



WISCONSIN COMMERCIAL
REGISTRATION SYSTEM

WisCRS

IFTA

TRAINING MANUAL FOR
EXTRANET USERS



Revised 10/2018

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Introduction

WisCRS is a user-friendly Web based system. To begin, log on to the Internet using <https://trust.dot.state.wi.us/wiscrs/homePage.do>

Sign in using your WAMS logon ID and password. *After logged in successfully save the URL as a Bookmark/Favorite so you can access WisCRS easier next time.*

When completing the login process to WisCRS, the Home Page displays.

Select the IFTA Menu then the task or type of application you want to work on.

State of Wisconsin
Department of Transportation

ACPT

Logoff

WisCRS: Home

Welcome to WisCRS.

[IFTA Menu](#) [IRP Menu](#)

System Messages

- **IRP Renewal** - When renewing your IRP account from our new e-renewal email, please remember to view and/or print your renewal documents first (Print Renewal Notice link under the WisCRS IRP Menu) to ensure accurate mileage and HVUT reporting periods. You cannot print this notice once you have clicked the Process Renewal link.
- **IRP Renewal**- At least two jurisdictions must have actual miles. If you have no actual miles during the renewal mileage report period please contact us.
- **IFTA Payments** should be made at the same time you are doing an IFTA Renewal or IFTA Order Replacement Credentials. Payment after the fact is now available for IFTA Tax Returns ONLY via the Process Posted Tax Return Payment option link.
- **IRP** - Please notice - unless you use a link starting with View, Query, Pay or Print - there will be a minimum charge of 3.00 for a new cab card.
- **IRP Renewal** - The lowest actual mileage amount that can be entered, by someone other than DOT staff, is 7 miles. If you have jurisdictions with less than 7 actual miles, you MUST enter 7 miles to be able to proceed. DO NOT PAY the renewal, rather contact us to update those jurisdiction(s) to the correct miles and then you can go to View Billing Notice to generate a new invoice. FAX a less than 7 actual mile request to 608-267-6886. If no actual miles leave blank do not enter 7.

Each time you log into WisCRS, you will want to review the System Messages for any changes or system outages.

The following pages of this manual will cover each function that is available to you under the IFTA Menu.

This is what the IFTA Menu looks like.

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System Messages

- **IRP Renewal** - When renewing your IRP account from our new e-renewal email, please remember to view and/or print your renewal documents first (Print Renewal Notice link under the WisCRS IRP Menu) to ensure accurate mileage and HVUT reporting periods. You cannot print this notice once you have clicked the Process Renewal link.

This will take you to the Motor Carrier Videos page to allow you to watch all our current videos, including; How to process your IFTA Quarterly Report online and How to Process your IFTA Renewal Online.

How To...

This function will direct you to the Motor Carrier YouTube Video page. Here you can watch all existing Motor Carrier Videos.

<https://wisconsin.gov/Pages/dmv/com-driv-vehs/mtr-car-trkr/mc-videos.aspx>

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Process Tax Return

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System Messages

- **IRP Renewal** - When renewing your IRP account from our new e-renewal email, please remember to view and/or print your renewal documents first (Print Renewal Notice link under the WisCRS IRP Menu) to ensure accurate mileage and HVUT reporting periods. You cannot print this notice once you have clicked the Process Renewal link.

Fuel Summary entry:

Enter Total miles

Enter Total gallons

The Average fleet MPG will automatically fill in based on those totals

Enter Non-IFTA miles if applicable. Leave blank if Non-IFTA miles don't exist

[Continue](#)

Fuel summary:

Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	NON-IFTA miles:
2018 ▾	Q3 ▾	Diesel ▾	2733	531	5.15	

[Continue](#) [No Operation](#) [Cancel](#)

Select Continue

[Continue](#)

Fuel summary:

Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	NON-IFTA miles:
2018 ▾	Q3 ▾	Diesel ▾	2733	531	5.15	

[Continue](#) [No Operation](#) [Cancel](#)

Jurisdictional Breakdown entry:

Select Jurisdiction – Wisconsin is the default jurisdiction. To select other jurisdictions, key the first letter of the jurisdiction repeatedly until it displays, or select from the drop down menu.

Enter Total Miles for the jurisdiction

Enter Taxable miles if different – there are a few jurisdictions have a mileage exemption for busses, farm plates and household goods. See <http://www.iftach.org/>

Enter for all fuel you have receipts for

Select **Add** to continue with next jurisdiction

Fuel summary:
Year: 2018 Quarter: Q1 Fuel type: Diesel Total miles: 2,733 Total gallons: 531 Average fleet MPG: 5.15 Waiver granted:

Continue

Jurisdiction: WI Total miles: 644 Taxable miles: 644 Tax paid gallons: 531 Fuel tax rate: 0.329000 **Add** Modify Delete Delete all

Each jurisdiction fuel summary:

Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due
NON-IFTA Miles:							
Totals:							

Continue Modify Pend Cancel

Complete the same steps to add all jurisdictions and gallons.

Fuel summary:
Year: 2018 Quarter: Q1 Fuel type: Diesel Total miles: 2,733 Total gallons: 531 Average fleet MPG: 5.15 Waiver granted:

Continue

Jurisdiction: IL Total miles: Taxable miles: Tax paid gallons: 0 Fuel tax rate: 0.349000 **Add** Modify Delete Delete all

Each jurisdiction fuel summary:

Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due
IL	2,089	2,089	406	0	406	0.349000	\$141.69
WI	644	644	125	531	(406)	0.329000	(\$133.57)
NON-IFTA Miles:							
Totals:	2,733	2,733	531	531	0		\$8.12

Fuel summary:
Year: 2018 Quarter: Q1 Fuel type: Diesel Total miles: 2,733 Total gallons: 531 Average fleet MPG: 5.15 Waiver granted:

Continue Modify Pend Cancel

Once all of the jurisdictions have been entered, verify the tax return. Select Continue if all entries are correct and the totals match.

Fuel summary:
Year: 2018 Quarter: Q1 Fuel type: Diesel Total miles: 2,733 Total gallons: 531 Average fleet MPG: 5.15 Waiver granted:

Continue

Jurisdiction: IL Total miles: Taxable miles: Tax paid gallons: 0 Fuel tax rate: 0.349000 Add Modify Delete Delete all

Each jurisdiction fuel summary:

Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due
IL	2,089	2,089	406	0	406	0.349000	\$141.69
WI	644	644	125	531	(406)	0.329000	(\$133.57)
NON-IFTA Miles:							
Totals:	2,733	2,733	531	531	0		\$8.12

Fuel summary:
Year: 2018 Quarter: Q1 Fuel type: Diesel Total miles: 2,733 Total gallons: 531 Average fleet MPG: 5.15 Waiver granted:

Continue Modify Pend Cancel

TIP: From this window, Total miles, Tax paid gallons, and the Fuel Summary may be modified if totals do not match. Select Modify Fuel Summary - this returns to the Fuel Summary window for corrections)

Fuel summary:
 Year: 2015 Quarter: Q4 Fuel type: Diesel Total miles: 303,670 Total gallons: 46,239 Average fleet MPG: 6.57 Waiver granted:

Continue

Jurisdiction: Total miles: Taxable miles: Tax paid gallons: Fuel tax rate:

Each jurisdiction fuel summary:

Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due
IL	97,080	97,080	14,776	819	13,957	0.427000	\$5,959.64
IN	5,541	5,541	843	169	674	0.160000	\$107.84
IN		Surcharge	843	0	843	0.110000	\$92.73
MI	165	165	25	93	(68)	0.282000	(\$19.18)
MN	30,759	30,759	4,682	4,682	0	0.285000	\$0.00
OH	72	72	11	0	11	0.280000	\$3.08
WI	170,053	170,053	25,883	44,953	(19,070)	0.329000	(\$6,274.03)
NON-IFTA Miles:							
Totals:	303,670	303,670	46,220	50,716	(4,496)		(\$129.92)

Fuel summary:
 Year: 2015 Quarter: Q4 Fuel type: Diesel Total miles: 303,670 Total gallons: 46,239 Average fleet MPG: 6.57 Waiver granted:

Continue **Modify** Pend Cancel

To modify the Fuel Summary, make your corrections on this screen and Continue to advance and verify again.

Continue

Fuel summary:
 Year: 2015 Quarter: Q4 Fuel type: Diesel Total miles: Total gallons: Average fleet MPG: NON-IFTA miles:

Continue Cancel

No Operation Button for Original Entry in Process Tax Return

If you have a carrier that did not operate that particular Qtr. Instead of entering 0's you can select No Operation to complete. A blue message will appear above the grey bar stating No Operation this quarter. Confirm and Print allows you to print the invoice for an amount due and Confirm & Pay ACH will take you to the E-payment site.

Continue

Fuel summary:
 Year: Quarter: Fuel type: Total miles: Total gallons: Average fleet MPG: NON-IFTA miles:

Continue **No Operation** Cancel

Fuel summary:
Year: 2017 Quarter: Q4 Fuel type: Diesel Total miles: 0 Total gallons: 0 Average fleet MPG: 4.00 Waiver granted: 4/2009

Each jurisdiction fuel summary:

Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due	Interest due	Total due
Penalty:									\$50.00
NON-IFTA Miles:									
Totals:	0	0	0	0	0		\$0.00	\$0.00	\$50.00

To modify miles or Tax paid gallons from *jurisdictional breakdown*

Select Jurisdiction

Key Total miles

Key Tax paid gallons

Select **Modify** (do not select Add, as it will not save your changes)

Fuel summary:
Year: 2015 Quarter: Q4 Fuel type: Diesel Total miles: 303,670 Total gallons: 46,239 Average fleet MPG: 6.57 Waiver granted:

Jurisdiction:
Total miles:
Taxable miles:
Tax paid gallons:
Fuel tax rate:

Each jurisdiction fuel summary:

Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due
IL	97,080	97,080	14,776	819	13,957	0.427000	\$5,959.64
IN	5,541	5,541	843	169	674	0.160000	\$107.84
IN	Surcharge		843	0	843	0.110000	\$92.73
MI	165	165	25	93	(68)	0.282000	(\$19.18)
MN	30,759	30,759	4,682	4,682	0	0.285000	\$0.00
OH	72	72	11	0	11	0.280000	\$3.08
WI	170,053	170,053	25,883	44,953	(19,070)	0.329000	(\$6,274.03)
NON-IFTA Miles:							
Totals:	303,670	303,670	46,220	50,716	(4,496)		(\$129.92)

Fuel summary:
Year: 2015 Quarter: Q4 Fuel type: Diesel Total miles: 303,670 Total gallons: 46,239 Average fleet MPG: 6.57 Waiver granted:

Verify the tax return again for accuracy.

Options for completion:

Pend will allow you to save the return and complete the return at a later date. The return must still be “posted” by the due date in order to not be considered late.

Confirm & Refund (**(\$129.92)** will show like this) to complete the return

Confirm & Pay ACH to complete the application and post payment thru ACH (Checking or Savings). See more information below about ACH payments

Modify to change any incorrect information

Cancel to return to the main menu (nothing will be saved)

Confirm & Print to complete the application and print an invoice. Then press *Print IFTA tax return and invoice* and mail your payment.

Fuel summary:										
Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	Waiver granted:				
2015	Q4	Diesel	303,670	46,239	6.57					
Each jurisdiction fuel summary:										
Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due	Interest due	Total due	
IL	97,080	97,080	14,776	819	13,957	0.427000	\$5,959.64	\$173.82	\$6,133.46	
IN	5,541	5,541	843	169	674	0.160000	\$107.84	\$3.15	\$110.99	
IN	Surcharge		843	0	843	0.110000	\$92.73	\$2.70	\$95.43	
MI	165	165	25	93	(68)	0.282000	(\$19.18)		(\$19.18)	
MN	30,759	30,759	4,682	205	4,477	0.285000	\$1,275.95	\$37.22	\$1,313.17	
OH	72	72	11	0	11	0.280000	\$3.08	\$0.09	\$3.17	
WI	170,053	170,053	25,883	44,953	(19,070)	0.329000	(\$6,274.03)		(\$6,274.03)	
Penalty:										\$114.60
NON-IFTA Miles:										
Totals:	303,670	303,670	46,220	46,239	(19)		\$1,146.03	\$216.98	\$1,477.61	

[Confirm & Pay ACH](#) [Confirm & Print](#) [Modify](#) [Pend](#) [Cancel](#)

WisCRS: IFTA Process Tax Return

IFTA tax return was filed successfully on 2016-08-17 09:34:29 AM.

If balance is due on this return, please go back to Process Posted Tax Return Payment on the IFTA menu to complete payment OR print the return and invoice and mail to WisDOT by the due date.

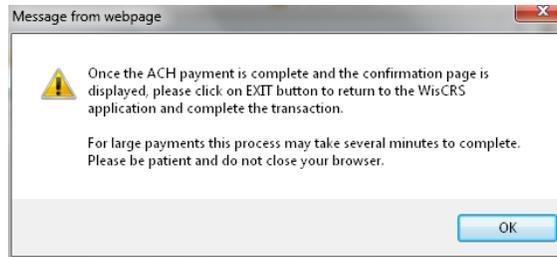
Fuel summary:										
Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	Waiver granted:				
2015	Q4	Diesel	303,670	46,239	6.57					
Print IFTA tax return and invoice.										
Return to home										

****A system generated Invoice will automatically be sent the next business day for any return not paid after posting. If you already mailed in the payment, this mailed invoice may be ignored**.**

Select Confirm and Pay ACH to make an immediate online payment from a checking or savings account

Fuel summary:										
Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	Waiver granted:				
2015	Q4	Diesel	303,670	46,239	6.57					
Each jurisdiction fuel summary:										
Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due	Interest due	Total due	
IL	97,080	97,080	14,776	819	13,957	0.427000	\$5,959.64	\$173.82	\$6,133.46	
IN	5,541	5,541	843	169	674	0.160000	\$107.84	\$3.15	\$110.99	
IN	Surcharge		843	0	843	0.110000	\$92.73	\$2.70	\$95.43	
MI	165	165	25	93	(68)	0.282000	(\$19.18)		(\$19.18)	
MN	30,759	30,759	4,682	205	4,477	0.285000	\$1,275.95	\$37.22	\$1,313.17	
OH	72	72	11	0	11	0.280000	\$3.08	\$0.09	\$3.17	
WI	170,053	170,053	25,883	44,953	(19,070)	0.329000	(\$6,274.03)		(\$6,274.03)	
Penalty:										\$114.60
NON-IFTA Miles:										
Totals:	303,670	303,670	46,220	46,239	(19)		\$1,146.03	\$216.98	\$1,477.61	

[Confirm & Pay ACH](#) [Confirm & Print](#) [Modify](#) [Pend](#) [Cancel](#)



Things to know about paying ACH:

- When making an online payment via ACH, you are first presented with a log in screen TO RETRIEVE PREVIOUSLY SAVED BANK INFORMATION. If you haven't previously saved the bank information you have a choice of BECOMING A REGISTERED USER or PAYING WITHOUT REGISTERING. There is no requirement to save the bank information.
- After the payment is made you must be sure to "EXIT" back to WisCRS so the payment posts.
- You will receive a Payment Confirmation Email from the E-payment service verifying the payment went thru.



This is the confirmation screen showing that return was posted. You will want to verify the note about that the IFTA tax return was filed successfully with date and time. If you do not see this screen, you may want to contact Wisconsin Motor Carriers to verify your return has posted to avoid a late filing penalty.

Process Posted Tax Return Payment:

Payment may also be made after posting the return using the Process Posted Tax Return Payment option from the IFTA menu. You will select the appropriate Year, Quarter and Fuel Type.

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A **Pended Tax Return** will display a message that your return is not yet filed.

IFTA tax return was saved successfully on 2018-10-04 09:21:29 AM but has not yet been filed.

Account number: [REDACTED]	License number: [REDACTED]	Account status: ACTIVE
Carrier name: [REDACTED]	Dmvc number: [REDACTED]	Extranet access: Yes

Fuel summary:

Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	Waiver granted:
2018	Q1	Diesel	800	150	5.33	

Each jurisdiction fuel summary:

Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due
WI	400	400	75	75	0	0.329000	\$0.00
NON-IFTA Miles:							
Totals:	400	400	75	75	0		\$0.00

[Return to Home](#)

Retrieve & Complete Pended Tax Return

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Select Year and quarter of pended return
Select Continue

Retrieve & complete pended return:

Year: Quarter: Fuel type:

Key Corrections or additions to return – see *Process Tax Return for how to make modifications to already entered information*

Fuel summary:						
Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	Waiver granted:
2015	Q4	Diesel	10,378	2,240	4.63	

[Continue](#)

Jurisdiction: Total miles: Taxable miles: Tax paid gallons: Fuel tax rate: [Add](#) [Modify](#) [Delete](#) [Delete all](#)

Each jurisdiction fuel summary:

Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due
WI	10,378	10,378	2,241	2,240	1	0.329000	\$0.33
NON-IFTA Miles:							
Totals:	10,378	10,378	2,241	2,240	1		\$0.33

Fuel summary:						
Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	Waiver granted:
2015	Q4	Diesel	10,378	2,240	4.63	

[Continue](#) [Modify](#) [Pend](#) [Cancel](#)



Select Continue
 Select Confirm & Print or Confirm & Pay ACH if return is now complete

View Tax Return

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Select Year, Quarter, and Fuel type for the return you wish to view from the dropdowns

Select Continue and View Return

View tax return:

Year: Quarter: Fuel type:

[Continue](#) [Cancel](#)

Fuel summary:						
Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	NON-IFTA miles:
2017	Q4	Diesel	231592	38610	6.00	0

[View Return](#) [Cancel](#)

A pop up will allow you to view your Tax Return as a PDF. You can Open or Save



Sample IFTA Tax Return

IFTA Tax Return

Transaction Date: 01/26/2018
Jurisdiction: Wisconsin
Transaction Type: IFTA Tax Return
Fuel Type: Diesel
Tax Period: 4th Qtr - 2017
Account Number: [REDACTED]

Fuel Summary:

Total Miles Traveled All Jurisdictions	Total Gallons Used All Jurisdictions	Average Fleet MPG	NON-IFTA Miles
231,592	38,610	6.00	0

Jurisdiction Mileage Summary:

Jur	Rate	Miles Total	Miles Taxable	Gallons Taxable	Gallons Tax Paid	Gallons Net	Tax	Interest	Total
AL	0.1900	2,897	2,897	483	514	(31)	(\$5.89)	\$0.00	(\$5.89)
AR	0.2250	5,192	5,192	865	1,615	(750)	(\$168.75)	\$0.00	(\$168.75)
AZ	0.2600	2,273	2,273	379	190	189	\$49.14	\$0.00	\$49.14
CA	0.3700	347	347	58	0	58	\$21.46	\$0.00	\$21.46
CA	0.5700	906	906	151	119	32	\$18.24	\$0.00	\$18.24
CO	0.2050	3,227	3,227	538	275	263	\$53.92	\$0.00	\$53.92
CT	0.4170	790	790	132	0	132	\$55.04	\$0.00	\$55.04

View Tax Return History

Provides a list of all tax returns filed along with the type of return, fuel type and status of the return.

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Select View Return to generate a PDF file

PERIOD	TYPE	FUEL TYPE	STATUS	DATE FILED	AMOUNT DUE	PENALTY	LATE PAYMENT INTEREST	TOTAL AMOUNT DUE	AMOUNT PAID	VIEW RETURN
2018Q1	OR	D	PENDING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	View Return
2017Q4	AM	D	POSTING	2018-01-26	(\$68.46)	\$0.00	\$0.00	\$0.00	(\$68.46)	View Return
2017Q4	OR	D	POSTING	2018-01-17	\$443.93	\$0.00	\$0.00	\$0.00	\$443.93	View Return
2017Q3	OR	D	POSTING	2017-10-31	\$1,229.70	\$0.00	\$0.00	\$0.00	\$1,229.70	View Return
2017Q2	OR	D	POSTING	2017-07-25	\$613.05	\$0.00	\$0.00	\$0.00	\$613.05	View Return
2017Q1	OR	D	POSTING	2017-04-29	\$667.91	\$0.00	\$0.00	\$0.00	\$667.91	View Return
2016Q4	OR	D	POSTING	2017-01-28	\$278.84	\$0.00	\$0.00	\$0.00	\$278.84	View Return
2016Q3	OR	D	POSTING	2016-10-18	\$662.45	\$0.00	\$0.00	\$0.00	\$662.45	View Return
2016Q2	OR	D	POSTING	2016-07-14	\$590.91	\$0.00	\$0.00	\$0.00	\$590.91	View Return
2016Q1	OR	D	POSTING	2016-04-12	\$1,072.03	\$0.00	\$0.00	\$0.00	\$1,072.03	View Return
2015Q4	OR	D	POSTING	2016-01-19	\$1,280.09	\$0.00	\$0.00	\$0.00	\$1,280.09	View Return
2015Q3	OR	D	POSTING	2015-10-13	\$949.89	\$0.00	\$0.00	\$0.00	\$949.89	View Return
2015Q2	OR	D	POSTING	2015-07-14	\$1,135.59	\$0.00	\$0.00	\$0.00	\$1,135.59	View Return
2015Q1	OR	D	POSTING	2015-04-19	\$811.40	\$0.00	\$0.00	\$0.00	\$811.40	View Return
2014Q4	OR	D	POSTING	2015-01-21	\$900.16	\$0.00	\$0.00	\$0.00	\$900.16	View Return
2014Q3	OR	D	POSTING	2014-10-14	\$991.43	\$0.00	\$0.00	\$0.00	\$991.43	View Return
2014Q2	OR	D	POSTING	2014-07-12	\$1,023.45	\$0.00	\$0.00	\$0.00	\$1,023.45	View Return
2014Q1	OR	D	POSTING	2014-04-15	\$647.22	\$0.00	\$0.00	\$0.00	\$647.22	View Return
2013Q4	OR	D	POSTING	2014-01-15	\$659.74	\$0.00	\$0.00	\$0.00	\$659.74	View Return

Process Posted Tax Return Payment

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Select Year, Quarter, and Fuel type for the return you wish to view from the dropdowns

Pay posted tax return payment:

Year:

2016

Quarter:

Q2

Fuel type:

Diesel

Continue

Cancel

Select Continue

Fuel summary:

Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	Waiver granted:
2018	Q1	Diesel	800	150	5.33	

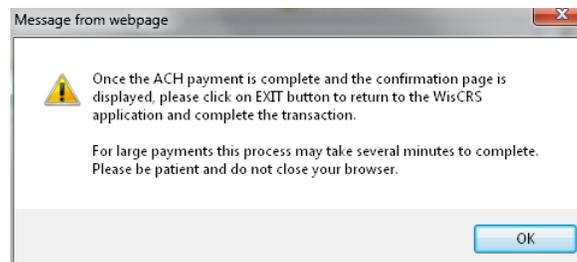
Tax due summary:

Return type	Amount due	Amount paid	Interest due	Penalty	Total amount due
ORIGINAL	\$50.00	\$0.00			\$50.00

Confirm & Pay ACH

Cancel

Select Confirm & Pay ACH



- When making an online payment via ACH, you are first presented with a log in screen TO RETRIEVE PREVIOUSLY SAVED BANK INFORMATION. If you haven't previously saved the bank

information you have a choice of BECOMING A REGISTERED USER or PAYING WITHOUT REGISTERING. There is no requirement to save the bank information.

- After the payment is made you must be sure to "EXIT" back to WisCRS so the payment posts.
- You will receive a Payment Confirmation Email from the E-payment service verifying the payment went thru.

Amend Tax Return

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Select the appropriate tax return to Amend

Amend tax return:

Year:

2017

Quarter:

Q4

Fuel type:

Diesel

[Continue](#)

[Cancel](#)

Make changes to the Fuel Summary information if needed. Select Continue to Advance

[Continue](#)

Fuel summary:

Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	NON-IFTA miles:
2017	Q3	Diesel	5856	838	6.99	0

[Continue](#)

[No Operation](#)

[Cancel](#)

Make changes to Miles or Tax Paid Gallons per jurisdiction. If a jurisdiction is missing you must select Add. If you are changing an existing jurisdictions information, you will select Modify. Continue when all needed changes are made.

Fuel summary:						
Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	Waiver granted:
2017	Q3	Diesel	5,856	838	6.99	4/2009

[Continue](#)

Jurisdiction: Total miles: Taxable miles: Tax paid gallons: Fuel tax rate: [Add](#) [Modify](#)

Each jurisdiction fuel summary:

Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due
WI	5,856	5,856	838	838	0	0.329000	\$0.00
NON-IFTA Miles:	0						
Totals:	5,856	5,856	838	838	0		\$0.00

Fuel summary:						
Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	Waiver granted:
2017	Q3	Diesel	5,856	838	6.99	4/2009

[Continue](#) [Modify](#) [Pend](#) [Cancel](#)

Verify your changes. You can select Pend if you need to obtain additional information or Modify to go back and make additional changes.

If all changes are made, select **Submit for Approval**. This will send an automated email to Motor Carrier staff requesting that the amendment be reviewed. Motor Carrier staff will review and notify you when complete or if additional information is needed.

Fuel summary:						
Year:	Quarter:	Fuel type:	Total miles:	Total gallons:	Average fleet MPG:	Waiver granted:
2017	Q3	Diesel	5,856	838	6.99	4/2009

Each jurisdiction fuel summary:

Jurisdiction	Total miles	Taxable miles	Taxable gallons	Tax paid gallons	Net taxable gallons	Tax rate	Tax due	Interest due	Total due
IL	6	6	1	0	1	0.334000	\$0.33	\$0.00	\$0.33
WI	5,850	5,850	837	838	(1)	0.329000	(\$0.33)	\$0.00	(\$0.33)
NON-IFTA Miles:	0								
Totals:	5,856	5,856	838	838	0		\$0.00	\$0.00	\$0.00

[Submit for Approval](#) [Modify](#) [Pend](#) [Cancel](#)

This message will display on the top of your screen when you select **Submit for Approval**.

WisCRS: IFTA Amend Tax Return

Amended tax return has been emailed to WI DOT - Motor Carrier Services for approval.

If your Amend is not approved you will be notified to review and correct and to Submit for Approval again. The Amend will be put back into Pending so that you can retrieve it through Retrieve & Submit Amended Tax Return on the main IFTA Menu

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Select Year

Key Number of decals needed for replacement or additional decals

Year:

Number of decals needed: Total price of decals is \$4.00

Reissue license:

View license as PDF: No Charge for license when you view as PDF.

Select Reissue license if a replacement license is needed

Year:

Number of decals needed: Total price of decals is \$4.00

Reissue license: Total price to reissue license is \$3.00

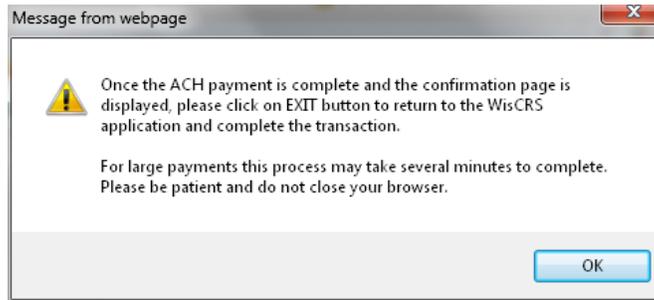
View license as PDF: No Charge for license when you view as PDF.

Select Continue

Verify fee

Select Confirm & Pay ACH

IFTA DECAL FEE:	\$16.00
IFTA LICENSE FEE:	\$3.00
Total Fees:	\$19.00



- When making an online payment via ACH, you are first presented with a log in screen TO RETRIEVE PREVIOUSLY SAVED BANK INFORMATION. If you haven't previously saved the bank information you have a choice of BECOMING A REGISTERED USER or PAYING WITHOUT REGISTERING. There is no requirement to save the bank information.
- After the payment is made you must be sure to "EXIT" back to WisCRS so the payment posts.
- You will receive a Payment Confirmation Email from the E-payment service verifying the payment went thru.

Select Confirm & Print to Mail fee with invoice. Print PDF generated Invoice.

IFTA DECAL FEE:	\$16.00
IFTA LICENSE FEE:	\$3.00
Total Fees:	\$19.00

If ordering only a replacement license, there will be no charge if viewed as a PDF. In order to not have a \$3.00 charge you must select both boxes. If you only select Reissue license

Year:

Number of decals needed:

Reissue license: Reissued license is free.

View license as PDF: No Charge for license when you view as PDF.

Please view license and save locally.

If you order decals the same time you are requesting a “free” replacement license, **you must pay ACH**. You will not be able to view and print the license as a PDF if it is not paid. If you do not select View license as a PDF when ordering decals, you will be charged \$3.00 for the replacement license.

Year:

Number of decals needed: Total price of decals is \$4.00

Reissue license: Reissued license is free. **Must pay ACH.**

View license as PDF: No Charge for license when you view as PDF.

IFTA LICENSE FEE:	\$0.00
IFTA DECAL FEE:	\$4.00
Total Fees:	\$4.00

You must continue to state agency website upon completion of ACH payment to be able to View and Print license

Confirmation

You must click the "Continue" button below to return to the WisCRS System.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **XWIX19000011962**

[Payment Details](#)

If you only select Reissue license (and do not select View license as a PDF) you will be charged a \$3.00 fee and the license will be mailed from the Motor Carrier Department.

Year:

Number of decals needed:

Reissue license: Total price to reissue license is \$3.00

View license as PDF: No Charge for license when you view as PDF.

IFTA LICENSE FEE: \$3.00

Total Fees: \$3.00

Renew Account

Select Renew Account from the IFTA Menu

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Verify Account – any address changes or contact changes must be completed by Motor Carrier staff

Customer Details

WI #: [redacted] US DOT #: [redacted] DMVC #: [redacted]
FEIN: [redacted] SSN: [redacted]
Name: [redacted]
Fleet Name: [redacted]
Physical Address: [redacted]
Mailing Address: [redacted]

Account Details

Account Number: [redacted] Fuel Types: Diesel Account Balance: [redacted]
Account Status: [redacted] Account Status Date: 2009-12-16 Number of Decals: [redacted]
Ifta License Number: [redacted] Last Return Filed: 1/2018 Affidavit on File: [redacted]
Opt Out of Email: [redacted] Waiver Granted Date: [redacted] Bulk Fuel: [redacted]
Extranet Access: [redacted] Bad Payment Date: [redacted] Filing Status: [redacted]
Liability Date: [redacted] Expiration Date: 2018-12-31 IRP Exempt Reason: [redacted]

Primary Contact

Contact Name: [redacted]
Phone Number: [redacted]
Phone Number: [redacted]
Fax Number: [redacted]

Permit Service

Contact Name: [redacted]
Phone Number: [redacted]
E-Mail Address: [redacted]
DMVC #: [redacted]
Name: [redacted]
Address: [redacted]

Select Renew Account.

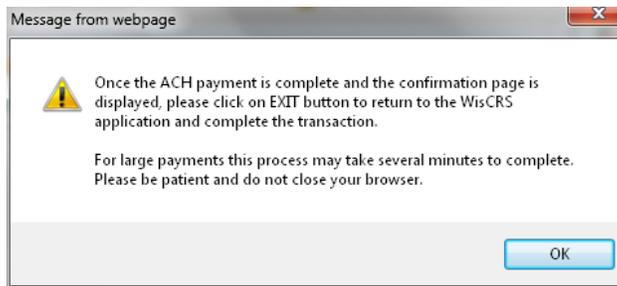
Permit Service
Contact Name: [redacted]
Phone Number: [redacted]
E-Mail Address: [redacted]
DMVC #: [redacted]
Name: [redacted]
Address: [redacted]

Key number of Decals and Select Continue

Number of decals needed: Total price of decals is \$6.00

Select Confirm & Pay ACH

IFTA LICENSE FEE: \$3.00
IFTA DECAL FEE: \$6.00
Total Fees: \$9.00



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- After the payment is made you must be sure to "EXIT" back to WisCRS so the payment posts.
- You will receive a Payment Confirmation Email from the E-payment service verifying the payment went thru.

Select Confirm & Print to generate a PDF invoice to mail in with the payment

IFTA LICENSE FEE:	\$3.00
IFTA DECAL FEE:	\$6.00
Total Fees:	\$9.00



Print invoice and mail fee with the invoice

IFTA Account number 73463093509 has been renewed.

[Print invoice.](#)



Query Account Activity

This will show you all activity and any notes on your IFTA account

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2011-07-07 20:21:17	2005030411481502	POST	POST RETURN 2011Q2 ORIGINAL
2011-05-01 14:57:50	2005030411481502	RPRT	Reprint
2011-05-01 14:57:49	DOT1WISP	PYMT	Payment. ID: 60527511121 Amount: \$3.00
2011-04-28 14:39:49	2005030411481502	ADCL	Add decals
2011-04-28 14:39:49	DOT1WISP	PYMT	Payment. ID: 71609111118 Amount: \$2.00
2011-04-25 09:15:49	DITMMT	PYMT	Payment. ID: 68733911115 Amount: \$90.60
2011-04-11 15:21:01	2005030411481502	POST	POST RETURN 2011Q1 ORIGINAL
2011-01-25 08:17:09	DITMMT	PYMT	Payment. ID: 76918511025 Amount: \$219.28
2011-01-10 14:32:26	2005030411481502	POST	POST RETURN 2010Q4 ORIGINAL
2010-11-22 08:54:14	DOTJ8K	ADCL	Add decals
2010-11-22 08:54:14	DOTJ8K	PYMT	Payment. ID: 53582610326 Amount: \$2.00
2010-11-05 09:39:54	2005030411481502	ADCL	Add decals

Query Unpaid Credentials

This allows you to see any credentials ordered online or by us that were never paid for. You cannot make a credential payment after the fact. You can either call us to inquire why these are showing or print the screen and mail with payment.

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Task	Create Date	Amount Due	Amount Paid	Net Amount Due
IFTARNWL	2018-10-09	\$9.00	\$0.00	\$9.00

[Send Email](#) [Return to home](#)

Please feel free to contact us with any question or problems you have.

Motor Carrier Services Section

Phone: 608-266-9900

FAX: 608-267-6886

Email: irp-ifta@dot.wi.gov

Phone Hours: Monday- Friday 7:30 AM to 4:30 PM

Counter Hours: Monday- Friday 9:00 AM to 3:00 PM, **By appointment Only**

Overnight Mailing Address:

Wisconsin Department of Transportation
Motor Carrier Services Section
4822 Madison Yards Way, 3rd Floor South
Madison, WI 53705

Regular Mail Address:

Wisconsin Department of Transportation
Motor Carrier Services Section
PO Box 7979
Madison, WI 53707