**TEAM CHARTER**

**Bridge Technical Committee**

**Team Purpose:** The Bridge Technical Committee’s (BTC) purpose is to bring together the Wisconsin structures community to identify and resolve statewide bridge construction issues, identify and create improvements to the structures construction program, and to share new structures initiatives with industry and stakeholders.This purpose does not involve intervening on individual project issues in that this is the role of the construction administrative staff. The focus of the BTC is broader statewide policy and programs.

Products of the meeting include:

* Improved industry’s understanding of the expectations of the department related to structures construction (specifications, details, and methods).
* Improvements and clarifications to specifications and construction details
* Reduction in contract administration claims resulting from industry having better understanding of department expectations

**Duration and Time Commitment:** The Bridge Technical Committee typically meets three times a year (March, July, and November) provided there are enough agenda items for a meeting. The meeting is typically face to face held in the SWR office. The meetings are schedule for 2-1/2 hours.

**Member Names and Organization:**

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|  | **Team Role** | **Agency / Organization** | **Specifics** |
| Bill Oliva | Chair | Wisconsin DOT - BOS | Assemble agenda, Schedule meetings, facilitate meeting, track follow-up and resolutions of issues |
| Aaron Bonk | Structures Design & Construction sub-committee | Wisconsin DOT - BOS | Aaron is a co-chair of the BTC and leads the design & construction sub-committee |
| Matt Grove | Industry representative | WTBA representative | Matt is our outreach representative to the bridge contractors |
| Kevin McMullen | Industry representative | WCPA representative | Kevin is our outreach representative to the concrete industry |
| Cherish Schwenn | Industry representative | WRMCA (ready-mix) | Cherish is our outreach representative to the ready-mix industry |
| Joe Balice | FHWA Wisconsin Division Bridge Engineer | FHWA Wisconsin Division representative | Joe monitors the Wisconsin Bridge Programs |
| Cami Peterson | Wisconsin DNR representative  | Wisconsin DNR  | Agency coordination  |
| WisDOT Bureau Staff | Technical Experts | Various statewide bureaus including BOS, BPD, BTS, OBOEC (as needed based on agenda items) | WisDOT business area experts in specifications, materials, contract administration, policy and standards |
| WisDOT Regional DOT Staff | Technical Experts | WisDOT construction | Expertise and insight to various structures related needs and issues |
| Industry members (Distribution list attached) | Contractors, suppliers, fabricators, and engineering consultants  | Various | Industry representatives and contributors to agenda content and sub-committee participation. |