

**Notice of Advertisement for Consultant Services
for
Wittman Regional Airport
Oshkosh, Wisconsin**

The Wisconsin Department of Transportation, Bureau of Aeronautics, as agent for the Wittman Regional Airport, is accepting letters of interest from qualified firms. A selection board will review the firm's qualifications and rank them for further consideration. These projects may be subject to DBE goals and individual contract goals will be determined when the scope of services is finalized. Services required for this project will consist of engineering design including development of construction plans/specifications and associated planning and construction administration services.

The proposed improvements are as follows:

- 1) **East General Aviation Area Redevelopment – Phase 3**
- 2) **Construct Aviation Business Park Ramp.**
- 3) **Reconfigure, reconstruct or rehabilitate taxiways, taxiway connectors & associated lighting and signs.**
- 4) **Joint seal Runway 27 and Runway 36.**
- 5) **Replace culvert under Runway 18/36.**
- 6) **Reconstruct or rehabilitate Taxiway F and adjacent aprons and add lighting and signs.**
- 7) **Taxiway P concrete panel replacement.**
- 8) **Terminal Area redevelopment.**
- 9) **Construct new or expand existing snow removal equipment building.**
- 10) **Airfield pavement maintenance.**
- 11) **Airfield drainage improvements.**
- 12) **Clear and maintain runway approaches as stated in Wis. Admin. Code Trans §55.**

Only firms having recent similar experience on airport projects are invited to respond. A separate selection may be made for various portions of the work.

A firm's qualifications will be reported on the bureau's consultant report form, which can be downloaded from the Wisconsin Department of Transportation Internet site at <http://wisconsindot.gov/Pages/doing-bus/aeronautics/airports/forms.aspx>. Please submit three copies of the consultant report form. Firms that recently submitted a consultant report form for other projects will **not** have to file a new form unless they wish to amend a previously filed one.

It is required that a submittal be sent to the bureau stating a firm's desire to be considered for the above work. This submittal should include the firms understanding of the project, list of key personnel, and list of similar work experience.

The deadline date for filing a letter of interest is May 31, 2024, at 11:59pm CST. It must be emailed to: Matt Messina at matthew.messina@dot.wi.gov with Colin Davidson in copy at colin.davidson@dot.wi.gov by the above date and time. Even though not required to be submitted,

any hard copies a firm would like to send should be sent to: Colin Davidson, Project Manager, Wisconsin Department of Transportation, Bureau of Aeronautics, Post Office Box 7914, Madison, Wisconsin 53707-7914. Our shipping address is: Department of Transportation, Bureau of Aeronautics, 4822 Madison Yards Way, 5th Floor South, Madison, Wisconsin 53705. Questions concerning this advertisement can be answered by emailing or calling Colin Davidson at colin.davidson@dot.wi.gov or (608) 266-2542 or Matt Messina at matthew.messina@dot.wi.gov or (608) 267-7108.

cpd

304bdev.dot/r.03/19/2024

CONSULTANT SELECTION RATING FORM – SCREENING SHEET

Initial Rating Factors

Airport: Wittman Regional Airport

City: Oshkosh, WI

Project No.: Various

Project Description: Various

Firm Name & Location	Distance from Office of Performance	Quality of Service	Experience of Project Manager	Experience of Construction Inspectors	Project Understanding	Ability to Meet Deadlines	Familiarity with Airport	Sum of Points
(name & address)								
(name & address)								
(name & address)								
(name & address)								
(name & address)								
(name & address)								
(name & address)								
(name & address)								
(name & address)								
	Miles Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.	Pts.
Numerical Point System	<75=2; 75-150=1; >150=0	0-10 Based on examples of past projects	0-5 years = 5 max; 5-10 years = 6-7; 10-15 years = 8-9; >15 years = 10	0-2 years = 5 max; 2-5 years = 6-7; 5-10 years = 8-9; >10 years = 10	0-10 Based on how proposal discusses potential challenges.	0-10 Based on past project history	No communication = 0; Called and discussed with Airport/BOA = 1-2; Visited Airport = 2-3; Worked on past projects and visited airport = 3-5	57 Point Max

*embedded excel spreadsheet, double click in the table

