. Utilize E-Contracting methods for amendments to define scope and reduce negotiation time. 3. Use PMP to set realistic schedules for the Project Development Process. Both In-house and Consultant. Include PMP for Local Program and Mega/Majors. 4. Lean Project Candidate. 			

Coordination Requirements
Identify other divisions, groups, staff, internal and external that are affected by the final recommendation. Include information on timing of coordination and frequency: <ol style="list-style-type: none"> 1. Project Management Unit 2. Region Consultant Project Managers 3. Program Managers 4. ACEC 5. Consultant Services 6. BITS



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Benefits Summary

- Qualitative description of the anticipated benefits to implementing the recommendation:
1. Reduce scope changes by reducing timeline between CDR and Scoping/Solicitation. Increase production timeline and increase the ability to deal with risk by improving consultant contract scope and by reducing negotiation timeline.
 2. Provide realistic schedules through PMP to ensure a quality project is delivered on time free of risks.
 3. Reduce negotiation time by utilizing E-Contracting for both contracts and amendments.

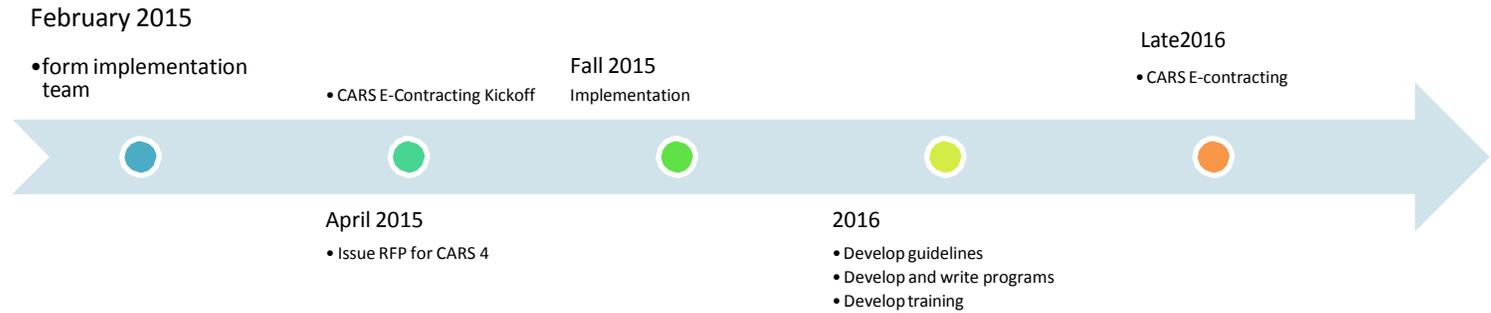
Implementation Plan

- Describe the proposed implementation plan including tasks, responsibilities, and approval requirements:
1. Develop PMP milestones between CDR, project scoping and contract scoping/solicitation
 2. Implement recommendations from Project Health Report
 3. Implement E-Contracting Phase of CARS

Accomplishments, action items and timeline

- Accomplishments to date (including completion dates):
1. Project Health Report - Implementing recommendations to set realistic project schedules for consultant contracts and amendments
 2. CARS2/3 (Electronic Invoicing and Evaluations) Implementation
- Long-term action items / milestones (including estimated timeline for completion):
1. CARS E-Contracting - Contract awarded and work to begin fall 2015
 2. PMP 2.5 - Implementation underway

Project Timeline



Metrics

- Proposed metrics, how to measure success [examples – please complete as appropriate to your project]
1. Monitor Project Health Report
 2. PMP Reports
 3. CARS Reports
 4. Survey Project Managers