



Wisconsin Department of Transportation

Inter-Tribal Task Force



WISDOT INTER-TRIBAL TASK FORCE

2017 ANNUAL WORK PLAN

Wisconsin Department of Transportation
WisDOT Inter-Tribal Task Force
Fulfills the WisDOT Tribal Partnership Agreement Condition 4(A)
Approved March 14, 2017



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REVISIONS:

[For future revisions]



1.0 INTRODUCTION

In May of 2005, WisDOT entered into a Partnership Agreement with 11 federally recognized Tribal Governments in Wisconsin and the Wisconsin Division of the Federal Highway Administration (FHWA) to promote communication and cooperation between the agencies and Tribes on transportation issues.

The agreement was updated and re-signed in October of 2010 to reaffirm the partnership and include core emphasis areas of partnership, transportation safety, economic development, building capacity of Tribally run businesses, Native American labor development, training and cultural resources. The agreement also established the WisDOT Inter-Tribal Task Force (ITTF).

The ITTF was established after the original 2005 Partnership Agreement was signed. The group consists of representatives designated by Tribal leaders and WisDOT. The ITTF is a forum for partners to address long-standing transportation issues faced by Tribal communities.

The ITTF prepares this annual work plan to satisfy the requirement outlined under 4(A) of the 2010 WisDOT FHWA Partnership Agreement. 4(A) requires the development and distribution to each partner, an annual work plan that lays out the goals under the Partnership Agreement. The annual work plan includes objectives and means to measure achievement of these goals. This work plan also serves as the ITTF annual strategic plan that addresses transportation systems as required in the ITTF by-laws and consistent with the purpose and mission of the ITTF.

2.0 ITTF PURPOSE AND MISSION

The purpose of the ITTF shall be to:

1. Review and provide advice and guidance to the Secretary of the Wisconsin Department of Transportation (WisDOT) and Tribal leaders on long term and short term transportation policies and priorities that have the potential to impact Tribal transportation systems and communities.
2. Evaluate the results and efficacy of transportation policies and priorities upon Tribal transportation systems and communities.
3. Review and make recommendations on the programs, policies and initiatives of the agency impacting Tribal transportation to Federal Highways Administration (FHWA), Bureau of Indian Affairs (BIA), WisDOT and Tribal governments.

The mission of the ITTF is to articulate and facilitate a clear direction in joint transportation systems between the individual Tribal governments, the FHWA, the BIA, and the WisDOT.



The objectives of the ITTF are:

1. To study and consult together on the strategies and tactics that will best advance the development of safe and effective transportation systems for Tribal, state stakeholders, and all citizens in Wisconsin.
2. Tribal representatives and agency staff will develop annual strategic goals and objectives that address transportation systems in relation to:
 - a. Economic development
 - b. Partnerships between Tribal, Federal, State and Municipal governments
 - c. Transportation safety
 - d. Task Force structure
 - e. Cultural resources

The ITTF established standing subcommittees to aid in the development of specific goals and objectives which will be carried out under each emphasis area. The subcommittees and WisDOT ITTF Coordinator also assist with the implementation of the annual work plan.

The annual work plan is divided into Work Team categories and budget. The plan also includes outstanding issues which will need to be considered throughout the annual implementation and during future planning activities.

3.0 WORK TEAMS

The ITTF established five subcommittees charged with addressing specific transportation issues identified in the 2015 Work Plan. The subcommittees were restructured as Work Teams, and the 2016 Work Plan will continue to utilize same Work Team structures as applied previously. The following outlines each Work Team and their primary functions.

- Safety and Signage –
 - Safety Plans / Audits
 - Safety Summit
 - Safety Campaigns
 - Safety Assessments
 - Signage
- Real Estate and Jurisdiction –
 - Real Estate Training
 - ROW Issues
 - Project Specific Jurisdiction
- Transit –
 - Transit Outreach
 - Training
 - Funding and Peer-To-Peer Programs
 - FTA



- Labor and Business –
 - DBE
 - Tribal Business
 - Capacity Building
 - TERO
 - Native American Hiring Provision
 - Labor

- Shared Resources –
 - Training
 - Events
 - Conferences / Summit
 - Website Development
 - Information Sharing

4.0 WORK TEAMS IMPLEMENTATION PLANS

The action plans created by each Work Team were designed to gather guidance and advisement from the ITTF on how to implement the partnership agreement, emphasis areas and measurable achievements. Specifically, the Work Teams identified the deliverables, goals, resources and timeframes necessary to achieve each goal and objective set forth in the agreement. Each subcommittee met throughout the year and aided in the implementation of each plan.

4.1 Safety and Signage Work Team

The Safety and Signage Work Team is a standing committee of the ITTF, with a primary focus on safety, enforcement, communication, program sharing, and project development. The Work Team was charged with addressing all issues relating to the Tribes and the infrastructure of intermodal transportation and highway project development in Tribal communities. The following are the Work Team’s recommendations.

Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
SAFETY					
Distribute Tribal transportation safety materials through media and other venues	Support, expand and promote safety campaign.	Ongoing	BOTS, FHWA, BIA and WisDOT TA	Tribes, BIA, FHWA, WisDOT	Ongoing
	Review RSA’s, antidotal data, crash reports and provide assistance.	Ongoing	WisDOT Tribal Affairs Safety Initiative funding	WisDOT, Tribes, BIA, FHWA	Allocating resources from the ITTF budget and WisDOT FY16 resources.



Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
Create a Statewide Tribal Safety Plan	With the additions to the BIA safety funding allocation, Tribes would like to see a collective approach to planning.	Phase I: FY16 Safety program Phase 2: FY17 Safety Program	WisDOT Tribal Safety Program	WisDOT, Tribes, BIA, FHWA	Contract with OTIE ongoing
Increase Tribal Law Enforcement use of Tracs10 by providing training and equipment needed	Improve crash reporting on Tribal lands and access to equipment, training and utilization of crash data programs.	2017	BOTS, WisDOT Liaisons	State Patrol, BOTS, Tribal Law Enforcement	Ongoing
Add Tribal Roads to the WISLR mapping system	Increase utilization of Tracs10 and transportation planning tools.	Ongoing	WisDOT	WISLR – WisDOT Work Team pursuing options	Ongoing
Ensure Tribal Representatives are participating in local TSC meetings	Increase Tribal participation in local programs impacting transportation safety initiatives by communicating upcoming meetings.	Ongoing	BOTS, WisDOT, ITTF, Tribal Representatives	BOTS, WisDOT, ITTF, Tribal Representatives	Ongoing
Offer Law Enforcement Training opportunities	Offer Law Enforcement Training opportunities as needed.	Ongoing	BOTS, WisDOT, ITTF	BOTS, WisDOT, ITTF	Ongoing
STEM Curriculums for Middle Schools	Develop and share STEM curriculums in Middle Schools emphasizing transportation and engineering	2018	WisDOT, ITTF, Tribes	WisDOT, ITTF	New Project
Organize Youth PSA event	Create organized Youth events for PSA to be held in two Tribal communities. Fully engage youth in safety.	2017	WisDOT, ITTF	WisDOT, ITTF	In planning process



Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
SIGNAGE					
Create a policy for State Patrol regarding training for reciprocal agreements and Tribal license plates	Enhance relationships	2017	ITTF, State Patrol, BOTS, Tribes	ITTF, BOTS	In planning process
Create a new series of Safety posters	Identify a theme	Spring 2018	ITTF, WisDOT, BOTS	ITTF, WisDOT	New project
Dual Language Signage options	Obtain Dual Language Signage for Reservation communities	Spring 2018	ITTF, WisDOT and DOT	ITTF, WisDOT	New project
Commercial Vehicle Enforcement training for law enforcement	Offer law enforcement training in Commercial Vehicle Enforcement	Spring 2018	ITTF, WisDOT, BOTS	BOTS and State Patrol	New project

4.2 Real Estate and Jurisdiction Work Team

Real Estate and Jurisdiction Work Team's primary focus is real estate, right-of-way and jurisdictional challenges. The Work Team was charged with enhancing relationships between BIA, FHWA, WisDOT and the Tribes through networking, training and policy changes. The following are the Work Team's recommendations.

Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
Provide an annual rotational training in Tribal Real Estate and Jurisdictional topics	Enhance relationships and knowledge between FHWA, BIA, Tribes and WisDOT in areas of real estate and jurisdiction. Examine case studies, actual project outcomes and expectations.	2018	ITTF	ITTF, BIA, FHWA, WisDOT, Tribes	Training scheduled for April 2018.



Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
Create clear and concise guidance that addresses key areas that need to be included and considered when developing State-Tribal and State-Municipal agreements	Address deficiencies in the current State-Tribal-Municipal agreement process.	2017	WisDOT Policy Procedural Implementation	Tribal Liaisons, Tribes, BIA, FHWA, Regional Project Managements	OPA is currently working with NC Region on an agreement
Create partnered projects with mutual benefits to both local and Tribal communities	Educate county and municipal leadership about advantages to working with Tribes.	Ongoing	WisDOT, ITTF, Tribes and Municipalities	WisDOT, ITTF, Tribes and Municipalities	Ongoing
Create local projects that align with state projects (lower costs)	Ensure stakeholders are cognoscente of the 6-year plan.	Ongoing	WisDOT, ITTF, Tribes and Municipalities	WisDOT, ITTF, Tribes and Municipalities	Ongoing
Identify monetary sources for projects needed within Tribal Communities	Create projects funded by multiple sources, and support efforts to secure other sources of funding.	Ongoing	BIA, WisDOT, Tribes and Municipalities	WisDOT, ITTF, Tribes and Municipalities	Assigned to a Work Team
Trainings on legal issues and opinions affecting Tribes	Provide updates on legal issues and opinions affecting Tribes	2018	WisDOT, ITTF	WisDOT, ITTF	New Project

4.3 Transit Work Team

Transit Work Team is charged with assessing statewide Tribal needs in Transit, explore funding opportunities, enhance partnerships and create peer to peer opportunities. Cultural Resource goals and objectives are established through the THPO program.



The following are the Work Team's recommendations.

Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
SAFETY					
Update Transit information on ITTF website	The website resource directory and Transit page will give Tribes one-stop access to Transit information and programming.	2018	ITTF	ITTF	Ongoing
Provide training and information on Transit programming that is available	Host annual Transit Peer Exchange.	2018	FTA, BIA, ITTF and WisDOT	ITTF, Tribal Transit programs, WisDOT	Ongoing

4.4 Labor and Business Work Team

The Labor and Business Work Team is a standing committee of the ITTF, with a primary focus on providing Disadvantaged Business Enterprises (DBE's) with appropriate support and information, assisting in the development and evaluation of the Native Hiring preference, and supporting capacity building for Tribes, Tribal enterprises and businesses owned by Tribal Members.

This Work Team has an established goal of increasing the support, awareness, utilization and capacity of emerging, newly certified and existing Native American Disadvantaged Business Enterprises (NADBE's) for participation in the construction industry. Specifically, this group works to identify, support and monitor NADBE's through the certification process and the number of contracts earned.

The following are the Work Team's recommendations.

Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
ITTF BUSINESS AND ECONOMIC DEVELOPMENT SERVICES					
Regular Outreach to new and existing NADBEs	Create and implement a strategy to enhance communications with NADBEs and increase traffic to ITTF website.	Ongoing. Update monthly.	WTBA, AICCW, GLITC, Tribes, TLAC	ITTF Coordinator will distribute information on trainings, networking and business development opportunities as provided.	New Project.



Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
ITTF BUSINESS AND ECONOMIC DEVELOPMENT SERVICES					
Training for Members <ul style="list-style-type: none"> • Understanding TrANS-AC/CAC • Navigating the WisDOT HCCI website • DBE Orientation • WisDOT Mega Projects NADBE/NA Labor Utilization Reports • NADBE Support Services • TLAC / TrANS Hiring Provision 	Conduct two training sessions designed to build awareness of WisDOT, BIA and Tribal business development resources and opportunities. Share feedback received.	Include with other ITTF events (WTTC) 2017	ITTF, WisDOT, AICCW	ITTF, ITTF Coordinator, AICCW, WisDOT	Ongoing
Economic Development Track at WTTC	Annual delivery of WisDOT and BIA project status and plans; best practices to build capacity to be Ready, Willing, and Able to quote, win and perform transportation projects.	WTTC 2017	ITTF, AICCW	AICCW, ITTF, ITTF Coordinator	Ongoing
NADBE Directory	Update online directory of ready, willing and able NADBE's that is available and searchable.	Ongoing	ITTF, WisDOT, AICCW	WisDOT, AICCW, ITTF	Ongoing
NADBE Orientation	Develop Webinar for newly certified NADBEs.	April 2017	ITTF, WisDOT, AICCW	WisDOT, AICCW, ITTF	Ongoing



Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
ITTF BUSINESS AND ECONOMIC DEVELOPMENT SERVICES					
Documentation of NADBE Utilization Reports	Statewide report of NADBE / NAWDBE utilization on WisDOT projects to establish benchmarks of NADBE and labor utilization. Track for impacts of support services.	Monthly	WisDOT	WisDOT Regional Tribal Liaisons	Ongoing
NADBE – DIRECT SUPPORT SERVICES					
Tribal Roads Project Lettings Notification System	Post project opportunities and lettings, job postings and Tribal RPFs on the ITTF and TLAC website	2017	WisDOT, ITTF, TLAC, BIA, Tribes	ITTF & TLAC	Ongoing
Business Loans	Provide access to Native CDFIs, loan funds and technical assistance.	Ongoing	AICCW, WIBA	AICCW, ITTF	Ongoing
NADBE Training – Construction Safety, Access to Financing, TrANS, AC / CAC, DBE Certification, Estimate and Quoting, DBE Orientation, Navigating the WisDOT HCCI website workshops	Offer trainings that will increase competitive quoting by NADBEs as well as for Tribal enterprises, including online options.	Offered at WTTC	WisDOT, DBE Support Services Consultant, AICCW	ITTF, ITTF Coordinator, WisDOT, others	Planning



Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
NADBE – DIRECT SUPPORT SERVICES					
Networking with Primes, Explore Partnering with Tribal “Doing Business” programs and other WisDOT training events to include Speed Networking events. Facilitate Mentor-Protégé agreements with interested Primes and NADBE firms	Speed networking and effective communication, build awareness and working relationships of NADBE’s and Primes.	Offered at WTTC	ITTF, WisDOT, AICCW, Tribes	ITTF	Ongoing
TRIBAL LABOR					
Documentation of Labor Utilization Statewide, Mega / Major and by Region	Increase awareness and provide accurate reporting of Native American labor population.	Labor reports are provided annually.	WisDOT	WisDOT, Regional Liaisons	Ongoing. Update ITTF website.
Tribal Labor Advisory Committee (TLAC)	Keep the ITTF aware of TLAC updates and implementation efforts.	Quarterly meeting updates.	TLAC	WisDOT, TA and TLAC	Ongoing
Native American Hiring Provision and TERO	Monitor progress and implementation of the revised provision.	Provide an annual report on progress.	WisDOT	WisDOT, ITTF/TLAC	Ongoing

4.5 Shared Resources Work Team

The Shared Resources Work Team is a standing committee of the ITTF with a primary focus of identifying and facilitating special events, training opportunities, annual conference planning and information sharing.

This sub-committee has an established goal of providing comprehensive training programs specific to Tribal communities and their individual concerns and to promote ITTF involvement in programming and promote achievements within reservation communities from previous years.

Specifically, this group works to identify and coordinate opportunities for Tribal Members to receive training within reservation communities. Targeted training opportunities must



be accessible to a wide range of participants and broad enough to impact services in and around reservations.

The following are the Work Team's recommendations.

Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
Gap Analysis	Determine areas ITTF are underserving by reviewing goals, reviewing unmet goals and identifying opportunities to meet goals	2017	WisDOT, ITTF	ITTF Coordinator	In progress
TRAINING					
Deliver FDM, Tribal Monitoring, Local Program, Cultural Sensitivity, PSA, TrANS, Safety, Economic Development, Technology, FIA Funding Ideas and other applicable training programs.	Develop a training calendar; increase Tribal participation in all training programs. Enhance distribution on training programs available. Increase participation of all applicable stakeholders in training programs.	Ongoing	WisDOT, ITTF, THPO IGA, FHWA, BIA, TLAC	Tribal Governments, Communities and Agencies; Local, State and Federal Officials; WisDOT; Schools and Colleges; Business and Unions	Pending Resources
	Increase knowledge of all who work in Tribal communities. Educate all stakeholders in the unique practices, policies and programs that exist within Tribal communities.	Ongoing	WisDOT, ITTF, THPO IGA, FHWA, BIA, TLAC	Tribal Governments, Communities and Agencies; Local, State and Federal Officials; WisDOT; Schools and Colleges; Business and Unions	Pending Resources
Offer Cultural Awareness Training	Offer cultural awareness training to WisDOT staff and contractors	2018	WisDOT, ITTF	WisDOT, ITTF	New project



Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
WISCONSIN TRIBAL TRANSPORTATION CONFERENCE (WTTC)					
Set date early and distribute agenda early. Share on website, email and social media. Establish Planning Committee earlier in the year, and convene regular planning calls.	Make all WTTC information available early and utilize various forms of distribution.	2017	ITTF	ITTF Coordinator, WisDOT	Ongoing
Develop well-rounded, current topics and contact session speakers as early as possible. Provide ITTF updates during WTTC. Utilize previous conference surveys to aid in the identification of topics and enhancements to the WTTC.	Increase participation in the WTTC. Enhance the overall delivery of the WTTC, and showcase what the ITTF has done throughout the year.	Ongoing	ITTF, WisDOT, FHWA, BIA	ITTF WTTC Planning Committee, WisDOT, FHWA, BIA, Tribes	Ongoing
Evaluate the success of the WTTC by monitoring: <ul style="list-style-type: none"> • Attendance • Agendas • Comment Forms • Tribal Representation • Accessibility • How successful were we learning from last year's conference Questions and concerns that come out of the conference.	Fully evaluate the value of the WTTC, and share with all stakeholders to be successful and grow every year.	Ongoing	ITTF	WisDOT, ITTF	Ongoing



Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
ITTF INFORMATION SHARING					
Provide ITTF agendas, minutes, information and materials in a timely manner. Set meeting dates in advance. Follow up on all action items in between meetings.	Increase participation in ITTF activities and meetings. Showcase work performed. Ensure oversight on follow-up items between meetings.	Ongoing	ITTF	ITTF Coordinator, Tribal Liaisons	Ongoing
Enhanced communication with ITTF Members.	Develop and maintain relationships with collaborating organizations	Ongoing	BIA, FTA	ITTF	Ongoing

5.0 PARTNERSHIP / POLICY

The Partnership and Policy was a standing sub-committee. In 2014, the ITTF eliminated the activities outlined by this committee since most of the work had been completed in 2014. The goals remain as a reference in the plan and will continue to be important efforts to be sustained by the ITTF work. The following are the Work Team's recommendations.

Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
Review and Update ITTF Bylaws as needed.	Ensure that ITTF has clear and concise operating procedures that are agreeable to all stakeholders	Ongoing	ITTF	ITTF Membership	Ongoing Monitoring
Create communication model and plan to enhance ITTF participation.	Ensure each Tribe is represented on ITTF/THPO/TLAC	Ongoing	ITTF	ITTF, TLAC and THPO Coordinators	Ongoing
Creating a working model of IGAs.	Identify best practices and successful examples of inter-agency agreements	In progress	WisDOT	WisDOT, DOA, BIA, Tribal Governments	Ongoing



Deliverable	Goal	Timeline for Delivery	Resource(s)	Responsible Party / Lead	Status
Maintain IGAs for TLAC, THPO and ITTF to ensure Tribal cultural and environmental concerns are addressed.	Maintain agreements to facilitate Tribal programs	2018	WisDOT, TLAC, ITTF, THPO	State Tribal Liaison, ITTF, WisDOT, TLAC, THPO and other stakeholders	Ongoing
REGIONAL OUTREACH MEETINGS					
Liaisons will meet with Tribal representatives on an ongoing and as requested basis.	Meet ongoing and as needed	Ongoing	WisDOT, ITTF	Regional and statewide liaisons, Tribal Governments	Ongoing
Monitor and assist WisDOT communication efforts.	Ensure communications with Tribes	Ongoing	WisDOT, Tribes	WisDOT, ITTF	Ongoing
PARTNERSHIP AGREEMENT					
Provide an annual report of accomplishments and evaluate agreement annually.	Review the WisDOT FHWA Tribal Partnership annual and report to Tribal Leadership regularly	Ongoing	ITTF	ITTF Coordinator, Tribal Liaisons, Tribal Governments, GLITC	Ongoing

6.0 TIMELINE

[To be completed following ITTF priority assignments]

7.0 BUDGET

WisDOT Tribal Affairs has allocated \$250,000 for the administration, coordination and implementation of the WisDOT Inter-Tribal Task Force (ITTF) and the work plan. WisDOT Tribal Affairs has allocated \$190,000 for the administration, coordination and implementation of the Tribal Labor Advisory Committee (TLAC). WisDOT Tribal Affairs has allocated \$115,000 for the administration, coordination and implementation of the Tribal Historic Preservation Office (THPO).

[Insert SOW and Budget]

8.0 OUTSTANDING ISSUES

[To be discussed at ITTF meeting]