

**Notice of Advertisement for Consultant Services
for
Viroqua Municipal Airport
Viroqua, Wisconsin**

The Wisconsin Department of Transportation, Bureau of Aeronautics, as agent for the Viroqua Municipal Airport, is accepting letters of interest from qualified firms. A selection board will review the firm's qualifications and rank them for further consideration. Services required for this project will consist of project formulation activities, development of construction plans/specifications and construction administration services.

The proposed improvements are as follows: Rehabilitate Airfield Lighting Project

- Rehabilitate Runway 11/29 Lighting (including Taxiway A)
- Install Runway Vertical/Visual Guidance System (Runway 11/29 PAPIs & REILs)
- Install Miscellaneous Navigational Aids (Wind Cone & Segmented Circle)
- Replace Airport Lighting Vault (Equipment Runway 11/29 & NAVAIDs)
- Any necessary and related work

Notice Pertaining to DBE Goals:

This solicitation may result in multiple contracts. The current federal DBE program has been suspended by the U.S. Department of Transportation pursuant to interim final rule (2025-19460 (90 FR 47969)). Following reestablishment of the federal DBE program requirement, WisDOT will issue federal DBE program requirements pursuant to the rule as required for contracts related to this solicitation.

Only firms having recent similar experience on airport projects are invited to respond. A separate selection may be made for various portions of the work.

A firm's qualifications will be reported on the bureau's consultant report form, which can be downloaded from the Wisconsin Department of Transportation Internet site at <http://wisconsindot.gov/Pages/doing-bus/aeronautics/airports/forms.aspx>. Please submit three copies of the consultant report form. Firms that recently submitted a consultant report form for other projects will **not** have to file a new form unless they wish to amend a previously filed one.

It is required that a submittal be sent to the bureau stating a firm's desire to be considered for the above work. This submittal should include the firms understanding of the project, list of key personnel, and list of similar work experience.

The deadline date for filing a letter of interest is February 6th at 11:59pm. It must be emailed to: Colin Davidson at colin.davidson@dot.wi.gov by the above date and time. Even though not required to be submitted, any hard copies a firm would like to send should be sent to: Colin Davidson, Project Manager, Wisconsin Department of Transportation, Bureau of Aeronautics, Post Office Box 7914, Madison, Wisconsin 53707-7914. Our shipping address is: Department of Transportation, Bureau of Aeronautics, 4822 Madison Yards Way, 5th Floor South, Madison, Wisconsin 53705. Questions concerning this advertisement can be answered by emailing or calling Colin Davidson at colin.davidson@dot.wi.gov or (608) 266-2542.

CPD

304bdev.dot/r.01/14/2026

CONSULTANT SELECTION RATING FORM – SCREENING SHEET

Initial Rating Factors

Airport: Viroqua Municipal
City: Viroqua, WI
Project No.: Y51
Project Description: Rehabilitate Airfield Lighting

Firm Name & Location	Distance from Office of Performance	Quality of Service	Experience of Project Manager	Experience of Construction Inspectors	Project Understanding	Ability to Meet Deadlines	Familiarity with Airport	Sum of Points
(name & address)								
(name & address)								
(name & address)								
(name & address)								
(name & address)								
(name & address)								
(name & address)								
(name & address)								
(name & address)								
	Miles Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.
Numerical Point System	<75=2; 75-150=1; >150=0	0-10 Based on examples of past projects	0-5 years = 5 max; 5-10 years = 6-7; 10-15 years = 8-9; >15 years = 10	0-2 years = 5 max; 2-5 years = 6-7; 5-10 years = 8-9; >10 years = 10	0-10 Based on how proposal discusses potential challenges.	0-10 Based on past project history	No communication = 0; Called and discussed with Airport/BOA = 1-2; Visited Airport = 2-3; Worked on past projects and visited airport = 3-5	57 Point Max

*embedded excel spreadsheet, double click in the table

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No.	Firm Name & Location	MPM	TJW	LWW	MRM	*Project Manager	*Owner Representative	Sum of Points
1.	(name & address,)							
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								