NEW/REVISED AUTHORIZATION LETTER TO BEGIN WORK

Wisconsin Department of Transportation

WisDOT Region/Bureau:

Address:

City, State, Zip:

Date:

Consultant Name:

Address:

City, State, Zip:

Dear      :

SUBJECT: NEW/REVISED AUTHORIZATION TO BEGIN WORK ON CONSULTANT CONTRACT

Project

between the Wisconsin Department of Transportation (DEPARTMENT) and

      (CONSULTANT)

The CONSULTANT is hereby authorized to begin work on the subject contract:

|  |  |
| --- | --- |
| **State Project ID** | **Amount** |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
|  | $ |
| **TOTAL** | **$** |
| The total cost of this authorization will not exceed the amounts listed for each project unless a revised authorization letter is issued to the CONSULTANT by the DEPARTMENT. This and subsequent authorizations may not exceed the contract upper limit. | |

A copy of the executed CONTRACT (is enclosed, has been sent separately, will be sent separately).

It you have any questions concerning the CONTRACT, please contact      .

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name/Title:

|  |
| --- |
| FOR CONSTRUCTION ENGINEERING CONTRACTS:  submit an electronic copy to: DTIM, Contract Administration Unit |