

PARTNER Press

Your source for titling and processing information
from DMV's Dealer and Agent Section

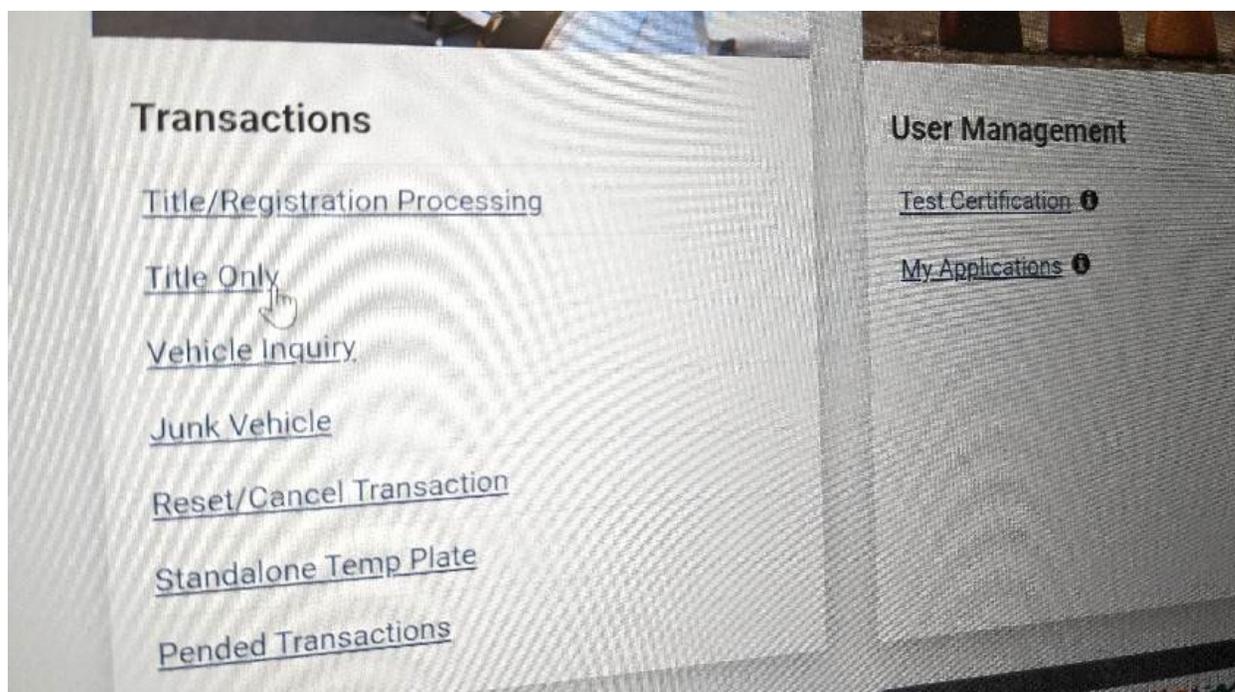


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When can a dealer process title-only transactions?



It's important for dealers to know when title-only processing is acceptable. The following scenarios show when a title-only transfer can be processed by a dealer. Note when it can be processed electronically, and when it must be mailed to WisDOT for manual processing.

Title-only to a retail customer

There are two situations where a dealer can electronically process a title-only transaction:

1. **Title Only for Out-of-State Resident with a Lien.** dealers can process electronically for out-of-state residents when a lien needs to be secured on the title.

2. **Title Only- IRP** when Wisconsin customers applying separately for [IRP registration](#). Vehicles with IRP registration are used for transporting persons or property, travel in two or more IRP jurisdictions (including WI), and

- Have a registered gross vehicle weight or actual weight in excess of 26,000 pounds (property carrying vehicle), OR
- Are power units with three or more axles regardless of weight, including buses, OR
- Are used in combination and the actual weight of the combination exceeds 26,000 pounds

Title-only transfer into the dealership's name

Dealers can receive a title-only in the dealership's name for any of the reasons given in Wis. Admin. Code ch. [Trans 154.13\(1\)\(a\) through \(1\)\(g\)](#).

To process a title-only transaction into the dealer's name, you must mail the application to the WisDOT and include the following documents:

- MV11 application
- Title
- [MV2132](#) Mail to DOT form
- Any other applicable documents and fees

Remember, you can use the MV11 title/registration application form for the final reassignment to a customer when all title reassignments are full.

Do not use the Title Only- IRP option to process the application.

Title *and* registration transfers into the dealership's name

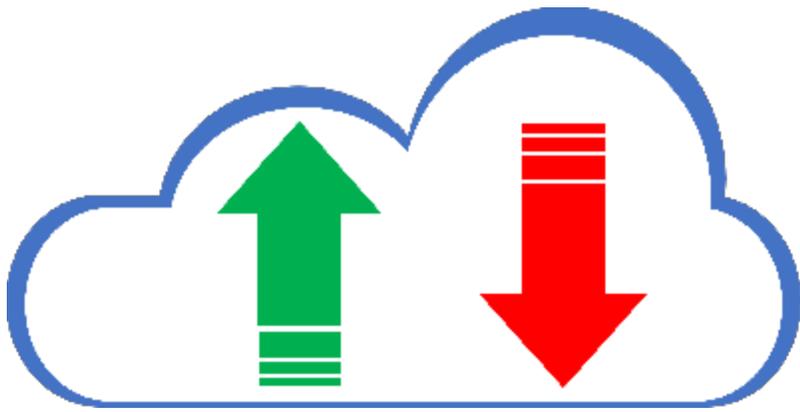
While dealers are unable to electronically process title-only transactions into the dealer's name, they are allowed to electronically process **title and registration transactions** in the dealer's name.

When issuing registration to a dealer-titled vehicle, a new plate must be issued **or** you must list a valid plate to transfer.

The vehicle may be made available for resale, but registration must remain on the vehicle a minimum of 30 days per Wis. Admin. Code ch. [Trans 154.13\(1\)\(f\)](#).

Do not use the Title Only- IRP option to process the application.

Reminder to use document upload



Both eMV PARTNER and vendor systems now feature a document upload system. The supporting document upload feature streamlines your operations and allows you to electronically submit the transaction's documentation after completing the processing. This feature is beneficial to your organization as it will reduce:

- Postage cost
- Probability of document being lost in the mail
- Probability of documents resulting in missing work

For more information regarding document upload, see the [supporting document upload user guide](#) as well as video on the [eMV PARTNER webpage](#), and/or check with your vendor.

Power of Attorney forms require secured paper

The MV2690 Power of Attorney (POA) form must be printed on secured paper. The POA may be electronically signed by yourself and your customer(s), but it must still be printed using a secured printing process. A secured printing process means any process which deters and detects counterfeiting or unauthorized reproduction, or both, and allows alterations to be visible to the naked eye.

Since the POA includes an odometer disclosure statement, [Wis. Admin. Code ch. Trans 154.11\(2\)\(a\)](#) states the form "shall be printed by a secure printing process which complies with the requirements of [49 USC 32705\(b\)\(2\)\(A\)](#)."

For more information about the department's policies on e-signatures and secured printing processes, please read the [April 2020 special edition of Plain Dealing](#).



Quarterly Report

The following numbers have been generated from the Dealer and Agent Section (DAS) Quarterly Report. This data is from the **third quarter** for the fiscal year beginning January 2023 (January through March 2023).

Electronic Title and Registration Processing

Dealers and agents processing titles and/or registration electronically.

Activity	Third Quarter
Renewal agents	1,143
Title and lien agents (includes dealerships)	4,607

Electronic title delivery

Lenders receiving electronic title records.

Activity	Third Quarter
Lenders	1,214

Emission testing facilities

Third parties participating in the Wisconsin Vehicle Inspection program (WIVIP).

Activity	Third Quarter
Emission facilities	269

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