**CONTRACT FOR ARCHITECTURAL CONSULTANT SERVICES**

**AIRPORT NAME (airport name)**

**BOA PROJECT NUMBER (project#)**

**AIP/STATE AID NUMBER** **(project#)**

Between the

**OWNER**: (owner), Wisconsin

Represented by: SECRETARY OF TRANSPORTATION, agent for the owner

and

**CONSULTANT**: (consultant)

(consultant address)

This contract made and entered into by and between the (airport owner), Wisconsin represented by its duly authorized agent, WISCONSIN DEPARTMENT OF TRANSPORTATION SECRETARY, Bureau of Aeronautics (BOA), in accordance with Wis. Stat. §114.32(1) (1993), hereinafter called the owner and (consultant), hereinafter referred to as the consultant.

The owner proposes to:  (description)

ALL SERVICES

The consultant represents it is in compliance with the laws and regulations relating to the profession of engineering and is willing and able to do the consultant services required in the proposed work in accordance with this contract.

It is expressly understood and agreed that the lump sum amount totals $(total amount), the actual costs shall not exceed $      and in no event will the total compensation and reimbursement paid hereunder exceed the maximum combined sum of $(sum) for all of the services required under this contract except by amendment to this contract.

The consultant representative is (consultant rep) whose telephone is (rep phone number).

The owner representative is (BOA project manager) whose telephone number is (BOA project manager phone number).

The Disadvantaged Business Enterprise goal on this contract is (DBE goal)%.

Attached and made part of this architectural contract are the “General Provisions” and “Special Provisions.” This contract incorporates and the parties agree to all of the **CONSULTANT SERVICES GENERAL PROVISIONS DATED** July 10, 2014.

This contract has been agreed to and signed on the dates shown. Effective date of the contract is the latter of the two dates.

AS AGENT FOR OWNER CONSULTANT

By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

David M. Greene, Director Signature

Bureau of Aeronautics

Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SS#/FEIN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Airport: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CONSULTANT BILLING ADDRESS:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SPECIAL PROVISIONS FOR ARCHITECTURAL CONTRACT**

Part I. Payment/Scope of Services

Section A. Payment

1. Lump Sum
2. Actual Costs

Section B. Scope of Services

1. Preliminary Work
2. Design Work
3. Construction/Testing/Closeout

Part II. Other Provisions (As Required)

Examples

Scope of Work

**Part I. Payment/Scope of Services**

Attached to and made a part of the Consultant Architectural Services Contract:

Airport Name: (airport name)

BOA Project Number: (project number)

AIP/STATE AID Project Number: (Project #)

**Section A. Payments**

1. **Lump Sum** - The owner agrees to pay the consultant as compensation for professional services furnished under Section B and in accordance with the “General Provisions,” a lump sum for each unit of work performed as follows:

|  |  |
| --- | --- |
| **Unit of Work** | **Time (Calendar Days)** | **Fee (Lump Sum)** |
| a. Preliminary Work | days | $ |
| b. Design Work | days | $ |
| c. Construction Supervision/Project Closeout Work | | $ |
| TOTAL (LUMP SUM) | | $ |

1. **Actual Costs**

The owner agrees to pay the consultant as compensation for actual costs the following:

|  |  |
| --- | --- |
| **Unit of Work** | **Fee (Actual Cost)** |
| a. Other Agency Review Fee Reimbursement | $ |
| b. Construction Inspection | $ |
| c. Material Testing | $ |
| **Total (Actual Cost)** | $ |

**Total Contract Amount (Lump Sum and Actual Costs) - $****(lump sum & actual costs)**

**Section B. Scope of Services**. The consultant agrees to perform the following services:

1. **Preliminary Work**

a. The consultant agrees to make all necessary preliminary surveys, soil investigations, studies, designs, reports, other investigations, and sketches requested by the owner in connection with the described work in the manner and to the extent directed by the owner, and complete work within the number of days stated in this contract from the date of the “Notice to Proceed.”

b. The owner agrees to pay the consultant as compensation for services furnished upon completion and acceptance of the preliminary work a lump sum as stated in Section A 1(a).

2. **Design Work**

a. The consultant agrees to make and supply all necessary drawings, construction plans, designs, estimates, detailed drawings, specifications and contract documents, and obtain all necessary approvals by agencies other than BOA and the Federal Aviation Administration (FAA) required for the execution of the described improvements or any part or parts thereof as directed by the owner, and will complete the work within the number of days stated in this contract from the date of the original “Notice to Proceed.”

b. The owner agrees to pay the consultant as compensation for services furnished a lump sum as stated in Section A 1(b).

c. The owner agrees to pay the consultant under Section A 2(a) (Actual Cost) on any other agency review fees paid by the consultant, a reimbursement to the consultant upon receipt of proof of payment.

3. **Construction/Testing/Closeout**

a. The consultant agrees to provide all necessary project supervision, shop drawing reviews, inspections, tests or material certifications and change orders required for the execution of the work, for which the consultant has prepared construction plans and specifications, and provide “as-built” drawings of the completed work.

b. The owner agrees to pay the consultant as compensation for construction supervision, shop drawing reviews, and “as-built” drawings a lump sum as shown in Section A1(c) of this contract.

c. The owner agrees to pay the consultant as compensation for construction inspection trips to the project site starting at the pre-construction conference and ending with the final inspection. The total payment not to exceed is shown in Section A 2(b) of this contract.

d. Test of materials which may be required will be a reimbursement at actual cost upon presentation of proof of payment with the invoice. The total payment not to exceed is shown in Section A 2(c) of this contract.