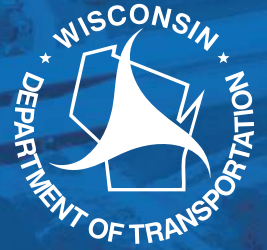


Bid Letting Update

September 12, 2023



HELPING DISADVANTAGED BUSINESS ENTERPRISES DO WORK WITH WISDOT

Hoffman Construction Company proudly worked with many DBEs on this project and would like to highlight the below DBE firms for their outstanding contribution on this challenging project:

DBE TRUCKING FIRMS

- KG Family Investment
- M & J Krueger Trucking, LLC
- PAS Trucking, LLC
- RAD Trucking, LLC
- South Star, Inc.
- Vizcaino's Trucking, Inc.

AGGREGATE

- D K Contractors, Inc.

SAW CUTTING

- Mid-State Concrete Cutting, Co.

REBAR INSTALL

- Wisconsin Rebar, Inc.

STORM SEWER CLEANING

- Hawk Daylighting, LLC

QMP TESTING

- Interra, Inc.

SEWER WORK

- UPI, LLC

PRIME CONTRACTOR PROJECT SPOTLIGHT

**Hoffman Construction Company
Project 1229-04-74
Milwaukee County / SE Region**



The River Hills project, I-43 County Line Rd Interchange, was a two-season project let in December of 2021 and completed in August of 2023. The original contract had a DBE goal of 10.00% with Hoffman Construction committing to a 11.43% DBE. With around 45 different DBE firms on site, including DBE truckers,

DBE subcontractors, and DBE material suppliers, the DBE goal of 10.00% was exceeded (to date reaching 14.00% or just over \$8,000,000). This contract covered grading, base, concrete pavement, asphalt pavement, culvert pipe, storm sewer, curb and gutter, sidewalk, bridges, box culverts, retaining walls, noise barrier walls, signs and sign structures, pavement markings, guardrail, concrete barrier, fence, lights and traffic signals. That is a lot of equipment and people!

All of the DBE truckers and DBE subcontractors were pivotal in taking this project to completion. For many of the DBE truckers, this was their first year on their own as they had worked under a broker in the past, but we are happy to report that things went smoothly for them both in the field and off the field – compliance requirements were met and paperwork was completed on time.

This project had a difficult schedule with multiple mobilizations and work stages. It involved taking the current four lane to a six lane with two grade separation improvements at West County Line Road and Port Washington Road. Most road construction projects run from spring through fall, this one had us keeping schedules through winter into the next spring. Coordination and communication on a project like this, or any other construction project, is key. As one can imagine, working road construction on the interstate is no easy feat, with traffic moving all around you. Coming in at just under 1.5 miles of roadwork on the busy I-43, this project took a great deal of coordination and manpower; the end result was no major safety incidents involving our road crews (both prime and subcontractors) or with the traveling public.



specialty work items

Clearing and Grubbing - Site Prep

NAICS CODES: 238910/561370

- Alfaro & Son’s Contractors, LLC
- Conin Contractor Services, Inc.
- Gibraltar Landscape
- Hoffman Landscape, LLC
- Johnson Operating Services, LLC
- Putnam Construction, LLC
- Vanzile Contractors, LLC

Piling

NAICS CODE: 238910

- Wren Works, LLC

Newly Certified DBE Firms

- Cram Trucking, LLC – Dump Truck
- Dumping tons, LLC – Dump Truck
- MBE Erectors, LLC - Heavy Highway Construction (Structural Steel) Erecting structural steel, iron work
- Midco Electrical Supply, Inc - Material Supplier (Electrical/ Electrical Apparatus & Equipment)
- MACK Construction Services, LLC – Material Supplier (Supplier of Highway Construction Material)

selected work items

This is a reminder that #2 on the [DT1202 \(Documentation of GFE\)](#) requires that prime contractors review each proposal and “...ensure that all work items are broken out into economically feasible units to facilitate DBE participation.”

If there is a larger component to the project such as a bridge structure, proactively work with the 1st tier hiring subcontractor to identify DBEs who can provide quotes for work items included within a larger work type (ex: bridge painters and/or iron work/ bar steel installers).

NAICS Codes

Prime contractors are responsible for checking DBE NAICS codes on the [UCP DBE Directory](#) for any work being claimed by a DBE for DBE credit on that project.

Spotlight DBE Firm

Wren Works, LLC

5753 South Forest Road, Poplar, WI 54864
(218) 464-3353

Sandy Benes is the owner of Wren Works, LLC, a Certified WI WOBE # WI 7236, WisDOT DBE, MN DOT DBE and WOSB and a proud union-employer serving the Northwest Region of the state. Founded in 2015, Wren Works offers a variety of services in Heavy Highway, Marine and Rail Road. Wren Works employs professional, qualified Superintendents, Foreman, and Project Managers to provide direct supervision, construction oversight and day to day management of the projects. Visit Wren Works, LLC website for project experience and additional information. www.wrenworks4u.com


DBE Certified work areas include:

- Pile driving
- Excavation and earthmoving
- Land clearing
- Helical pier construction
- Dam removal
- Heavy Highway Construction – Rip Rap
- Shoreline Restoration
- Revetment Construction

NAICS Codes:

- 238190 – Site Preparation
- 237990 – Other Heavy and Civil Engineering Construction

DBE Opportunities Per Region and Proposal

 Each month, Benjie Hayek, our DBE Program Engineer, identifies DBE sub-contractable opportunities as well as DBEs who have NAICS Codes specific to specialty work items. Please encourage your estimating teams to review the attached region and proposal breakdown (pgs. 8-10) and use it as an additional resource in your solicitation and outreach efforts.

- Review the proposal(s) your company is bidding on and the selected work types identified in your solicitation
- Compare that against the WisDOT DBE Opportunities breakdown per region and proposal
- Are there DBE opportunities your company is missing and/or did not consider?

If you have any questions, reach out to Benjie to discuss:

Benjie Hayek, DBE Program Engineer
benjie.hayek@dot.wi.gov / (608) 712-8915

Upcoming Stakeholder Meetings and Events

We invite all prime contractors to participate in the below meetings and events.

Your feedback is an important part of how we shape and improve the DBE Program. These meetings are meant to communicate important upcoming changes as well as provide a forum to prime contractors to ask questions and voice concerns.

Trans-AC Meeting

This is an industry stakeholder group meeting where current updates and issues are discussed with construction industry and DBE Program staff. All are welcome to attend – we encourage feedback and questions.

NEXT MEETING:
September 19, 2023
1:00 pm – 3:00 pm CST

TEAMS meeting invite to the Trans-AC Meeting can be found [here](#).

Call in information: 608-571-2209
Phone Conference ID: 446 312 332#



**Disadvantaged Business Enterprise
ROUNDTABLE 3.0**

November 9, 2023 • Glacier Canyon Lodge • Wisconsin Dells

← SCAN or CLICK →
to Register FREE today!

CLICK ME

WISCONSIN DEPARTMENT OF TRANSPORTATION
WISCONSIN CERTIFIED DBE
CONSTRUCTION BUSINESS GROUP
DBE DEVELOPMENT INITIATIVE

DBE Stakeholder Advisory Committee

DBE Stakeholder Advisory Committee operates in the Southeast region and works with WisDOT on approaches to achieving greater DBE participation and strategies to monitor progress, communicating upcoming transportation projects and learning about opportunities to partner with other firms, acting as a liaison to communities and creating and implementing strategies for cultivating a diverse workforce

NEXT MEETING:
October 26, 2023
10:00 am – 12:00 pm CST

TEAMS meeting invite to the DBE Stakeholder Advisory Committee meeting can be found [here](#).

Call in information: 608-571-2209
Phone Conference ID: 823 230 709#



**38th ANNUAL DBE WORKSHOP
& NETWORKING SUMMIT**

February 28-29, 2024

Glacier Canyon Conference Center
45 Hillman Road
Wisconsin Dells, WI 53965

WISCONSIN DEPARTMENT OF TRANSPORTATION
WISCONSIN CERTIFIED DBE
ANNUAL DBE WORKSHOP & Networking Summit 2024

self performing work

- ✓ Please remember to evaluate any DBE quote for a work type that your company is considering self-performing with more scrutiny.

Prime contractors can almost always perform the work for less cost. If your company submits a GFE request we look at both the percentage difference and dollar difference as it relates to the total bid amount.

schedule of items

- ✓ BPD has simplified the way bid items are identified. It is now in an Excel spreadsheet and includes all bid items for each proposal for easier sorting and at a glance viewing instead of going through each proposal to view the Schedule of Items within the proposal documents. Please look for this spreadsheet under the bid letting advertisement on the HCCI webpage.

General Bid Letting Reminders

The DBE staff is not available by telephone or by email to answer questions during bid lettings (Tuesday–Wednesday). Please avoid sending individual emails to the DBE staff and direct your questions to:

Madalena Maestri
madalena.maestri@dot.wi.gov
(608) 267-2093

- ✓ **NEW! Are you subscribed?** The [Roadway Standards distribution lists](#) are set up for users who want to be notified when updates to these publications are made. BPD publishes three documents that are updated on a regular basis:

Facilities Development Manual (FDM) – This is the design guidance manual for designers preparing plans and specifications. The FDM publication also includes updates to our collection of Standard Detail Drawings (SDDs) used in plans. It is updated quarterly in February, May, August, and November

Standard Specifications – The Standard Specifications are the contractual standards that govern the administration of the contract. The Standard Spec is updated annually in May with an effective date starting with the November letting.

Construction and Materials Manual (CMM) – The CMM is the construction administration procedural guidance manual. The CMM is updated twice a year in the spring and fall.

When updates to these documents are published the distribution lists are used to notify those on the list. On occasion the lists are also used to send out important notifications to the targeted audience. For example the FDM distribution list was recently used to notify the designers of some important Traffic Control design training.

- ✓ **Bid Letting Binder:** There is a lot of information online to assist prime contractors with the bid letting and GFE process. In addition to reviewing this information online, consider keeping an updated bid letting binder. Instead of searching for emails if you have a question, maintain a binder with the following sections:

- [Monthly Bid Letting Newsletters](#)
- [WisDOT Bid Letting Resource Guide](#)
- [GFE Tool Kit](#)
- [GFE Tool Kit Appendix](#)
- [Outdated DBE Contact Reminder](#)
- [eSubmit Instructions](#)
- Internal processes, procedures, policies & GFE data tracking

This binder can also be used as a training manual for new employees.

Advertisement

- Advertisement Revised
 - Proposal 002:
 - Non-mandatory pre-bid meeting
 - Thursday, June 22, 2023
 - Meeting access info
 - Proposal 010:
 - Advertised June 20, 2023
- **Schedule of Items (bid items).** This advertisement. This will be available
- Counter sheet - Work Rating D

build your company website as a DBE resource

✓ Your company website can be a one-stop shop for all DBE related information. Direct DBEs to your website in your solicitation letter and/or email and consider incorporating the following elements into the DBE section of your website:

- Current bid letting information and **upcoming DBE Opportunities**
- **Recent Projects** that included DBEs. With DBE permission, add pictures
- **DBE Testimonials** and/or **DBE Statistics** that highlight your company's commitment to DBE partnership
- **Encourage DBE Utilization** (DBE trucking, materials and/or supplies) from hiring subcontractors and provide the link to the [UCP DBE Directory](#)
- **Provide Links** back to recorded workshops as mentioned in GFE Reminders in the **solicitations between bid lettings** section (pg.6)

DBE Solicitation and Outreach Reminders

✓ Why should prime contractors update DBE and/or Hiring Subcontractor Solicitations?

The previous example of the DBE solicitation was in use for many years and very text heavy. Many prime contractors used this same version; meaning there was little differentiation between prime contractors and DBEs received identical solicitations. There was not an emphasis on a separate solicitation to hiring subcontractors to utilize DBEs, DBE suppliers and/or DBE trucking or to highlight DBE successes. For any prime contractor who has had a GFE 1:1 session, your company knows that solicitation revisions have been a focus for FFY2022 and FFY2023.

Updated solicitations are a fundamental part of an overall DBE/GFE strategy that re-brands *your company's* DBE message.

✓ What makes a solicitation to DBEs and/or Hiring Subcontractors effective?

- Plain language stated concisely to communicate various pieces of information
- Inclusive language that your company will accommodate **smaller work packages** (when feasible) and that your company welcomes DBE questions about proposals
- Use of bullet points
- Interesting use of graphics and/or pictures that define your company brand
- DBE success data that includes specific projects – such as:
Project 1234-00-01 / April 2022 Letting
DBE Project Goal: 4.00%
DBE Goal Achieved: 17.88%
- Similar messaging that is highlighted on your company website (see tips in column to the left)

GFE Approval Percentages Per Region/Per Awarded Projects YTD through August 2023

NE Region – 12.12%
4 GFE Approvals
33 Awarded Projects

SW Region – 4.48%
3 GFE Approvals
67 Awarded Projects

SE Region – 1.96%
1 GFE Approval
51 Awarded Projects

NC Region – 0.00%
0 GFE Approvals
25 Awarded Projects

NW Region – 0.00%
0 GFE Approvals
45 Awarded Projects

NOTE:

As of August 2023, all projects with federal funds have been awarded.

line item analysis

✓ If your company receives an incomplete DBE quote and/or only a portion of a quote is being used, please use the **LINE ITEM ANALYSIS** tab instead of marking up quotes. This often comes up in quotes for landscaping, guard rail and/ or grading. A LINE ITEM ANALYSIS assists our office in understanding your company's awarding decision.

GFE Reminders

The best way to demonstrate GFE is by meeting the assigned goal.

- ✓ **NEW!** In August 2023, there were 10 proposals and only 1 GFE request. We are continuing to finish this federal fiscal year strong with only 8 GFE approvals (YTD).
- ✓ What is considered **Assistance** for a GFE Request? A variety of proposal specific activities can be considered DBE assistance. Some examples include, but are not limited to:
 - Information included in your DBE solicitation letter and/or website: Where plans/specs can be found, who to contact at your company if a DBE has questions and/or the quote deadline
 - Assistance with Attachment A's
 - Assistance with plans & specs, such as: printing out larger size plans for a DBE and/or answering plan questions
 - Assistance on where to find proposal information on the [WisDOT HCCI webpage](#)
 - Any questions regarding the proposal and/or quote preparation
- ✓ Solicitations **between bid lettings** are a great way to communicate with DBEs and keep your company's message current in the months where your company might not be bidding. As noted in the GFE Best Practice Workshop, consider creating (3) different types of emails:

- 1. PROJECT UPDATE.** Provide a brief update on a recent project that includes DBE participation.
- 2. DID YOU KNOW?** Link back to WisDOT's webpages for previously recorded workshops such as [Navigating the Highway Construction Contract Information \(HCCI\) website](#) and [Basic Plan Reading](#) and highlight a few points your company thinks are important for DBEs to know.
- 3. CASE STUDY.** Highlight an unusual or typical obstacle encountered with heavy highway construction and recommended resolution.

These solicitations can be included in future GFE requests.

WisDOT News

There are a lot of great changes and innovations happening within WisDOT.

So, from time to time, we will share other news not related to bid lettings and DBEs. We hope you find this information valuable to share with your office staff and well as other people you know who might benefit from this important information.

Official WI map unveiled

The latest edition of the [official Wisconsin state highway map](#) was unveiled.

The map's theme is "Wonders of Wisconsin" and includes several updates since it was last printed in 2019:

- Population figures based on 2020 Census data.
- Amtrak Service inset map was updated with the latest service data.
- Villages incorporated since 2019 were added.
- Wisconsin's six welcome centers were added.

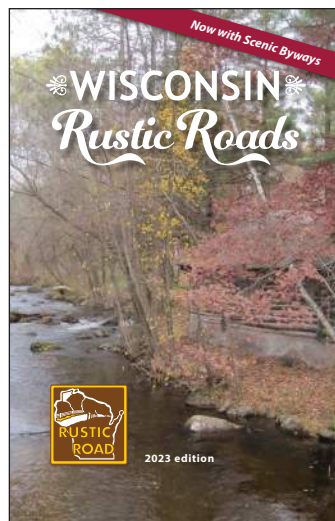
Printed copies of the map can be picked up free of charge at many locations, including rest areas, welcome centers and travel information centers.

Laminated, no-fold wall posters can be ordered as well [here](#). A great addition to your staff conference room!

2023 Rustic Roads Guide

The new [2023 Rustic Roads guide](#) offers 124 backroad trips and an introduction to Wisconsin's five [Scenic Byways](#).

Available in print or online, the Rustic Roads guide includes the latest Rustic Road, [RR-124](#), which passes rock outcroppings and a trout stream in western Dane County. New for 2023, the guide devotes 14 pages to Wisconsin Scenic Byways, five non-interstate highway routes that explore Door County, the Mississippi River, the lower Wisconsin River, the Wolf River and Lake Superior.



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[511WI](#)

[Wisconsin State Patrol](#)

Regions on Twitter

[WisDOT North Central](#)

[WisDOT Northeast](#)

[WisDOT Northwest](#)

[WisDOT Southeast](#)

[WisDOT Southwest](#)

Projects on Twitter

[WIS441I41NEWS](#)

[WisconsinPlan94](#)

LET DATE: 09/12/2023

SW REGION	
PROPOSAL NUMBER	001
DBE GOAL	2%
COUNTY	Crawford
Road Work; Asphalt Paving/Tack; Concrete Paving; Patching; Flumes; Removals	X
Iron Work/Bar Steel/Reinforcing Steel/Drilled Tie-Dowel Bars	X
Excavation/Grading *Contaminated Soils	X
Curb & Gutter/Sidewalk/Detectable Warning Yellow/Temporary Pedestrian/ Removals - Appurtenant Concrete Work - Driveways *Colored Concrete/Stamping	X
Drainage: Culvert/Storm Sewer-Inlets-Manholes/Pipe/Grates/Removals; *Surface Drains	X
Electrical Work/Lighting/Traffic Signals/Poles Pedestals/Bases/ Loop Detector/Removals *Fiber Optic *ITS	X
Erosion Control/Dust Control/Riprap/Turbidity barrier	X
Landscaping	X
Field Office	X
Pavement Cutting/Drilling/Sawing	X
Pavement Marking/Temporary Marking/Locating No Passing Zones/Removals	X
Signs/Posts Markers/Removals	X
QMP/Material Testing	X
Construction Staking	X
Traffic Control *Temporary Concrete Barrier *Temp Pedestrian	X
Material Supplier	X
Trucking: Excavation, Aggregates, Slurry, Asphalt, Millings, Temporary Concrete Barriers, Removals *Contaminated Soil Hauling	X

X/*X Indicates specialty item on this project in addition to typical bid items

SE REGION
NO PROJECTS

NE REGION
NO PROJECTS

LET DATE: 09/12/2023

NC REGION				
PROPOSAL NUMBER	007	009	011	012
DBE GOAL	2%	2%	2%	2%
COUNTY	Marquette	Wood	Shawano	Oneida
Road Work; Asphalt Paving/Tack Concrete Paving Patching; Flumes; Removals	X	X	X	X
Excavation/Grading *Contaminated Soils	X	X	X	X
Milling/Pulverize and Relay/Rumble Strips	X	X	X	
Curb & Gutter/Sidewalk /Detectable Warning Yellow /Temporary Pedestrian/Removals - Appurtenant Concrete Work - Driveways *Colored Concrete/Stamping	X	X		X
Drainage: Culvert/Storm Sewer- Inlets- Manholes/Pipe/Grates/Removals *Surface drains	X	X/*X		X
Electrical Work/Lighting/Traffic Signals/Poles Pedestals/Bases/Loop Detector/Removals *Fiber Optic *ITS			X	
Beam Guard/Cable Barrier/Removals		X	X	
Erosion Control/Dust Control/Riprap/Turbidity barrier	X	X	X	X
Clearing and Grubbing		X		
Landscaping	X	X		
Field Office	X	X	X	X
Pavement Cutting/Drilling/Sawing	X	X	X	X
Pavement Marking/Temporary Marking/Locating No Passing Zones/Removals	X	X	X	X
Signs/Posts Markers/Removals	X	X	X	
QMP/Material Testing	X	X	X	X
Construction Staking	X	X	X	X
Traffic Control *Temporary Concrete Barrier *Temp Pedestrian	X	X/*X	X/*X	X
Material Supplier	X	X	X	X
Trucking: Excavation, Aggregates, Slurry, Asphalt, Millings, Temporary Concrete Barriers, Removals *Contaminated Soil Hauling	X	X	X	X

X/*X Indicates specialty item on this project in addition to typical bid items

LET DATE: 09/12/2023

NW REGION			
PROPOSAL NUMBER	014	015	016
DBE GOAL	2%	2%	2%
COUNTY	Eau Claire	Clark	St Croix
Road Work; Asphalt Paving/Tack Concrete Paving Patching; Flumes; Removals *Joint Filing	X	X	X
Bridge Work/Demolition/Approaches/Slope Paving/Deck Repair-Overlay/Pile Driving	X		
Iron Work/Bar Steel/Reinforcing Steel/DrilledTie- Dowel Bars	X		
Structures; Bar Steel; Railing *Cofferdams/Temp Shoring Removals	X/*X		
Surface Treatment/Sealer	X		
Bridge Painting *Pigmented Surface Sealer	*X		
Excavation/Grading *Marsh Excavation *Excavation for Structures/Culverts	X/*X	X	X
Milling/Pulverize and Relay/Rumble Strips	X	X	
Curb & Gutter/Sidewalk/Detectable Warning Yellow/Temporary Pedestrian/Removals - Appurtenant Concrete Work - Driveways *Colored Concrete/Stamping	X		X
Erosion Control/Dust Control/Riprap/Turbidity barrier *Tracking Pads	X/*X	X	X
Drainage: Culvert/Storm Sewer- Inlets- Manholes/Pipe/Grates/Removals *Surface Drains	X/*X	X	
Pipe Underdrain Wrapped/Unwrapped	X		
Electrical Work/Lighting/Traffic Signals/Poles Pedestals/Bases/Loop Detector/Removals *Fiber Optic *ITS	X		
Beam Guard/Cable Barrier/Removals	X	X	
Clearing and Grubbing	X		
Gates/Fence/Removal	X		
Landscaping	X	X	X
Field Office	X	X	
Pavement Cutting/Drilling/Sawing	X	X	X
*Rout & Seal	*X		
Pavement Marking/Temporary Marking/Locating No Passing Zones/Removals	X	X	
Signs/Posts Markers/Removals	X	X	X
QMP/Material Testing	X	X	X
Construction Staking	X	X	X
Traffic Control *Temporary Concrete Barrier *Temp Pedestrian	X/*X	X	X
Material Supplier	X	X	X
Trucking: Excavation, Aggregates, Slurry, Asphalt, Millings, Temporary Concrete Barriers, Removals *Contaminated Soil Hauling	X	X	X

X/*X Indicates specialty item on this project in addition to typical bid items